



## 2022 ANNUAL BUSINESS MEETING

# DOCKET BOOK

OCTOBER 4 - 5, 2022

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DOUBLETREE BY HILTON - BURLINGTON  
870 WILLISTON ROAD  
SOUTH BURLINGTON, VT 05403

# ANNUAL BUSINESS MEETING

## October 4-5, 2022

BURLINGTON, VT



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# ANNUAL BUSINESS MEETING

## October 4-5, 2022

BURLINGTON, VT



TUESDAY

8:00 - 9:15 AM	Breakfast	Emerald Ballroom Promenade
8:30 - 9:00 AM	Executive Committee Meeting*	Diamond Ballroom I
9:30 - 11:00 AM	Welcome On Purpose, On Point: Delivering Effective Presentations	Emerald Ballroom
11:00 - 11:30 AM	Break	Emerald Ballroom Promenade
11:30 - 1:00 PM	Prevention and Protection: Taking Action to Combat Human Trafficking	Emerald Ballroom
1:00 - 3:00 PM	Lunch [Not Provided]	
3:00 - 4:00 PM	Region Meetings* East Midwest South West	Diamond Ballroom I Diamond Ballroom II Emerald Ballroom III Emerald Ballroom I and II
5:00 - 6:00 PM	Social Hour*	Atrium

WEDNESDAY

7:30 - 8:45 AM	Breakfast	Emerald Ballroom Promenade
9:00 - 9:30 AM	General Session Call to Order Presentation of Colors Welcome Address	Emerald Ballroom
9:30 - 11:00 AM	Keynote Address ICJ, Race, and Juvenile Justice: Considerations for Promoting Racial Justice	
11:00 - 11:30 AM	Break	Emerald Ballroom Promenade
11:30 - 12:30 PM	Committee Reports Special Recognitions	Emerald Ballroom
12:30 - 2:30 PM	Lunch [Not Provided] Luncheon for New Commissioners & Executive Committee Members [By Invitation]	Diamond Ballroom
2:30 - 4:00 PM	Region Reports Legal Counsel Report Old Business New Business Call to the Public Election of Officers Adjourn	Emerald Ballroom
4:30 - 5:00 PM (Or 30 minutes after adjournment, if running early/late)	Welcome Session Officers & Region Representatives	Providence Boardroom

# ANNUAL BUSINESS MEETING

*October 4-5, 2022*

BURLINGTON, VT



**TUESDAY OCTOBER 4**

**8:00 - 9:15 AM**  
Emerald Ballroom Promenade

**Breakfast**

**8:30 - 9:00 AM**  
Diamond Ballroom I

**Executive Committee Meeting\***

**9:30 - 11:00 AM**  
Emerald Ballroom

**Welcome - Chair T. Hunt (CT)**  
On Purpose, On Point: Delivering Effective  
Presentations - Dr. M. Nelson

**11:00 - 11:30 AM**  
Emerald Ballroom Promenade

**Break**

**11:30 - 1:00 PM**  
Emerald Ballroom

**Prevention and Protection:**  
Taking Action to Combat Human Trafficking -  
N. Brown, T. Casanova, J. Wald, S. Jones, N.  
Belli, and D. Stacy

**1:00 - 3:00 PM**

**Recess for Lunch [Not Provided]**

**3:00 - 4:00 PM**

**Region Meetings\***  
East - Diamond Ballroom I  
Midwest - Diamond Ballroom II  
South - Emerald Ballroom III  
West - Emerald Ballroom I and II

**5:00 - 6:00 PM**  
Atrium

**Social Hour\***



# PREVENTION AND PROTECTION: TAKING ACTION TO COMBAT HUMAN TRAFFICKING

2022 ANNUAL BUSINESS MEETING



## **Session Description:**

*Prevention and Protection: Taking Action to Combat Human Trafficking* will feature a panel of ICJ Compact Office practitioners addressing the challenges and strategies for serving youth who have experienced sex or labor trafficking. They will be joined by Chief Inspector Darby Kirby Stacy of the U.S. Marshals Service, Missing Child Unit, who will discuss what their office does and how Interstate Compact Offices can be involved.

## **Moderator:**

- Nataki Brown, ICJ Victim's Representative Ex-Officio

## **Panelists:**

- Trissie Casanova, Vermont ICJ Deputy Compact Administrator, East Region
- Jessica Wald, North Dakota ICJ Deputy Compact Administrator, Midwest Region
- Sherry Jones, Maryland ICJ Commissioner, South Region
- Nina Belli, Oregon ICJ Commissioner, West Region
- Darby Kirby Stacy, United States Marshals Service Chief Inspector, Missing Child Unit

## **Resources:**

### **Maryland:**

Maryland Interstate Compact for Juveniles is in partnership with the Baltimore City Human Trafficking Collaborative, Public Awareness Committee, and Maryland Human Trafficking Taskforce Victim Service Sub-Committee. The collaborative and taskforce comprises stakeholders from the Mayor's Office, State's Attorney's Office, City Council members, law enforcement, prosecutors, public defenders, judiciary, city and state agencies, health care providers, victim service providers, and youth-led anti-trafficking organizations. MD ICJ provides assistance and technical support for human trafficking victims identified through ICJ Extradition Process by FBI and DHS/DSS Social Workers and CPS Staff, Homeland Security, and Federal, State, and Local Law Enforcement Agency. We (ICJ) also assist sister agencies, stakeholders, law enforcement, and anti-trafficking organizations in policy development to ensure state-wide compliance to ICJ-mandated pre- and post-apprehension or recovery. The MD ICJ Extradition arranges Secure Ground Transportation for victims recovered in non-border states.

Since 2009, Maryland's ICJ Commissioner, Sherry Jones, has been a member of the Maryland Human Trafficking Taskforce Victim Service Committee. She joined the Baltimore City Human Trafficking Collaborative and Public Awareness Committee in 2017. Ms. Jones was appointed co-chair of the Baltimore City Human Trafficking Victims Committee in January 2021. In this role, she and her counterpart are responsible for assisting with identifying/eradicating barriers that prevent

victims/survivors from appropriate resources, services, and treatment in Baltimore City. Ms. Jones was instrumental in raising awareness of the issue of Male Sexual Abuse and Male Sex Trafficking. In June 2022, she co-facilitated a community engagement event with a renowned Male Sex Trafficking Survivor Leader and Public Awareness Chair. Finally, Ms. Jones is a Maryland Certified Sexual Assault Advocate and Victim Assistant Specialist. In 2021 Ms. Jones founded the ***I Am Her "Teal Sand Project"*** to combat the issue of child sex abuse and sexual exploitation of women, boys, and girls. In her spare time, she serves as an advocate, educator, family support, and subject expert for victims with lived experiences.

#### **North Dakota:**

North Dakota Deputy Compact Administrator Jessica Wald serves on the North Dakota Human Trafficking task force, which is a collaborative team made up of law enforcement, prosecution, and service providers at federal, state, and local levels. Ms. Wald attends multi-disciplinary meetings across the state of North Dakota to assist all partners in understanding the role of the Interstate Compact and how youth under the Compact are at risk for human trafficking. Ms. Wald participates in Human Trafficking Response Team meetings for all Interstate Compact youth suspected or identified as being affected by human trafficking. Aside from being part of the team to dismantle human trafficking in North Dakota, Ms. Wald has become a certified trainer in the Commercial Sexual Exploitation of Children and has conducted this training to the community and correctional staff working with juveniles in the state of North Dakota. Throughout the years, Ms. Wald has worked with numerous victims and each one of their stories has given her that much more ambition to keep fighting for a positive future for communities, survivors and families. Click [here](#) to learn more about the Human Trafficking Task Force in North Dakota.

#### **Oregon:**

The Oregon ICJ Office has established and maintained working relationships with the Federal Bureau of Investigation (FBI) Special Agents and Victim Advocates along with other law enforcement Human Trafficking tasks forces throughout the state of Oregon. Through their collaborative efforts they have assisted one another on Interstate Compact for Juveniles (ICJ) cases return cases involving victims of human trafficking to ensure juveniles are safely returned. In addition, OR ICJ Commissioner Nina Belli, served since 2019 on the Oregon Department of Justice Trafficking Intervention Advisory Committee, that advises, supports and coordinates statewide response to juvenile sex trafficking. The Oregon ICJ Office has also established and routinely collaborates with local social service agencies to connect juveniles and their families to human trafficking related services and counseling on ICJ related cases. Prior to her work in Oregon's ICJ Office, Commissioner Belli served as a PREA investigator and auditor within the juvenile justice system and worked as a courtroom Domestic Violence and Sexual Assault victims advocate, where her duties included operating a local 24-hour crisis hotline, facilitating support groups and shelter services. Click [here](#) to view the Federal Bureau of Investigation's website, where ICJ Offices can find contact information on FBI field offices within their state.

#### **Vermont:**

Vermont ICJ Deputy Compact Administrator and Human Trafficking Consultant Trissie Casanova sits on Vermont's Human Trafficking Task Force and Steering Committee and co-chairs the Department of Children and Families' (DCF) Human Trafficking Work Group that helped develop DCF's screening tool to screen for risk of sex trafficking. Ms. Casanova also sits on the Task

Force Training and Out-Reach Sub-Committee on Human Trafficking and is the DCF trainer for that team.

### **ICJ Human Trafficking Resources**

- [Key Concepts in Human Trafficking](#)
- [White Paper: ICJ Returns, Human Trafficking, and Federal Authorities](#)
- [Best Practice: Responding to Human Trafficking Victims Within ICJ](#)

### **ICJ Human Trafficking Matrices**

- [East Region Human Trafficking Matrix](#)
- [Midwest Region Human Trafficking Matrix](#)
- [South Region Human Trafficking Matrix](#)
- [West Region Human Trafficking Matrix](#)

*To update your state/territory's information, please send an email to the [National Office](#)*



## U.S. MARSHALS SERVICE MISSING CHILD UNIT

In 2015, the Justice for Victims of Trafficking Act (JVTA) was passed, giving the U.S. Marshals Service (USMS) the authority to utilize all available resources to assist law enforcement partners in recovering missing children nationwide.

The USMS can support missing child cases that fall within two categories:

### FUGITIVE MISSING CHILD

A missing child case associated with a felony fugitive or sex offender investigative nexus. A fully extraditable fugitive warrant is required for the abductor.

This category includes *family abductions* and possible *stranger abductions*.

### CRITICALLY MISSING CHILD

A missing child case that involves a suspected crime of violence, or factors have been identified that indicate elevated risk to the missing child.

This category includes *endangered runaways* and children considered *lost or otherwise missing, and some stranger abduction cases*.

