

INTERSTATE COMMISSION FOR JUVENILES

Training Committee Meeting Minutes

July 6, 2023
2:00 p.m. ET
Via Zoom



Voting Members in Attendance:

1. Corrie Copeland (TN), Commissioner, Chair
2. Natalie Dalton (VA), Commissioner, Vice Chair
3. Robert Heide (AK), Commissioner
4. Stephen Horton (NC), Commissioner
5. Jessica Wald (ND), Designee
6. Dawn Bailey (WA), Designee

Non-Voting Members in Attendance:

1. Chanda Leshoure (AL)
2. Tracy Cassell (GA)
3. Holly Kassube (IL)
4. Latoya Oliver (MD)
5. Shyra Bland (NJ)
6. Rachel Johnson (NC)
7. Daryl Liedecke (TX)
8. Raymundo Gallardo (UT)

Members Not in Attendance:

1. Pat Pendergast (AL), Designee
2. Tasha Hunt (CT), Commissioner
3. Nordia Napier (CT), Designee
4. Lisa Bjergaard (ND), Commissioner
5. Jedd Pelander (WA), Commissioner

Guests:

1. Sherri Springate (KY)

National Office Staff & Legal Counsel in Attendance:

1. MaryLee Underwood, Executive Director
2. Emma Goode, Logistics and Administrative Specialist
3. Amanee Cabbagestalk, Training and Administrative Specialist
4. Jenny Adkins, Operations and Policy Specialist
5. Joe Johnson, Systems Project Manager

Call to Order

Chair C. Copeland (TN) called the meeting to order at 2:00 p.m. ET.

Roll Call

Director Underwood called the roll and acknowledged a quorum was established.

Agenda

R. Heide (AK) made a motion to approve the agenda as presented. N. Dalton (VA) seconded. The motion passed.

Minutes

R. Heide (AK) made a motion to approve the April 6, 2023, meeting minutes as presented. J. Wald (ND) seconded. The motion passed.

Discussion

2023 Annual Business Meeting Planning

- Chair C. Copeland (TN) reported that the 2023 ABM Training Session Work Teams have been meeting to prepare for their respective sessions.

Tuesday 2:15 Session: Effective Strategies for Training Local Officials

- H. Kassube (IL) updated that the Effective Strategies for Training Locals Work Team met. The audience and effective strategies were outlined and the tasks assigned among the team members. The team will meet again in couple weeks to polish the session.

Wednesday 2:15 Session: Collaborating with Child Welfare Agencies

- R. Gallardo (UT) updated that the Collaborating with Child Welfare Agencies Work Team met. A panel consisting of one member from each of the four ICJ regions and two Utah Child Welfare Agencies will lead the discussion. Two new resources are being developed: a glossary of child welfare terms and a toolkit for collaborating with child welfare agencies.
- The work team titled the session: *The ICJ and Child Welfare: A Collaborative Effort*. Questions have been identified from a recent Commission survey summary for the panelists to address during their session.

Registration

- Chair C. Copeland (TN) reminded everyone that registration to attend the [2023 ICJ Annual Business Meeting \(ABM\)](#) in Salt Lake City, Utah, is now open for everyone. The deadline to register is August 8 for the onsite meeting.
- Additionally, for those who cannot attend in-person, the Tuesday training sessions and Wednesday General Session will be offered via live stream. Registration is open and links are available on the Commission's website.

ICJ Website Resource Updates

- Chair C. Copeland (TN) acknowledged the new webpage highlighting ICJ resources.
- The Training Committee members shared their experiences with the new resource page and layout has been helpful, easy to use, and easy to share with others outside of the Commission.

Judges Toolkit

- Chair C. Copeland (TN) opened the floor for feedback from their state regarding suggestions and improvements to the Judges Toolkit and the Frequently Asked Questions (FAQ) on the Commission's website.

- S. Bland (NJ) reported in New Jersey the feedback was that they enjoyed the bench cards, particularly the returns bench card. Three suggestions from New Jersey were:
 - A question/answer piece focused on returns. Perhaps dissect the “Bench Card on Returns” and focus on more specifics and instances.
 - A resource that explains when the 24-hours begins (that triggers application of the ICJ).
 - A resource to explain that judges cannot order a juvenile to go to another state without the consent of the receiving state.

In-State Training Reports

- Chair C. Copeland (TN) reminded the members to submit the [online ICJ Training Report Form](#) for all in-state trainings completed July 1, 2022 – June 30, 2023. The information is collected and reported in the ICJ Annual Report.

Preparing for FY24

- Chair C. Copeland (TN) thanked everyone for their work throughout the year and the many accomplishments for the year.
- Looking ahead and planning for the Training Committee Goals and Projects in FY 24, the following list of items were shared.
 - ❖ Rules Updates (New Rules, Amendments, and Forms)
 - This will include the training updates and presentations due to the new rules and amendments after the ABM.
 - ❖ Wednesday Workshops (Absconders, Case Closures, Returns)
 - Not all planned workshop topics were completed and will rollover into the next year. Amanee Cabbagestalk updated that the content is ready to be presented for Absconders and Case Closures. A work group is needed to complete the content for the Returns Workshop.
 - ❖ Training Session Topics for the 2024 ABM
 - These topics will be determined based on feedback from the 2023 ABM Survey.
 - ❖ Flowcharts (Non-Voluntary Returns)
 - N. Dalton (VA) updated that the flow charts for non-voluntary returns will require another review and adjustments.
 - ❖ Live training for judges (Partner with NCJFCJ)
 - A live training for judges is being considered. The Commission would look to partner with ex officio member NCJFCJ to lead the training.
 - H. Kassube (IL) and J. Wald (ND) shared how ICJ is involved with judicial training in their states.
 - ❖ New Best Practice (Home Evaluation Considerations for Unconventional Families)
 - The newly published Best Practice was developed by the Racial DEI Committee. The committee has also developed a training outline and plan to present a live training session.
 - ❖ Abuse/Neglect (Best Practices, Live Trainings, Possible Rule Amendment)

- This topic will be discussed during the Collaborating with Child Welfare Agencies 2023 ABM session and a new toolkit will lead to training and possibly a rule amendment.
- Vice Chair Dalton (VA) asked for input on the list. The Training Committee discussed the ambitious list and rearranged the list in the following order of priority:
 - ❖ Topics from 2023 ABM + Rules Updates (New Rules + Amendments; Review resources)
 - ❖ Update UNITY LMS courses
 - ❖ Live training for judges (Partner with NCJFCJ, NAAG, APA)
 - ❖ Wednesday Workshops
 - Absconder Reports
 - Case Closures
 - Returns
 - New Best Practice: Home Evaluation Considerations for Unconventional Families
 - ❖ Review and revise flowcharts (Non-Voluntary Returns)
 - ❖ Abuse/Neglect
 - Best Practices
 - Live Trainings
 - Possible Rule Amendment
 - ❖ 2024 Annual Business Meeting Planning
 - Training Sessions
- Director Underwood and Chair C. Copeland (TN) encouraged all members to join the Training Committee again next year and to encourage others to join the committee.

Old Business

There was no old business.

New Business

There was no new business.

Adjourn

N. Dalton (VA) made a motion to adjourn. R. Heide (AK) seconded. Chair Copeland adjourned the meeting by acclamation without objection at 2:59 p.m. ET.