There is a suspected crime of violence if the abductor, associate, or missing child:

- is a suspected gang affiliate
- has violent tendencies
- has mental health concerns
- has self-harm or suicidal ideations
- is a sex offender
- is a suspected drug abuser
- is suspected to be in the possession of firearms/weapons

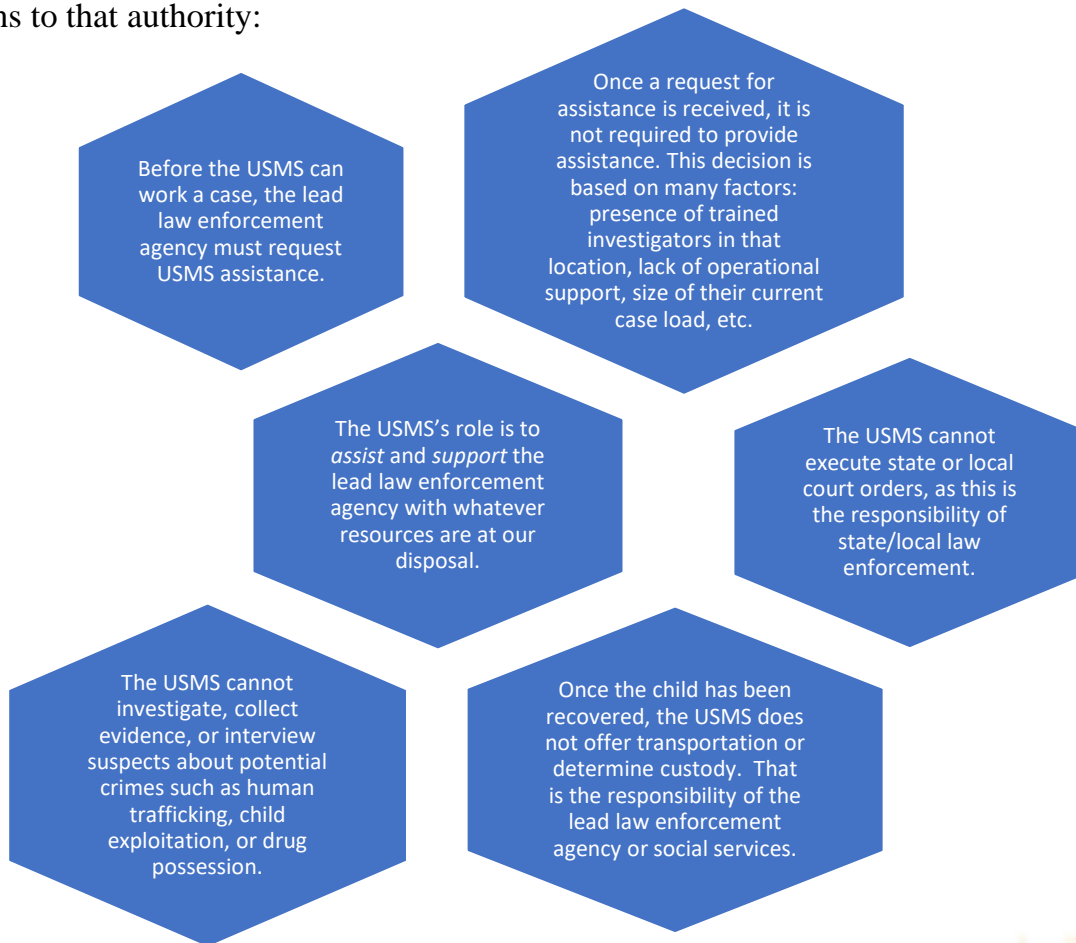
There is an elevated risk if the missing child:

- has a medical condition
- requires medication
- has a physical disability and/or mental health concerns
- has self-harm or suicidal ideations
- is a suspected sex trafficking victim
- is a suspected online enticement victim
- is a suspected drug abuser
- is confirmed or suspected to be pregnant



There are many benefits to USMS involvement in a missing child case, and our reach is nationwide, with U.S. Marshals in every state. Not only can we assist in locating or recovering the missing child, we may also help find individuals with information about the case, investigate related sex offenders, arrest related fugitives, and provide liaison assistance between law enforcement and the National Center for Missing and Exploited Children (NCMEC).

Although the JVTA granted the USMS the ability to assist in missing child cases, there are limitations to that authority:



## CONTACT US

[MissingChildUnit@usdoj.gov](mailto:MissingChildUnit@usdoj.gov)



# UNITED STATES MARSHALS SERVICE (USMS)



## MISSING CHILD LAW ENFORCEMENT ASSISTANCE



### The Justice for Victims of Trafficking Act

(2015) USMS granted permission to “assist state, local and other federal law enforcement agencies, upon request of such an agency, in locating and recovering missing children.”

- ☐ **Family Abductions**
- ☐ **Non-Family Abductions**
- ☐ **Endangered Runaways**
- ☐ **Lost Children**
- ☐ **Injured Children**
- ☐ **Otherwise Missing**

### HOW TO REQUEST USMS ASSISTANCE

1. Ensure child is entered into NCIC.
2. Contact the National Center for Missing and Exploited Children (NCMEC) at 1-800 843-5678 to report the missing child.
3. Contact your local USMS District office or Task Force: [www.usmarshals.gov](http://www.usmarshals.gov)
  - 3a. Request Form USM-641 to be completed and submitted back to USMS personnel.
  - 3b. Articulate the risk factors to the child.
4. Ensure arrangements are made in advance for the custody of the missing child upon recovery.

The USMS can assist if:  
there is a full extradition  
warrant for the abductor or  
missing child

*or*

the child is a suspected victim  
of violent crime

*or*

LE indicates elevated risk to the  
missing child

*and*

local USMS resources are  
available.

Responsibility for any associated criminal investigation and collection of evidence is retained by lead agency, not the US Marshals Service.

[MissingChildUnit@usdoj.gov](mailto:MissingChildUnit@usdoj.gov)



# ICJ NOMINATIONS & ELECTIONS PROCESS

To broaden the pool of nominees and encourage more diversity in ICJ leadership positions, the ICJ Ad Hoc Committee on Racial Justice developed the following guidelines for the nomination and election of ICJ Officers, Regional Representatives, and Committee Chairpersons. The Executive Committee approved the process on July 15, 2021 and revised it on March 22, 2022. This process is intended to:

- Establish clearly defined procedures that promote diversity in leadership; and
- Ensure voting members have advance knowledge of candidates and their qualifications.

## **1. Commission Officers: Chair, Vice-Chair, Treasurer (One Year Term)**

### **Advance Nominations Process**

- The nomination period for Chair, Vice-Chair, and Treasurer opens no later than sixty (60) calendar days before the Annual Business Meeting (ABM). The National Office will notify the Commission of the nomination period and provide a description of the roles and responsibilities for each position.
- Regional Representatives and Officers will help ensure a diverse pool of candidates by encouraging members to nominate themselves or others, during scheduled meetings, via email, and/or via other communications.
  - Only Commissioners & Full-Time Designees are eligible to be nominated and/or to make a nomination.
- Commissioners/Full-Time Designees may nominate themselves or another eligible member of the Commission. The National Office will contact nominees to advise them of the nomination and determine if they accept the nomination. Nominators will remain anonymous.
- Interested candidates are invited to submit a cover letter, resume/cv, and a Statement of Interest to the National Office.
- A candidate may be nominated for multiple offices. However, if they are elected into one office, they will not remain on the ballot for another officer position.
- The Statement of Interest (SOI) should address how the candidate's goals align with the ICJ Vision, Mission, Values, and Results, including racial equity. The SOI should be approximately 100-500 words in length, although longer statements will not be excluded. Questions to address include:
  - Why are you running?

- How does your candidacy align with the ICJ Vision, Mission, Values, and Results and commitment to racial equity?
- The National Office will compile and submit all documentation regarding advance nominations to Commissioners no later than thirty (30) calendar days before the Annual Business Meeting. Nominees will not be disclosed prior to this announcement.

### **Annual Business Meeting Process**

- Regions will review the elections process and candidates.
- Regions will not vote to nominate candidates.
- Though advance nominations are encouraged, nominations from the floor will be accepted during the General Session.
- During the General Session, each candidate will address the Commission prior to voting for five (5) minutes or less. This reduces the need for person-to-person campaigning.
- Voting is conducted electronically by anonymous ballot, without the ability to write-in a candidate.

## **2. Regional Representatives (Two Year Terms)**

### **Advance Nominations Process**

- The nomination period for Regional Representatives opens no later than sixty (60) calendar days before the ABM, in years in which regional representatives are elected. The National Office will notify the Commission of the nomination period and provide a description of the roles and responsibilities for the position.
  - Only Commissioners & Full-Time Designees are eligible to be nominated.
- Commissioners/Full-Time Designees may nominate themselves or another eligible member of their region. The National Office will contact nominees to determine if they accept the nomination.
- Interested candidates are invited to submit a cover letter, resume/cv, and a Statement of Interest.
- The Statement of Interest (SOI) should address how the candidate's goals align with the ICJ Vision, Mission Values, and Results, including racial equity. The SOI should be approximately 100-500 words in length, although longer statements will not be excluded. Questions to address include:
  - Why are you running?
  - How does your candidacy align with the ICJ Vision, Mission, Values, and Results and commitment to racial equity?

- The National Office will compile and submit all nominee documentation to Commissioners no later than thirty (30) calendar days before the Annual Business Meeting.

### **Annual Business Meeting Process**

- Regional Representatives (RR) generally lead Region Meetings, including elections, at the Annual Business Meeting. However, if a RR leads an election in which s/he is nominated, it can raise concerns about conflict of interest. Therefore, according to Robert's Rules,
  - If a RR is nominated, s/he will announce whether s/he accepts nomination.
  - If the RR accepts the nomination, then the RR must recuse him/herself.
  - The RR will identify an alternate to lead the election. The alternate cannot be a nominee or nominator for the RR position. Options include: an alternate RR, current Commission Officer, or National Office staff member.
- During the Regional Meeting, candidates will have up to five (5) minutes to address the region prior to voting.
- If there is only one (1) candidate for a position, no vote is necessary. The RR will affirm the candidate has been elected by acclamation.
- If there is more than one (1) candidate, a vote will be conducted by paper ballot or electronically by anonymous ballot without the ability to write-in a candidate.

### **3. Committee Chairpersons (One Year Term)**

- Commission members who are interested in pursuing a chairperson position for one of the Commission's existing committees shall express their interest, in writing, to the National Office no later than sixty (60) days prior to the Annual Business Meeting.
  - Only Commissioners & Full-Time Designees are eligible to serve as a chairperson.
- Committees currently include: Compliance, Finance, Information Technology, Rules, and Training, Education, and Public Relations.
- The National Office will compile the relevant information and submit it to the recently elected officers.
- The Commission Chair will consider the submissions received prior to the Annual Business Meeting when appointing the committee chairpersons.





## INTERSTATE COMMISSION FOR JUVENILES EAST REGION MEETING AGENDA

Diamond Ballroom I

Tuesday - October 4, 2022  
3:00 – 4:30 p.m. ET  
*On-site 2022 ABM\*\**

DoubleTree by Hilton Hotel  
South Burlington, Vermont

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**Call to Order** – *Representative Becki Moore (MA)*

**Roll Call** – *Emma Goode, National Office Staff*

**Approval of Agenda** \*

**Approval of Minutes** (June 21, 2022) \*

### **Discussion**

- ICJ Dues Update – Finance Committee Member
  - *Nate Lawson (OH) and Corrie Copeland (TN)*
- New Best Practices
  - [Transfer of Supervision Communication Guidelines for Local Authorities with Juveniles/Family Members](#)
  - [Direct Entry of Data Into UNITY Data Fields](#)
- State Updates/Concerns
- Review Elections Process and Candidates
  - 2022-2024 Regional Representative Election \*

### **Old Business**

- [East Region After-Hours Protocol](#)

### **New Business**

- ICJ Rule Proposals in 2023
  - Deadline for submissions to the Rules Committee: **February 28, 2023**

### **Adjourn**

*(Region Group Photo)*

*Vote* \*

*Meeting recorded* \*\*

# **INTERSTATE COMMISSION FOR JUVENILES**

## ***East Region Meeting***



June 21, 2022  
Meeting Minutes  
10:00 – 11:30 a.m. ET  
*Via Zoom*

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### **Commissioners/Designees in Attendance:**

1. Becki Moore (MA), Commissioner, East Region Representative
2. Patricia Casanova (VT), Designee, East Region Alternate Representative
3. Tasha Hunt (CT), Commissioner
4. Mike Casey (DE), Commissioner
5. Roy Curtis (ME), Commissioner
6. Francesco Bianco, Jr. (NY), Designee
7. JoAnn Niksa (RI), Designee

### **Commissioners/Designees not in Attendance:**

1. Nordia Napier (CT), Designee
2. Christine Norris (DE), Designee
3. Caitlyn Bickford (NH), Commissioner
4. Jennifer LeBaron (NJ), Commissioner
5. Edwin Lee, Jr. (NJ), Designee
6. Sheila Poole (NY), Commissioner
7. Wendy Lautsbaugh (PA), Commissioner
8. Jessica Nash (RI), Commissioner
9. Eavey Monique-James (USVI), Commissioner

### **Non-voting Compact Staff in Attendance:**

1. Cecily Rexach (CT)

### **Guests in Attendance:**

None

### **National Office Staff in Attendance:**

1. MaryLee Underwood, Executive Director
2. Emma Goode, Logistics and Administrative Specialist
3. Jenny Adkins, Operations and Policy Specialist
4. Amanee Cabbagestalk, Training and Administrative Specialist
5. Joe Johnson, Project Manager

### **Call to Order**

Representative Moore called the meeting to order at 10:00 a.m. ET.

### **Roll Call**

Emma Goode, ICJ National Office, called the roll and a quorum was established.

## Agenda

R. Curtis (ME) made a motion to approve the agenda. J. Niksa (RI) seconded. The motion carried.

## Minutes

T. Hunt (CT) made a motion to approve the minutes from March 30, 2022 meeting as presented. J. Niksa (RI) seconded. The motion carried.

## Discussion

## Committee Updates

### Finance Committee

- M. Casey (DE) updated that all 2022 dues have been collected. The Finance Committee met and discussed the travel reimbursement for the 2022 Annual Business Meeting (ABM). The Finance Committee is recommending an increase in the amount to be reimbursed for airfare to the 2022 ABM to offset increased travel costs.
- He also reported that there has not been an overall increase in ICJ dues since the Commission established in 2008.
- Director Underwood updated that there has been a 33% inflation rate since inception in 2008. The Finance Committee is reviewing potential proposals for the best method for an ICJ dues increase which will be presented at the full Commission during the ICJ 2022 ABM.

### Technology Committee

- R. Curtis (ME) updated the Technology Committee held an extended 2-hour meeting last week to review the recommendations from the UNITY Enhancements Subcommittee.
- He applauded the work of the Enhancements Subcommittee for their tireless work to review over 100 enhancements request submissions. Their work involved sorting, analyzing, categorizing, and re-analyzing the requests. The subcommittee has recommended the first group of enhancements that would be most beneficial to the operations of the Commission. K. Torres (IA) and Abbie Christian (NE) provided an exceptional presentation of the enhancements grouped into 9 packages. The Technology Committee agreed to recommend to the Executive Committee an approval for all of the enhancements as presented in group 1.
- Additionally, the Technology Committee received an update from Joe Johnson on UNITY bug fixes and support cases.

### Training Committee

- T. Hunt (CT) provided an update in the absence of Nordia Napier. The Training Committee Chair Nate Lawson changed positions in his state; however, he will remain involved with the Commission until further notice.
- The committee plans to work with the National Office to update an ICJ Rules training power point for states to access should they wish to download and modify for their in-state trainings.
- A training session was offered in collaboration with the Transportation Security Administration (TSA) regarding the new Transportation Identification Form.

- Training Committee members have assisted with the UNITY monthly workshops. The workshop series will be paused in July until after the ABM.
- Primarily, the Training Committee has been planning for the 2022 Annual Business Meeting training sessions. One of the sessions planned is a human trafficking panel discussion. Each region has been asked to submit someone from their region with expertise in the topic area to participate as a panelist.

#### Rules Committee

- Director Underwood updated that the Rules Committee has proposed four rule amendments around the term “relocate” and travel permits. She encouraged the East Region to act soon if they wished to submit a rule proposal to the ICJ Rules Committee for consideration in 2023. The deadline for submissions is February 28.
- Representative Moore indicated that rule proposals be included on the East Region Meeting October 4<sup>th</sup> Agenda in Vermont.

#### Racial Justice Ad Hoc Committee

- B. Moore (MA) updated that the Racial Justice Ad Hoc Committee continues to work on their four goals for the year.
- The 2022 Annual Business Meeting (ABM) keynote speaker on Wednesday, was recommended by the Racial Justice Ad Hoc Committee. Dr. Maryam Jernigan-Noesi will speak on how to work through an equity lens.
- Similarly, the ad hoc committee is reviewing the Annie E. Casey Foundation’s “Race Equity and Inclusion Action Guide: 7 Steps to Advance and Embed Race Equity and Inclusion within Your Organization” as a recommended resource to the Commission.
- Co-Chair Jones (MD) has been overseeing development of potential recommendations from the ICJ Data Walk session with the Racial Justice Ad Hoc Committee and the Leadership Exchange Series group.
- JoAnn Niksa (RI) and April Simmons (IN) have been developing a communications guide on unbiased report writing. J. Niksa (RI) shared she had located a comprehensive guide on report writing to share with the ad hoc committee. J. Niksa (RI) will forward the link to Representative Moore.
- Each month in the “ICJ Updates”, a new related resource has been included.

#### Executive Committee

- T. Hunt (CT) updated that the Executive Committee adopted Juneteenth as an official holiday for the Commission.
- Staff Recognition Nominations are now open. It is time to recognize staff doing the day-to-day work of the Compact who surpass expectations to provide assistance. The persons nominated will receive a certificate, be recognized at the ABM, and be included in the monthly “ICJ Updates.” Information and the online form are included on the [website](#).
- The 2022 Annual Business Meeting (ABM) will be on-site this year in Burlington, Vermont. The Executive Committee is also looking ahead for a 2023 ABM location in the West Region.
- The ICJ Strategic Plan was thoroughly reviewed to ensure the Commission is advancing its mission and vision. The Executive Committee decided to recommit to current priorities and developed new action steps with an understanding of the work that needs to continue.

- She also noted that elections are coming up soon and to stay tuned.

### **Strategies Round Table**

#### **Runaways and After-hours Procedures: Intrastate scripts for front-line workers and list of other states' procedures**

- Representative Moore presented a proposed draft resource entitled: "After-Hours Protocol for ICJ East Region States." States were asked to submit their states' after-hours protocols and procedures to the ICJ National Office. The resource includes the information received. The ICJ East Region members reviewed and edited the resource as presented. States indicated that they needed to re-visit their submissions and agreed to forward any updates to Emma Goode by July 21<sup>st</sup>.
- **J. Niksa (RI) made a motion to adopt the draft "After-Hours Protocol for ICJ East Region States" for the purpose of information sharing among the ICJ East Region states and with the full Commission, subject to state-provided edits to the initial document and any future updates after posting. T. Casanova (VT) seconded. The motion passed.**

#### **Should "detention" or "custody" be defined in the ICJ Rules to clarify when 24 hours begins for application of ICJ to runaways (per ICJ Rule 6-101)? (PA)**

- Representative Moore (MA) presented for discussion the question raised by Wendy Lautsbaugh (PA) during the January meeting. After the January meeting, the Pennsylvania Compact staff, Roy Curtis (ME), and Caitlyn Bickford (NH) met to discuss the question in more detail. Their proposed language was modified for clarity and presented as follows as a request from the East Region for an ICJ Legal Advisory Opinion:
  - Regarding release of non-delinquent runaways within "the first 24 hours of detainment" per ICJ Rule 6-101, what triggers the start of "detainment"? Is it the moment that the youth is picked up by the police, taken into custody and brought to a police station, or when the youth is actually placed into a detention facility?
- R. Curtis (ME) agreed with the modified statement to be the intent of the group.
- **T. Hunt (CT) made a motion that the East Region submit a request for a Legal ICJ Advisory Opinion: "Regarding release of non-delinquent runaways within 'the first 24 hours of detainment' per ICJ Rule 6-101, what triggers the start of detainment? Is it the moment that the youth is picked up by the police, taken into custody and brought to a police station, or when the youth is actually placed into a detention facility?" T. Casanova (VT) seconded. The motion passed.**
- Representative Moore and Director Underwood will forward the request to Rick Masters, Legal Counsel, on behalf of the East Region.

#### **Detention of juveniles over 18-year-old who identify as "non-binary" (RI)**

- J. Niksa (RI) requested guidance during the March meeting regarding detention of juveniles over the age of 18 who identify as non-binary. She had to exit that meeting early. J. Niksa (RI) updated that she read the March minutes and liked the options in UNITY for gender identification and nicknames. The specific question is in regards to juveniles who are 18 years or older. Rhode Island has a voluntary extension of care program whereby juveniles in the child welfare



program may receive services beyond age 18. If that juvenile runs to another state, the other state then determines whether or not and where to detain the runaway. In Rhode Island, 18-year-old runaways are not detained without a warrant, but placed in an appropriate place. Detaining a non-binary juvenile over 18 years of age in an adult facility and returning the 18-year-old under the ICJ Rules can be problematic.

- B. Moore (MA) offered to share the Massachusetts juvenile and LBGTQI policies. T. Hunt (CT) commented their operations are similar to Massachusetts and offered the Connecticut policies as well.
- Representative Moore asked other states with similar experiences or relevant information to contact JoAnn Niksa (RI) directly.

### **Transfers of Supervision for “Youthful Offenders” – Juvenile or Adult Compact? (VT)**

- T. Casanova (VT) updated that Vermont considers youth on probation up to age 22 as “youthful offenders.” A recent transfer of supervision raised awareness that “youthful offenders” are not mentioned in the ICJ Rules. A Vermont “youthful offender” transferred to Pennsylvania, where they were considered an adult.
- B. Moore (MA) commented that state legislatures are moving in the direction of “raise the age.” She questioned whether ICJ should consider rule changes to address “youthful offenders.”
- R. Curtis (ME) noted that the Maine Legislature is now trying to define “youthful offenders.”
- The East Region members shared multiple scenarios and varying state laws. Representative Moore agreed to include the topic for a future East Region meeting.

### **State Updates / Concerns**

- Representative Moore (MA) opened the floor for state updates/concerns noting that if there are no updates, states are not obligated to report.

#### **Connecticut**

- C. Rexach (CT) updated there have been many retirements within juvenile probation resulting in numerous staff changes. Recently, over 20 JPOs were hired and are undergoing training.
- Connecticut was successful in obtaining their American Correctional Association (ACA) accreditation.

#### **Delaware**

- M. Casey (DE) updated that the ICJ State Council has a meeting slated for July 20. ICJ training was conducted with the youth rehabilitation services; they plan to continue in the future as rules and staff change.
- The Delaware Interstate Compact Unit has combined with the Family Court Liaison Unit, which serves as a liaison between the department and the community. As a result, regular meetings are now occurring with the Chief of Communications Services and Regional Administrators.

### Maine

- R. Curtis (ME) updated that Galan Williams retired and the new Maine Compact Administrator is Christine Thibeault. She plans to attend the Annual Business Meeting and future East Region meetings.
- Maine too is dealing with major staff shortages in both the state facilities and the communities.

### Massachusetts

- Representative Moore (MA) updated that the Parole Department of Youth Services is not experience the staff shortage due to low volume that residential settings may be experiencing.
- Planning for a State Council meeting in on the radar.

### New York

- F. Bianco (NY) updated that it is business as usual on the parole side. However, they continue to deal with the issue of detention beds shortage due to the closing of facilities and staff shortages. The New York State Council will meet in September.

### Rhode Island

- J. Niksa (RI) updated that she has conducted a lot of training recently of new staff.
- Recreational marijuana is now legal in Rhode Island and the impact remains to be seen on the adult probation side.
- She shared a case with New Jersey and applauded Shyra Bland (NJ) with the safe and timely return.

### Vermont

- T. Casanova (VT) updated that Vermont continues to experience an increase in crime with guns among youth. Lack of detention beds continues to be problematic, as well as an increase in drug trafficking.
- Vermont is excited to host the 2022 ICJ Annual Business Meeting in October in Burlington.

### New Jersey

- Edwin Lee, Jr. (NJ) had to leave the meeting early and chatted that: "Probation has started their telework program where they are in the office three times a week and teleworking two days a week. Parole is revising its organizational structure to focus its efforts on youth returning/entering the community for the first sixty days which should allow for even better outcomes for the youth."

### Old Business

There was no old business.

### New Business

#### **East Region Member for Human Trafficking Panel at Annual Business Meeting**

- Representative Moore opened the floor for a volunteer to serve as a panelist for the 2022 ABM Training Session on Human Trafficking. T. Casanova (VT) volunteered.

**Adjourn**

Representative Moore adjourned the by acclamation at 11:34 a.m. ET.

DRAFT



## INTERSTATE COMMISSION FOR JUVENILES MIDWEST REGION MEETING AGENDA

Diamond Ballroom II

Tuesday - October 4, 2022

3:00 – 4:30 p.m. ET

*On-site 2022 ABM\*\**

DoubleTree by Hilton Hotel  
South Burlington, Vermont

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**Call to Order** – *Representative Chuck Frieberg (SD)*

**Roll Call** – *Joe Johnson, National Office Staff*

**Approval of Agenda** \*

**Approval of Minutes** (July 6, 2022) \*

### **Discussion**

- ICJ Dues Update – Finance Committee Member
  - *Jacey Rader (NE)*
- New Best Practices
  - [Transfer of Supervision Communication Guidelines for Local Authorities with Juveniles/Family Members](#)
  - [Direct Entry of Data Into UNITY Data Fields](#)
- State Updates/Concerns
- Review Elections Process and Candidates
  - 2022-2024 Regional Representative Election \*

### **Old Business**

### **New Business**

- ICJ Rule Proposals in 2023
  - Deadline for submissions to the Rules Committee: **February 28, 2023**

### **Adjourn**

*Vote* \*

*Meeting recorded* \*\*

*(Region Group Photo)*

# INTERSTATE COMMISSION FOR JUVENILES

## Midwest Region Meeting Minutes

July 6, 2022

11:00 a.m. ET

Via WebEx



### Commissioners/Designees in Attendance:

1. Charles Frieberg (SD), Commissioner, Region Representative
2. Mary Kay Hudson (IN), Commissioner, Alternate Representative
3. Tomiko Frierson (IL), Commissioner
4. Michael Tymkew (MI), Designee
5. Jacey Rader (NE), Commissioner
6. Jessica Wald (ND), Designee
7. Casey Gerber (WI), Commissioner

### Commissioners/Designees not in Attendance:

1. Kellianne Torres (IA), Designee
2. Hope Cooper (KS), Commissioner
3. Tracy Hudrlik (MN), Commissioner
4. Lisa Bjergaard (ND), Commissioner
5. Nate Lawson (OH), Commissioner

### Compact Staff in Attendance:

1. Holly Kassube (IL)
2. Angel Jones (IL)
3. Molly Dearing (IL)
4. April Simmons (IN)
5. Nita Wright (IN)
6. Matt Billinger (KS)
7. Liz Wilson (KS)
8. Rebecca Hillestead (MN)
9. Cheryl Frost (SD)
10. Joy Swantz (WI)

### Guest in Attendance:

None

### National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Emma Goode, Logistics and Administrative Specialist
3. Joe Johnson, Project Manager

### Call to Order

Representative Frieberg called the meeting to order at 11:00 a.m. ET.

### Roll Call



Director Underwood called the roll and a quorum was not established. Director Underwood advised that updates could be provided informally while awaiting additional voting members to join the meeting.

## **Committee Updates**

### Executive Committee

- Executive Director Underwood briefed on the following topics and actions by the Executive Committee.
- Commissioner Updates
  - MI – The Michigan Commissioner position remains vacant.
  - OH – Ohio Commissioner Nate Lawson has taken another position in Ohio. However, he will continue to serve as the ICJ Commissioner until another person is appointed and assist with the transition.
  - FL – Agnes Denson retired and the former Florida Commissioner Jean Hall has been named to fill the position. Her appointment is pending.
  - CA – The California ICJ Office is being moved to a different division and a new ICJ Commissioner has been appointed, Guillermo Viero Rosa. For now, Michael Farmer will continue as the California ICJ Designee.
- ICJ Strategic Plan
  - The Executive Committee is aware and has discussed ways to assist Commission members with the nationwide state staff shortages. One area discussed is the time Commission members volunteer on committees.
  - The Executive Committee is sensitive to the pressures of doing more with less by state staff. Should committee members find themselves unable to attend meetings, they could step down from the committee. This also allows committees a better chance to achieve quorum to conduct business. The next 3-year strategic plan update has also considered the staff shortage issue and removed some of the initial action items proposed.
- 2022 Annual Business Meeting (ABM) Meeting – Burlington VT
  - Today, ABM registration opened for everyone, as well as the ICJ 2022 Leadership Award nominations. Director Underwood provided travel tips and registration information, which is included on the website.
  - She shared highlights of the 2022 Annual Business Meeting (ABM) Agenda. This year will be a 2-day meeting with a social hour on Tuesday to reduce exposure for COVID. Any COVID precautions, such as masks, will be announced closer to the meeting date. Additionally, a live-stream option will be offered for the Training and General Sessions.
  - This year, the Docket Book will be provided in electronic format only. Attendees should travel with a device to view the electronic docket book during the meeting. Should attendees prefer a hard copy version, they are encouraged to print and bring to the meeting.
- Observance of Juneteenth

- Juneteenth was adopted by the Executive Committee as an ICJ National Office official holiday to honor the emancipation of African Americans enslaved until after the civil war.

#### Compliance Committee

- Compliance Committee Chair J. Rader (NE) updated that the UNITY National Data Assessment has commenced. She reminded members that states will not receive a state-specific assessment report. Rather, the assessment will be used to collect information to guide the Commission with regards to national issues and trends.

#### Finance Committee

- Director Underwood briefed on the following topics and actions by the Finance Committee recently.
  - FY 2022 ended on June 30, 2022. The Commission was under budget due to several administrative cost savings measures, which included downsizing the ICJ National Office.
  - The Finance Committee recommended and the Executive Committee approved an increased cap of \$800 for airfare for one year to travel to the 2022 Annual Business Meeting. Despite The increase is due to the inflation and escalating travel costs. Nonetheless, members should purchase the most economical fair. Exceptions to the cap can be made on a case-by-case basis, with upon advance request to the National Office.
  - The ICJ Budget has also been significantly impacted by inflation. The Finance Committee has reviewed data regarding inflation and projections for the next five years. The current dues were established in 2008 and have not increased; however, the cumulative inflation rate since 2008 is 36 percent. Therefore, it is necessary to increase dues to keep up with inflation. The Finance Committee will continue their discussion of options for increasing dues and present recommendations to the Commission for vote during the Annual Business Meeting.

#### Technology Committee

- Director Underwood briefed on the following topics and actions by the Technology Committee.
  - May 17, 2022 marked the one-year anniversary of UNITY. In the first year:
    - 6,000 users were trained;
    - 15,000 cases were processed; and
    - 75,000 courses were completed in ICJ.TalentLMS.
  - The one-year mark also ends direct access to JIDS. However, some information is still available upon request to the National Office via the online form available on the Commission's website.
  - Two important ICJ Administrative Policies were updated:
    - [02-2020 Information System Modifications](#)
    - [01-2014 Commission Forms](#)
  - The policy updates are intended to ensure all proposed changes that could result in changes to UNITY are fully vetted, including proposed changes to ICJ Forms, ICJ Rules, and independent enhancement requests.
  - Most recently, the first group of UNITY Enhancements were recommended by the Technology Committee and approved by the Executive Committee.

The process now begins to develop and implement the enhancements. The Commission will hear more about them during the Annual Business Meeting.

- All the initial development bug fixes have been completed. Users who incur an issue should report via the online portal.

### Training Committee

- Director Underwood briefed on the following topics and actions by the Training Committee.
  - The monthly UNITY workshops have paused until after the ABM.
  - A new Best Practice was recommended by the South Region and Training Committee, and approved by the Executive Committee entitled: [“Best Practice: Transfer of Supervision Communications Guidelines for Local Authorities with Juveniles/Family Members.”](#) Another Best Practice regarding the direct entry of data into UNITY was recommended by the Training and Technology Committees, and will be discussed further at the next Executive Committee meeting.
  - All trainings and presenters have been established for the ICJ 2022 ABM Training sessions.

### Racial Justice Ad Hoc Committee

- Director Underwood updated that the Racial Justice Ad Hoc Committee has shared several racial justice and equity resources monthly via the ICJ Updates.
- They were instrumental in contracting a keynote speaker and developing a human trafficking panel for the 2022 ABM.

*{At 11:30 a.m. ET, a quorum was established to conduct business.}*

### **Agenda**

**T. Frierson (IL) made a motion to approve the agenda. J. Wald (ND) seconded. The motion carried.**

### **Minutes**

**M. K. Hudson (IN) made a motion to approve the April 6, 2022, meeting minutes as presented. T. Frierson (IL) seconded. The motion carried.**

### **Discussion**

### **Candidates for Upcoming Election**

- Representative Frieberg reminded the members that elections are coming up in October for the 2023 ICJ Officers and the Regional Representatives positions.
- The nominations will open via the Commissions website in August. [Click here to view details.](#)

### **State Updates / Concerns**

There were no new state-specific updates.

### **Old Business**

There was no old business.

## **New Business**

### **2023 Proposed Rule Amendments**

- Director Underwood reminded the Midwest Region that the deadline for 2023 rule proposal submissions will be in February 2023. She encouraged members to share their ideas soon if they intend for the Midwest Region to submit a proposal.
- Representative Frieberg (SD) suggested to contact him and/or the National Office with any proposals they wish to discuss for the October meeting agenda.

### **Adjourn**

**J. Rader (NE) made a motion to adjourn. J. Wald (ND) seconded.  
Representative Frieberg adjourned the meeting by acclamation at 11:37 a.m.  
ET.**

DRAFT



## INTERSTATE COMMISSION FOR JUVENILES SOUTH REGION MEETING AGENDA

**Emerald Ballroom I and II**

**Tuesday - October 4, 2022**

**3:00 – 4:30 p.m. ET**

**On-site 2022 ABM\*\***

**DoubleTree by Hilton Hotel  
South Burlington, Vermont**

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**Call to Order** – *Representative Daryl Liedecke (TX)*

**Roll Call** – *Amanee Cabbagestalk, National Office Staff*

**Approval of Agenda** \*

**Approval of Minutes** (June 6, 2022) \*

### **Discussion**

- ICJ Dues Update – Finance Committee Member
  - *Sherry Jones (MD) and Pat Pendergast (AL)*
- New Best Practices
  - [Transfer of Supervision Communication Guidelines for Local Authorities with Juveniles/Family Members](#)
  - [Direct Entry of Data Into UNITY Data Fields](#)
- State Updates/Concerns
- Review Elections Process and Candidates
  - 2022-2024 Regional Representative Election \*

### **Old Business**

### **New Business**

- ICJ Rule Proposals in 2023
  - Deadline for submissions to the Rules Committee: **February 28, 2023**

### **Adjourn**

*(Region Group Photo)*

*Vote* \*

*Meeting recorded* \*\*



# INTERSTATE COMMISSION FOR JUVENILES

## South Region Meeting Minutes

June 7, 2022  
11:00 a.m. ET  
Via Zoom



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### Commissioners/Designees in Attendance:

1. Daryl Liedecke (TX), Commissioner, South Region Representative
2. Felicia Dauway (SC), Designee, Alternate Region Representative
3. Judy Miller (AR), Designee
4. Jefferson Regis (DC), Commissioner
5. Anna Butler (KY), Designee
6. Juanita Anderson-Hilton (LA), Commissioner
7. Maxine Baggett (MS), Designee
8. Julie Hawkins (MO), Commissioner
9. Stephen Horton (NC), Commissioner
10. Robert Hendryx (OK), Designee
11. Corrie Copeland (TN), Commissioner
12. Natalie Dalton (VA), Commissioner
13. Stephanie Bond (WV), Commissioner
14. Lynn Fielder (WV), Designee

### Commissioners/Designees Not in Attendance:

1. Patrick Pendergast (AL), Designee
2. Tyrone Oliver (GA), Commissioner
3. Amy Welch (KY), Commissioner
4. Kimberly Dickerson (LA), Designee
5. Sherry Jones (MD), Commissioner
6. Robert Anderson (MS), Commissioner
7. Rachel Holt (OK), Commissioner

### Non-voting Compact Staff in Attendance:

1. Chanda Leshoure (AL)
2. Latosha Mallory (AL)
3. Tracy Howard (FL)
4. Terrance Clayton (FL)
5. Demarco Johnson (FL)
6. Ryan Smith (FL)
7. Tacarra Richardson (FL)
8. Tracy Cassell (GA)
9. Shanice Rhyne (GA)
10. Yolanda Latimer (LA)
11. Latoya Oliver (MD)
12. Mason Harrington (SC)
13. Rhonda Holman (SC)

### Guest in Attendance:

1. None

**National Office Staff in Attendance:**

1. MaryLee Underwood, Executive Director
2. Emma Goode, Logistics and Administrative Specialist
3. Amanee Cabbagestalk, Training and Administrative Specialist

**Call to Order**

Representative Liedecke (TX) called the meeting to order at 11:00 a.m. ET.

**Roll Call**

Director Underwood called the roll and a quorum was established.

**Agenda**

**S. Bond (WV) made a motion to approve the agenda as presented. S. Horton (NC) seconded. The motion carried.**

**Minutes**

**J. Miller (AR) made a motion to approve the March 1, 2022 meeting minutes as presented. F. Dauway (SC) seconded. The motion carried.**

**Discussion****Committee Updates**Compliance Committee

- J. Hawkins (MO) updated that the Compliance Committee members attended a Technology Committee meeting to discuss drafting a new Best Practice related to UNITY data entry, which should be coming soon.
- In April, Commission members received an email containing a video link by Compliance Committee Chair Rader (NE) explaining the National Data Assessment that will be conducted this summer. The assessment will focus on three compliance standards and the Compliance Committee will be reviewing the data for gaps and trends. There will be no individual state assessment reports as each state should proactively monitor their own compliance. She encouraged everyone to view the video issued in April, if they had not done so already.
- Director Underwood added that the data to be assessed will be the first full year of UNITY beginning July 1, 2021 – June 30, 2022. This will exclude the first six weeks of UNITY, when states were getting up and running in UNITY.

Finance Committee

- C. Copeland (TN) updated that the Finance Committee rescheduled their May meeting to June 8. Discussion items will include: amending the FY 23 Budget, drafting the FY 24 Budget, and an increase in the ICJ Dues.

Rules Committee

- S. Horton (NC) updated that the Rules Committee met twice since the last region meeting. A Rules Subcommittee presented a proposal to delete the term “relocate” in ICJ Rule 1-101: Definitions, and related proposals to Rules 4-101, 4-103, and a separate proposal regarding Rule 8-101. Next, the subcommittee will look at the rules in the area of ground transportation.

- Most recently, the Rules Committee began to look at the use of travel permits and how to streamline without redundancies. They will continue the discussion at the next meeting.

#### Technology Committee

- J. Miller (AR) updated that the Technology Committee met May 10. A new “Best Practice on Direct Entry into UNITY Data Fields” will be recommended to the Executive Committee for final approval. Two ICJ Administrative Policies were reviewed and updated: Information System Modifications (ICJ 2020-02) and Forms Responsibility (ICJ 2014-01).
- Florida offered to share their Haitian Creole translations of the ICJ Forms to post to the Commission’s website to share. The Technology Committee declined and agreed to retain the current Spanish translations only.
- The UNITY Enhancements Subcommittee is reviewing all of the UNITY enhancement submissions. The first group of enhancements will be presented for a recommendation at the Technology Committee meeting in June.

#### Training Committee

- D. Liedecke (TX) updated the Training Committee met last week. The 2022 Annual Business Meeting training sessions was a major discussion item. Dr. Mark Nelson will lead a presentation on communications. A Human Trafficking Panel discussion will be conducted with a panelist from each of the four regions and a moderator. Sherry Jones (MD) will represent the South Region on the panel.
- The Training Committee reviewed and recommended two Best Practice documents to the Executive Committee for final approval:
  1. Best Practice on ICJ Transfer of Supervision: Communication Guidelines for Local Authorities with Juvenile/Family Members. This resource originated in the South Region.
  2. Best Practice on Direct Entry of Data into UNITY. This resource originated from the Technology and Compliance Committee collaboration.

#### Ad Hoc Committee on Racial Justice

- Director Underwood updated they did not have a quorum at the last meeting; however, the time was used to review recommendations from the data walk.
- The Ad Hoc Committee on Racial Justice recommended a presenter for the 2022 Annual Business Meeting (ABM), Dr. Maryam Jernigan-Noesi, who will deliver the keynote address on equity during the General Session.
- The Ad Hoc Committee on Racial Justice continues to review racial equity tools and plans to make recommendations in the near future.

#### Executive Committee

- Representative Liedecke (TX) updated on actions from the Executive Committee. The 2022 Annual Business Meeting (ABM) will be conduct on-site October 4 - 5 in Burlington, Vermont. Registration opens in July. A live stream option will be offered for those who do not attend on-site to view the trainings and the general session in zoom.
- The Executive Committee approved the ICJ Administrative Policies recommended by the Technology Committee as mentioned earlier by Judy Miller (AR).

## **State Updates / Concerns**

- Representative Liedecke (TX) opened the floor for states to provide any new state-specific items.

### **Arkansas**

- J. Miller (AR) updated that Arkansas is experiencing an increase in the number of runaways cases and new referrals.

### **Florida**

- D. Johnson (FL) updated that Agnes Denson left the Florida Compact office and the Florida Commissioner position is currently vacant.

### **Georgia**

- T. Cassell (GA) updated that the Georgia Compact office is currently in the process of filling two positions.

### **Kentucky**

- A. Butler (KY) updated on an organizational agency change in Kentucky resulting in a 3-person staffed for the Kentucky Compact office. She and Amy will remain and they are in the process of filling the third position.

### **Louisiana**

- Yolanda Latimer (LA) updated that the state continues to experience critical staff shortages in both secure care facilities and probation officer positions.

### **Mississippi**

- M. Baggett (MS) updated that they continue to fill vacancies in the state and supervisors continue to provide coverage to keep the cases up to date.

### **Missouri**

- J. Hawkins (MO) updated the state continues to address the staff shortages, particular in the St. Louis area.

### **North Carolina**

- S. Horton (NC) echoed that North Carolina too is experiencing statewide staff shortages. Also, returns and human trafficking cases have been on the rise.

### **Oklahoma**

- R. Hendryx (OK) expressed his appreciation for the assistance and concerns states have shown during his illness the past few months.

### **South Carolina**

- F. Dauway (SC) updated they too have been busy with ICJ returns. The state is planning for field staff training in the late summer and early fall. Position changes are expected in the ICJ State Council membership.

### **Tennessee**

- C. Copeland (TN) updated they too are experiencing staff shortages and appreciates the patience of member states.

### Texas

- D. Liedecke (TX) updated on a Texas reorganization in the agency which has resulted in responding to requests for areas of improvement.
- A new vendor for airport surveillance at the Dallas Fort Worth Airport is anticipated soon.
- An intrastate refresher training on the ICJ Rules has been completed with probation and a refresher training is planned for parole.

### West Virginia

- S. Bond (WV) updated that the West Virginia staff shortages are concentrated more around the panhandle of the state.

### **Old Business**

There was no old business.

### **New Business**

#### **ICJ ABM 2023**

- Representative Liedecke updated that the 2023 Annual Business Meeting (ABM) will be September 24-26, 2023 in Salt Lake City, Utah. He added that 2023 will be a “rules year.” It is time for the region to prepare for any potential proposals they wish to submit.
- Additionally, the Fiscal Year 2023 ICJ Dues Invoices have been emailed.

#### **Airport Surveillance – ICJ Rule 7-106**

- S. Horton (NC) shared a reoccurring issue within North Carolina, as a state that commonly provides airport surveillance. In accordance with ICJ Rule 7-106, juveniles are not to travel with clothing, medications, etc. In the last few months, juveniles in the Charlotte Airport have traveled with items such as cell phones and medications. He reached out directly to the applicable states and mentioned during the meeting to make other Compact offices aware it has been happening.
- J. Hawkins (MO) agreed with his description of the rule regarding airport supervision and layovers. However, she suggested revisiting the rule. She elaborated on instances when it places an unnecessary burden on families, such as non-stop flights for runaways returning home to family. She also expressed concern that some expensive items have not been successfully returned.
- S. Horton (NC) noted he is speaking to airport supervision when there is a layover. He commented that electronics and medication of any sort should not accompany the traveler.
- M. Baggett (MS) asked who has the financial responsibility to return items. Mississippi tried to return items by the U.S. Mail, COD. The U.S. Post Office refused to send COD and required payment at the time of shipping. J. Hawkins (MO) commented it is typical that her agency pays on the front end with a commitment on the receiving end for reimbursement of the shipping fees. F. Dauway (SC) commented that South Carolina budgets for the expenditure and returns items via FedEx.
- Representative Liedecke (TX) commented that modern electronics, apparel, and shipping options are quite different from when the rule was originally drafted and

may warrant a modification to the rule. J. Hawkins (MO) agreed to take the lead on writing a proposal. J. Miller (AR) and F. Dauway (SC) agreed to work on the proposal. S. Horton (NC) requested that at least one of the three South Region surveillance states (North Carolina, Georgia, or Texas) be a part of the work group. Representative Liedecke (TX) agreed to be a part of the work group.

#### **Best Practice**

- Director Underwood asked if the South Region intended to pursue a new best practice regarding communication guidelines for returns. The best practice would be similar to the “Best Practice on ICJ Transfer of Supervision: Communication Guidelines for Local Authorities with Juvenile/Family Members.”
- J. Hawkins (MO) commented that she was a part of the original work group and no further action was taken on returns. She noted that drafting a best practice for returns presents a great challenge as it would include parents and others.

#### **Adjourn**

**J. Hawkins (MO) made a motion to adjourn. F. Dauway (SC) seconded. Representative Liedecke adjourned the meeting by acclamation without objection at 12:06 p.m. ET.**





## INTERSTATE COMMISSION FOR JUVENILES WEST REGION MEETING AGENDA

**Emerald Ballroom III**

**Tuesday - October 4, 2022**

**3:00 – 4:30 p.m. ET**

**On-site 2022 ABM\*\***

**DoubleTree by Hilton Hotel**

**South Burlington, Vermont**

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**Call to Order** – *Representative Michael Farmer*

**Roll Call** – *Jenny Adkins, National Office Staff*

**Approval of Agenda** \*

**Approval of Minutes** (August 2, 2022) \*

### **Discussion**

- ICJ Dues Update – Finance Committee Member
  - *Nina Belli (OR) and Dale Dodd (NM)*
- Rule 6-105: Working with local agencies to facilitate a non-delinquent juvenile return with abuse/neglect allegations, abandonment
- State Updates/Concerns
- Review Elections Process and Candidates
  - 2022-2024 Regional Representative Election \*

### **Old Business**

### **New Business**

- ICJ Rule Proposals in 2023
  - Deadline for submissions to the Rules Committee: **February 28, 2023**

### **Adjourn**

*(Region Group Photo)*

*Vote* \*

*Meeting recorded* \*\*

# **INTERSTATE COMMISSION FOR JUVENILES**

## *West Region Meeting Minutes*

August 2, 2022  
3:00 p.m. ET  
Via Zoom



### **Voting Members in Attendance:**

1. Michael Farmer (CA), West Region Representative
2. Dale Dodd (NM), West Region Alternate Representative
3. Howard Wykes (AZ), Commissioner
4. Summer Foxworth (CO), Commissioner
5. Kristin Davidson (HI), Commissioner
6. Anne Connor (ID), Designee
7. Nina Belli (OR), Commissioner
8. Raymundo Gallardo (UT), Designee
9. Dawn Bailey (WA), Designee
10. Maureen Clifton (WY), Commissioner

### **Voting Members Not in Attendance:**

1. Shannon Dilley (AK), Commissioner
2. Guillermo Viera Rosa (CA), Commissioner
3. Cathy Gordon (MT), Commissioner
4. David Laity (NV), Commissioner
5. Neira Siaperas (UT), Commissioner
6. Jedd Pelander (WA), Commissioner

### **Compact Staff in Attendance:**

1. Nichel Saceda-Hurt (AK)
2. Luis Villalobos (CA)
3. Shirleen Cadiz (HI)
4. Gladys Olivares (NV)
5. Kelsey Hewit (OR)
6. Krysta Van Woert (WA)
7. Brandon Schimelpfenig (WY)

### **Guest in Attendance:**

1. None

### **National Office Staff & Legal Counsel in Attendance:**

1. MaryLee Underwood, Executive Director
2. Emma Goode, Logistics and Administrative Specialist
3. Jenny Adkins, Policy and Operations Specialist
4. Amanee Cabbagestalk, Training and Administrative Specialist
5. Joe Johnson, Project Manager

### **Call to Order**

Representative Farmer called the meeting to order at 3:00 p.m. ET.

## **Roll Call**

Director Underwood called the roll and quorum was established.

## **Agenda**

**M. Clifton (WY) made a motion to approve the agenda as presented. N. Belli (OR) seconded. The motion carried.**

## **Minutes**

**A. Connor (ID) made a motion to approve the May 4, 2022 meeting minutes as presented. D. Bailey (WA) seconded. The motion carried.**

## **Discussion**

### **Annual Business Meeting**

- Representative Farmer and Director Underwood provided updates regarding the 2022 Annual Business Meeting (ABM) on October 4-5, 2022 in Burlington, Vermont.
- Registration is open for both the on-site meeting and the live-stream option. The on-site registration and hotel reservations deadline is August 31, 2022.
- Director Underwood encouraged everyone planning to attend on-site to purchase airline tickets soon due to the escalating airline ticket prices.
- Director Underwood updated that the nominations for the 2022 ICJ Leadership Award are open until August 5. To date, three nominations have been received. The Executive Committee will vote in August and the 2022 Leadership Award recipient will be announced during the General Session on October 5.
- Representative Farmer updated that the 2023 ICJ Officer positions nomination period will soon open. He also encouraged interested members to consider the candidacy for the next West Region Representative 2-year term. The election will take place in the West Region meeting at the ABM.
- D. Dodd (NM) asked if the Executive Committee had made a decision on the COVID precautions and testing. Director Underwood updated that the Executive Committee reviewed guidelines from the National Center for Disease Control (CDC) and local jurisdictions. Currently there are no mandates in place in Vermont. There is a concern of exposure as attendees travel across the nation; therefore, COVID precaution items will be available on-site and testing prior to travel is encouraged.

### **UNITY Update**

- Representative Farmer updated that the UNITY enhancements were approved by the Executive Committee as recommended by the Technology Committee. Those enhancements are currently out for the 30-comment period by the Executive and Rules Committees in accordance with [ICJ Policy #02-2020 Information System Modifications](#).

## **Committee Updates**

### **Executive Committee**

- Representative Farmer updated that the Executive Committee approved the 2023-2025 ICJ Strategic Plan and two Best Practices: "[Transfer of Supervision](#)"

[Communication Guidelines for Local Authorities with Juveniles/Family Members](#)“  
and [“Direct Entry of Data into UNITY Data Fields.”](#)”

#### Compliance Committee

- Representative Farmer updated that the 2022 National Data Assessment is on-going. He also noted that members may have received emails from the National Office that are intended to help states with proactive monitoring, which is also a Compliance Committee priority.

#### Finance Committee

- Representative Farmer updated that the Finance Committee discussed budgets and modification of dues.
- Director Underwood updated that over 50 percent of the fiscal year (FY 23) dues have been received to date. In accordance with the [“ICJ Policy Dues Assessment and Enforcement,”](#) states operating on the July 1 fiscal year will receive a 30-day friendly reminder letter.
- The Finance Committee also discussed the ICJ dues assessment. The Commission has never increased dues since inception in 2008, which is a great testament to the cost management efforts considering there has been a 36% cumulative inflation rate since 2008.
- According to ICJ Policy, it is time for the re-assessment of dues. The Finance Committee is considering two options: a progression increase over five years or a large increase in the first year and no increase over the next four years. The increase in the dues is to ensure the longevity of the Commission and its financial stability.
- Director Underwood noted that due to the cost savings realized by not holding in-person meetings during the pandemic, the initial development of UNITY was successfully completed without using the long-term investment funds, which were earmarked for the new data system and will cover the cost of the approved UNITY enhancements.

#### Technology and Training Committees

- Representative Farmer updated that the Technology and Training Committees were involved in the development of the new [“Best Practice: Direct Entry of Data into UNITY Data Fields”](#) approved by the Executive Committee as mentioned earlier. The new Best Practice addresses entering data into the UNITY fields, rather than entering “see scan” or a similar phrase, as formerly used in JIDS.

#### Rules Committee

- Representative Farmer commented that 2023 is a rule amendment voting year. February 28, 2023 is the deadline for rule proposals to be submitted to the Rules Committee for comment.
- A. Connor (ID) inquired into the status of an issue encountered by Washington and Idaho in January 2021, related to bail and conflicts with state constitutions.
- Director Underwood updated that the Rules Committee discussed and requested input from Legal Counsel. Legal Counsel, Rick Masters, drafted a legal memorandum to provide analysis of whether there is a conflict with the ICJ Rules. The legal memo will be forwarded to both Idaho and Washington.

### Racial Justice Ad Hoc Committee

- R. Gallardo (UT) updated that the Racial Justice Ad Hoc Committee met July 19.
- A resource from the Annie E. Casey Foundation entitled: “Race Equity and Inclusion Action Guide” was discussed. The guide provides a framework for addressing racial equity and provides steps for organizations on how to implement. While many of the steps are being implemented now, there may be a recommendation from the Ad Hoc Committee at the next meeting regarding the resource.
- An “ICJ, Race, and Juvenile Justice: 2022 Data Walk Summary Report” was developed which included several recommendations regarding ways to address disparities and promote racial equity by the Commission. The Ad Hoc Committee narrowed the suggestions and made a recommendation to the Executive Committee to include the recommendations from the Data Walk Report related to transfers of supervision and general operations into the ICJ 2023-2025 Strategic Plan.

### **State Updates**

#### Alaska

- N. Saceda-Hurt (AK) updated that Deputy Director/Commissioner Shannon Dilley was promoted to the Alaska Juvenile Justice Department Agency Director. The department is in the process of interviewing for a new deputy director and hopes to fill the position by in time for the ICJ Annual Business Meeting (ABM). N. Saceda-Hurt (AK) updated she will attend the ABM.
- Facilities are preparing for potential monkey pox cases.
- ICJ travel permits have increased over the summer for juveniles traveling to Hawaii.
- ICJ has been included in new state staff trainings. The staff appreciated the information on the Commission’s website.

#### California

- Representative Farmer (CA) updated that the ICJ office was officially transferred from the Division of Juvenile Justice within the California Department of Corrections to the Division of Adult Parole Operations on July 1, 2022. The new California ICJ Commissioner, Guillermo Viera Rosa, has asked that M. Farmer continue as the California ICJ Designee for a period time. Both will attend the ICJ 2022 ABM in Burlington, VT.

#### Colorado

- S. Foxworth (CO) announced that she will officially retire the end of December 2022, with her last day in the office November 17, 2022. Colorado is working to have her replacement hired and available to attend the ABM. S. Foxworth (CO) explained that she will offer her assistance to her replacement whenever hired.
- S. Foxworth (CO) updated that she will attend the ABM in Burlington, VT. Additionally, she will out of the office periodically, taking her accumulated leave time before retirement.

### Hawaii

- K. Davidson (HI) updated that the state continues on high alert with COVID. Shirleen Cadiz (HI) will attend the ICJ ABM on-site, and Commissioner Davidson will attend via the live stream.

### Nevada

- G. Olivares (NV) updated she will be out on maternity leave at the end of August or first of September. For ICJ matters during her leave, members should contact Destiny Santiago or Steven Bruun.

### Oregon

- N. Belli (OR) updated that the Oregon State Council met July 15 with the addition of a new council member. Changes planned for the Oregon State Council membership in the coming months include appointment of a new state representative and a judicial member. Additionally, the Oregon State Council is planning a collaboration with the local Delinquency Improvement Projects team to offer ICJ training to judges and court personnel in Oregon.

### Utah

- R. Gallardo (UT) updated that the Utah ICJ Commissioner Neira Siaperas was recently promoted. She continues to serve in the role acting on behalf of the juvenile court. However, a new Commissioner appointment is anticipated soon. Both the new Commissioner and Raymundo Gallardo will attend the ABM.

### Wyoming

- M. Clifton (WY) updated that she plans to attend the ABM in Vermont. She expressed her appreciation to Mike Farmer (CA) and Summer Foxworth (CO) for their ICJ assistance over the years.

## **Old Business**

There was no old business.

## **New Business**

### Mentors

- Director Underwood noted the ICJ Mentors Program and encouraged West Region members to sign up to serve as mentors, as list is shrinking due to retirements.

### Website update

- Representative Farmer (CA) commented on the updated look of the Commission's website and thanked Jenny Adkins, National Office.
- Director Underwood explained the enhanced search feature and encouraged members to go the website to see the facelift and updated search feature.
- L. Villalobos (CA) applauded the new search feature and shared how quickly he found the ICJ Form VI.

## **Adjourn**

**Representative Farmer adjourned the meeting by acclamation without objection at 3:53 p.m. ET.**

# ANNUAL BUSINESS MEETING

*October 4-5, 2022*

BURLINGTON, VT



WEDNESDAY OCTOBER 5

7:30 - 8:45 AM  
Emerald Ballroom Promenade

Breakfast

9:00 - 9:30 AM  
Emerald Ballroom

General Session Call to Order  
Presentation of Colors - Troop 58784 - Girl Scouts of the Green and White Mountains  
Roll Call - Executive Director M. Underwood  
Opening Remarks - Chair T. Hunt (CT)  
Welcome Address - Judge L. Warren  
Approval of Agenda & Minutes - Chair T. Hunt (CT)

9:30 - 11:00 AM

Keynote Address  
ICJ, Race, and Juvenile Justice: Considerations for Promoting Racial Justice - Dr. M. Jernigan-Noesi

11:00 - 11:30 AM  
Emerald Ballroom Promenade

Break

11:30 - 12:30 PM  
Emerald Ballroom

Committee Reports

- Executive - T. Hunt (CT)
- Compliance - J. Rader (NE)
- Information Technology - K. Torres (IA)
- Rules - S. Horton (NC)
- Training, Education, Public Relations - N. Lawson (OH)
- Ad Hoc on Racial Justice - S. Jones (MD)/B. Moore (MA)
- Finance - C. Copeland (TN), D. Dodd (NM), S. Jones (MD)

Special Recognitions

- Ex Officio Members
- Chairperson
- ICJ Leadership Award

12:30 - 2:30 PM  
Diamond Ballroom

Recess for Lunch [Not Provided]  
Luncheon for New Commissioners & Executive Committee Members [By Invitation]

2:30 - 4:00 PM  
Emerald Ballroom

Region Reports

- East - B. Moore (MA)
- Midwest - C. Frieberg (SD)
- South - D. Liedecker (TX)
- West - M. Farmer (CA)

Legal Counsel Report - R. Masters

Old Business  
New Business  
Call to the Public  
Election of Officers  
Adjourn

4:30 - 5:00 PM  
Providence Boardroom

Welcome Session - Officers & Region Representatives  
(Or 30 minutes after adjournment, if running early/late)





# 2021 ANNUAL BUSINESS MEETING

*Promoting Justice, Equity, and UNITY*

MONDAY, OCTOBER 4 - THURSDAY, OCTOBER 7, 2021

## 2021 General Session Minutes

October 7, 2021

1:00 PM ET

Conducted Virtually

### Call to Order

The 2021 Annual Business Meeting of the Interstate Commission for Juveniles was called to order by Commission Chair Jacey Rader (NE) at 1:00 p.m. ET, October 7, 2021. The meeting was conducted using a virtual platform due to lingering issues with travel restrictions due to the COVID-19 pandemic. Use of the virtual platform enabled more ICJ personnel and allies to participate.

### Roll Call

- Executive Director MaryLee Underwood advised voting members that they should indicate their participation using the SpotMe platform, which was also used for voting throughout the meeting.
- Representatives of all fifty-two (52) member states were in attendance and a quorum was established. Participants also included: four (4) ex officio members; 50 state ICJ office staff members; eight (8) guests; Legal Counsel; and five (5) National Office staff members.

### Voting Members in Attendance:

1. Alabama	Patrick J. Pendergast, Designee
2. Alaska	Shannon Dilley, Commissioner
3. Arizona	Howard Wykes, Designee
4. Arkansas	Judy Miller, Designee
5. California	Michael Farmer, Designee
6. Colorado	Summer Foxworth, Commissioner
7. Connecticut	Tasha Hunt, Commissioner
8. Delaware	Francis "Mike" Casey, Designee
9. District of Columbia	Jefferson Regis, Commissioner
10. Florida	Agnes Denson, Commissioner
11. Georgia	Victor Roberts, Designee
12. Hawaii	Kristin Davidson, Commissioner
13. Idaho	Anne Connor, Designee
14. Illinois	Tomiko Frierson, Commissioner
15. Indiana	Mary Kay Hudson, Commissioner
16. Iowa	Kellianne Torres, Designee
17. Kansas	Hope Cooper, Designee
18. Kentucky	Amy Welch, Commissioner

19. Louisiana	Juanita Anderson-Hilton, Commissioner
20. Maine	A. Roy Curtis, Designee
21. Maryland	Sherry Jones, Commissioner
22. Massachusetts	Rebecca Moore, Designee
23. Michigan	Roy Yapple, Commissioner
24. Minnesota	Tracy Hudrlik, Commissioner
25. Mississippi	Maxine Baggett, Designee
26. Missouri	Julie Hawkins, Commissioner
27. Montana	Cathy Gordon, Commissioner
28. Nebraska	Jacey Rader, Commissioner
29. Nevada	David Laity, Commissioner
30. New Hampshire	Caitlyn Bickford, Commissioner
31. New Jersey	Edwin Lee, Jr., Designee
32. New Mexico	Dale Dodd, Commissioner
33. New York	Francesco Bianco, Jr., Designee
34. North Carolina	Stephen Horton, Commissioner
35. North Dakota	Jessica Wald, Designee
36. Ohio	Nathan Lawson, Commissioner
37. Oklahoma	Robert Hendryx, Designee
38. Oregon	Nina Belli, Designee
39. Pennsylvania	Wendy Lautsbaugh, Commissioner
40. Rhode Island	JoAnn Niksa, Designee
41. South Carolina	Felicia Dauway, Designee
42. South Dakota	Charles Frieberg, Commissioner
43. Tennessee	Correnthia Copeland, Commissioner
44. Texas	Daryl Liedecke, Commissioner
45. Utah	Raymundo Gallardo, Designee
46. Vermont	Trissie Casanova, Designee
47. Virgin Islands	Eavey-Monique James, Commissioner
48. Virginia	Natalie Dalton, Commissioner
49. Washington	Jedd Pelander, Commissioner
50. West Virginia	Lynn, Fielder, Designee
51. Wisconsin	Casey Gerber, Commissioner
52. Wyoming	Maureen Clifton, Commissioner

#### **Ex Officio Members in Attendance:**

1. Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) – Carla Fufts
2. Conference of State Court Administrators (COSCA) – Dawn Marie Rubio
3. Interstate Compact for Adult Offender Supervision (ICAOS) – Ashley Lippert
4. National Council of Juvenile and Family Court Judges (NCJFCJ) – Judge Hiram E. Puig-Lugo

#### **ICJ National Office and Legal Counsel in Attendance:**

- |                      |   |
|----------------------|---|
| 1. MaryLee Underwood | Executive Director                      |
| 2. Emma Goode        | Logistics and Administrative Specialist |
| 3. Jennifer Adkins   | Operations and Policy Specialist        |
| 4. Joe Johnson       | Systems Project Manager                 |

- |                        |  |
|------------------------|--|
| 5. Amanee Cabbagestalk | Training and Administrative Specialist |
| 6. Richard L. Masters  | Legal Counsel                          |

**Compact Office Staff in Attendance:**

- |                    |                      |
|--------------------|----------------------|
| 1. Alaska          | Nichel Saceda-Hurt   |
| 2. Alabama         | Chanda Leshoure      |
| 3. Alabama         | Latosha Mallory      |
| 4. Arkansas        | Debra Devine-Holcomb |
| 5. Connecticut     | David Chapman        |
| 6. Connecticut     | Nordia Napier        |
| 7. Delaware        | Christine Norris     |
| 8. Delaware        | Erin Breitigan       |
| 9. Florida         | Natasha Holmes       |
| 10. Florida        | Terrance Clayton     |
| 11. Florida        | Tracy Howard         |
| 12. Georgia        | Tracy Cassell        |
| 13. Hawaii         | Shirleen Cadiz       |
| 14. Illinois       | Holly Kassube        |
| 15. Illinois       | Molly Dearing        |
| 16. Illinois       | Sydney McClendon     |
| 17. Illinois       | Angel Jones          |
| 18. Indiana        | Nita Wright          |
| 19. Indiana        | April Simmons        |
| 20. Indiana        | Ian Doyle            |
| 21. Kansas         | Liz Wilson           |
| 22. Kansas         | Matt Billinger       |
| 23. Kentucky       | Anna Butler          |
| 24. Louisiana      | Angela Bridgewater   |
| 25. Louisiana      | Yolanda Latimer      |
| 26. Maryland       | Latoya Oliver        |
| 27. Maryland       | Abbye Tyler          |
| 28. Massachusetts  | Robert Lemieux       |
| 29. Michigan       | Michael Tymkew       |
| 30. Minnesota      | Rebecca Hillestead   |
| 31. Nebraska       | Abbie Christian      |
| 32. Nevada         | Diane Grass          |
| 33. Nevada         | Gladys Olivares      |
| 34. New Jersey     | Shyra Bland          |
| 35. New Jersey     | Karen Kapsimalis     |
| 36. New Jersey     | Patti DiMassa        |
| 37. New York       | Kelly Palmateer      |
| 38. New York       | Raymond Tashjian     |
| 39. North Carolina | Rachel Johnson       |
| 40. South Carolina | Mason Harrington     |
| 41. South Carolina | Bridget Webb         |
| 42. South Dakota   | Kathy Christenson    |
| 43. South Dakota   | Cheryl Frost         |
| 44. Tennessee      | Jacqueline Moore     |
| 45. Tennessee      | Quincy Hughes        |

46. Utah	Kimberly Heywood
47. Virgin Islands	Vaughn Walwyn
48. Washington	Dawn Bailey
49. Washington	Krysta Van Woert
50. Wisconsin	Joy Swantz

### **Guests**

1. Jerrica Boyer (DE)
2. Melina Hampton (KY)
3. Robert Forrest (KY)
4. Courtney Rondeau (KY)
5. Heather Campbell (KY)
6. Tannan Birmingham (NV)
7. Marlena Allen (NM)
8. Anya Stuart (VI)

### **Opening Remarks**

Commission Chair Rader welcomed everyone to the 2021 Annual Business Meeting of the Interstate Commission for Juveniles. She reported that 168 participants registered for the meeting, which was a record number. Noting that the pandemic has not been easy to navigate, she commended Commission members and allies who came together throughout the nation to find ways to perform the important work of the Compact on behalf of the juveniles and communities served.

### **Agenda**

**M. Farmer (CA) made a motion to approve the 2021 ABM General Session Agenda as presented. M. Clifton (WY) seconded. The motion passed by a 49–0–0 vote.**

### **Minutes**

**A. Connor (ID) made a motion to approve the minutes of the 2020 Annual Business Meeting General Session held on October 21, 2020, with one addition to the list of attendees. P. Pendergast (AL) seconded. The motion passed by a 50–0–0 vote.**

### **Committee Reports**

#### **Executive Committee by Commission Chairperson Jacey Rader (NE)**

- Chair Rader reported that despite facing the global pandemic, the Commission worked diligently to promote justice, equity, and UNITY. She stated she was honored to serve as the Commission Chair for the last two years. She acknowledged the dedication and hard work of the Executive Committee, the National Office, and many others.

#### **Highlights of 2021**

- Chair Rader remarked that the preceding year was launched by the Commission's first virtual Annual Business Meeting, during the height of the COVID-19 pandemic. The 2020 Annual Business Meeting featured discussions of UNITY (the new data management system) and how states could prepare to transition from JIDS to UNITY. Keynote speaker Hasan Davis challenged the Commission to maintain hope for system-involved juveniles and find ways to improve the systems that serve them. He also laid the foundation for the Leadership Exchange Series, Ad Hoc Committee on Racial Justice, and other important work.

- Due to COVID-19, enforcement of most ICJ Rules was suspended in April 2020, pursuant to the new Rule 2-108: Emergency Suspension of Enforcement. The rule did not negate states responsibilities to perform all duties required by the Compact to the greatest extent possible including returns and transfers of supervision. Fortunately, compliance with ICJ Rules remained high throughout the pandemic. Chair Rader reminded members that the emergency suspension of enforcement will end on October 8, 2021, as determined by the Executive Committee at the August meeting.

### **Advancing Strategic Priorities**

- Through the diligent work of committees, the Commission made significant strides in advancing its strategic initiatives:
  - Improving data systems for better outcomes;
  - Promoting member engagement & leadership development;
  - Addressing gaps in rules & resources; and
  - Leveraging relationships to promote awareness & improve outcomes.
- Chair Rader highlighted numerous achievements aligned with these strategic priorities.

#### UNITY (new data management system)

- The Executive Committee focused intensely on ensuring the successful launch of UNITY, to ensure both the system and the states were ready.
- UNITY was launched in May 2021 to more than 4,500 users nationwide. More than 2,500 juvenile cases were successfully transitioned to the new system.
- ICJ offices and field staff throughout the nation were provided training about the new system. A new Learning Management System (TalentLMS) was launched and a wide range of web-based training tools were developed.
- UNITY Coordinators representing each state met weekly with the National Office staff to ensure information was broadly distributed. UNITY Coordinators also collaboratively managed a web-based support center that ensured states were fully apprised of in-state issues during the transition.
- In June, the Commission surveyed UNITY users to gather feedback regarding the new system. More than 600 UNITY users responded with generally positive feedback and many helpful comments. Regarding the transition to UNITY, state ICJ Office personnel provided an overall rating of 2.5 out of 3.0 stars.
- In July 2021, the Commission launched an upgraded Help Center operated via Zendesk, which allows users to quickly access help and resources.
- In the months ahead, the Commission will launch state-of-the art reporting and data visualization features, operated via Tableau.

#### Promoting Member Engagement & Leadership Development

- For the first time, the Commission provided Executive Committee Orientation Training to ensure new committee members understood their roles and are aware of resources available to ensure their success.
- Executive Committee members recruited and mentored a diverse pool of vice chairpersons, alternate regional representatives, and mentors to ensure strong leadership for the Commission's future.
- To support the development of current and emerging leaders, the Commission launched the ICJ Leadership Exchange Series. Working closely with facilitator Hasan Davis, 18 commissioners and designees strengthened their core leadership competencies while focusing on integrating race and equity lenses into their leadership.
- As a result of the Leadership Exchange Series, the Executive Committee learned about results-based leadership and developed the Commission's first ever ICJ



Results Statement to articulate the goal for all ICJ-related work: “All ICJ youth and families are safe, supported, and treated equitably.”

- Racial justice was an important focus area in 2021. The Executive Committee formed an Ad Hoc Committee on Racial Justice to analyze data regarding ICJ operations, ICJ Rules, policies, and resources, and to make recommendations for change. The Ad Hoc Committee developed a new Nominations and Elections Process; made recommendations regarding the Commission’s Vision, Mission, and Values Statements; and submitted a proposed amendment to the ICJ Rules.
- The Commission joined other national organizations working to promote racial equity to launch the Justice System Partnership for Racial Equity. This partnership includes leaders from 15 criminal justice agencies, including those representing probation and parole officers; law enforcement officers; judges; prosecutors; defense attorneys; and more. The partnership is committed to eliminating racial inequities within the justice system.

### Regions

- Chair Rader recognized the important work of the four regions throughout the year. The Executive Committee relied heavily on regions to provide feedback on critical issues throughout the year, including:
  - proposed amendments to ICJ Rules;
  - ending suspension of enforcement of certain ICJ Rules initiated due to the COVID-19 pandemic;
  - UNITY preparation and rollout; and
  - the new nominations & election process.
- Regional representatives have been fully engaged in all Commission business throughout the year and frequently volunteered to lead other initiatives or projects. Reports from each representative were included in the Docket Book.
- Chair Rader recognized each regional representative for their contributions:
  - East Region – Becki Moore (Massachusetts)
  - Midwest Region – Chuck Frieberg (South Dakota)
  - South Region – Daryl Liedeker (Texas)
  - West Region – Michael Farmer (California)

### 2021 Recognitions

#### *2021 ICJ Leadership Award*

- Chair Rader explained that each year commission members are invited to nominate individuals who have exhibited extraordinary commitment and leadership for the annual ICJ Leadership Award. Nine (9) nominations were submitted this year.
- Chair Rader presented the 2021 ICJ Leadership Award to Roy Yapple, ICJ Commissioner for Michigan. Commissioner Yapple has served the Commission faithfully for many years. In the preceding year, he demonstrated exceptional leadership as a member of the Training Committee, Finance Committee, UNITY User Acceptance Work Team, and UNITY Training Work Team.

#### *Long-Term Service*

- This year, the Executive Committee also issued proclamations to honor four (4) individuals for their exemplary, long-term service with the Commission:
  - Traci Marchand, former Commissioner from North Carolina;
  - Jeff Cowger, former Commissioner from Kansas;
  - Trudy Gregorie, former ICJ Victims Representative; and
  - Steve Jett, former ICJ Ex Officio Member, representing the National

- **J. Niksa (RI) made a motion to accept the Executive Committee Report as presented. A. Connor (ID) seconded. The motion carried.**

**Information Technology Committee by Anne Connor (ID)**

- Information Technology Committee Chair Connor reported the committee was extremely busy the preceding year due to the development and implementation of the UNITY system. The committee met ten (10) times between October 2020 and September 2021. The following work teams and subcommittee worked diligently to advance related projects:
  - Business Analysis Work Team
  - User Acceptance Testing Work Team
  - Reporting & Data Visualization Work Team
  - Technical Assistance Work Team; and
  - Enhancements Subcommittee.
- The Technology Committee provided countless hours of time and expertise in the months leading up to the launch of UNITY in May 2021. Technical support continues as the Commission acclimates to UNITY.
- Recommendations from the Technology Committee to the Executive Committee regarding UNITY were many, including:
  - UNITY Privacy Policy;
  - UNITY User Agreement; and
  - Extensions of the UNITY Go-Live date.
- The Technology Committee also collaborated closely with other committees this year, particularly the Rules and Training Committees.
- As proposed by the Business Analysis Work Team, the Technology recommended an amendment to Rule 8-101. The Technology Committee also drafted a proposed amendment to Rule 3-101; reviewed current rule proposals to determine impact to UNITY; and updated fourteen (14) ICJ Forms, which were rolled-out with UNITY.
- The Technology Committee worked closely with the Training Committee to develop the UNITY Training & Transition Feedback Survey. Committee members also provided technical assistance to ICJ Offices throughout the nation to help with the transition.
- Commission resources were addressed throughout the year as they related to UNITY which included:
  - Formalizing the Enhancement Request Process based on ICJ Administrative Policy 02-2020: Information Systems Modifications;
  - Drafting the Administrative Policy 01-2021: Juvenile Record Expungement;
  - Modifying ICJ Form II relative to accused delinquents; and
  - Developing the new Transportation Identification Form and related training bulletins. The form will be made available in UNITY when approved rule amendments take effect on March 1, 2022.
- The focus for the Information Technology Committee next year will be to maximize resources to support UNITY users across the country.
- **N. Belli (OR) made a motion to approve the Information Technology Committee Report as presented. F. Bianco, Jr. (NY) seconded. The motion carried.**

**Training, Education and Public Relations Committee by Felicia Dauway (SC)**

- Training, Education and Public Relations Committee Chair Dauway reported the committee met six (6) times during the preceding year, and focused on training and resources related to UNITY.



- The UNITY Training Toolkit provides resources to support states who choose to provide instructor-led trainings using the UNITY Training Site.
- Committee members presented numerous Live Training Sessions, both before and after the transition to UNITY. These sessions featured live demonstrations and open dialogue tailored to each operational model.
- A wide range of courses was made available through TalentLMS, which allowed users to complete training online at their convenience.
- The Training and Technology Committees collaborated to develop a post-rollout survey to gather feedback from UNITY users. Users ranked the following resources as most helpful: On Demand courses; UNITY Training Site; and Live Transition Preparation Sessions. The Survey Report is included in the Docket Book.

#### New Learning Management System for On Demand Training

- The Training Committee supported the expansion of the Commission's on-demand learning platform through the implementation of ICJ.TalentLMS, which rolled out in November 2020. The new platform is a highly flexible, cloud-based learning management system. It facilitates progressive learning and enables state ICJ Offices to effectively manage their state training requirements.
- On Demand courses allow users to take trainings at their convenience, which was especially important this year as approximately 5,000 professionals needed training. Currently there are 30 on-demand training courses available. This year was a record-breaking year for online trainings, with 63,360 course completions by 4,860 professionals.
- The Training Committee recently approved restructuring on-demand courses for a better flow. Effective November 1, 2021, courses will be renumbered and prerequisites will no longer be required. No information regarding previously completed courses will be lost.

#### Other Training

- Additionally, four web-based, instructor-led training sessions regarding ICJ Rules were presented for 483 professionals. More than 3,000 participants were trained via in-state trainings offered in 27 states.
- The Training Committee revised the "ICJ Commissioner Handbook" to produce the "Handbook for Commissioners, Compact Administrators, and Other State ICJ Leaders."
- The Committee approved an update to the "Best Practice: States in Transition."
- The Training Committee assisted in creating the agenda for the 2021 Annual Business Meeting. Training Committee Chair Dauway facilitated the panel discussion featuring ex officio members entitled "Envisioning the Future of Juvenile Justice."
- **E. James (VI) made a motion to approve the Training, Education and Public Relations Committee Report as presented. P. Pendergast (AL) seconded. The motion carried.**

#### Compliance Committee by Natalie Dalton (VA)

- Compliance Committee Chair Dalton noted that the Committee met twice the preceding year and reported on compliance-related actions.
- Due to the onset of the COVID-19 pandemic, the Commission suspended enforcement of the ICJ Rules outlined in Sections 400-800 on April 23, 2020. Since this suspension of enforcement took effect, all compliance-related concerns were resolved informally.
- The Committee completed its review of the 2019 Performance Measurement Assessment. All corrective action plans have been successfully completed.
- The Compliance Committee reviewed the summary of state council reports, as reflected

in the “2020 State Councils for Interstate Juvenile Supervision Report.” As of March 1, 2021, all 52 member states/territories had submitted their 2020 State Council Reports. Forty-four (44) states reported fully formed state councils. Only three (3) states had no state council. Seventeen (17) state councils did not meet in 2020, ten (10) of which cited COVID-19 as a barrier. Nineteen (19) states reported at least one membership vacancy. Letters were sent to each of the states without a council, advising that the Compact requires formation of state councils by all members. In addition, the Compliance Committee offered training and technical assistance to states that reported no state council and those where the state council had not met in the last six (6) years. Due to the pandemic, the committee determined that no punitive action would be taken based on the 2020 state council reports. Letters advising of the committee’s decision were sent to states which held no state council meetings in 2020.

- Due to the retirement of JIDS and transition to UNITY, a change in the ICJ Performance Measurement Standards (PMA) was necessary. The Committee voted to change the references to JIDS in Priority C-01 and C-02, which pertains to Compact Office Operations, and to eliminate Priorities C-03 and C-04. The Executive Committee approved these recommendations on July 15, 2021.
- The Compliance Committee established a list of reports that would be essential for future Performance Measure Assessments (PMA). This information was provided to the UNITY Reporting and Data Visualization Work Team.
- In the coming year, the Compliance Committee will conduct a thorough review of current performance measurement assessment practices and policies, as updates are needed due to the transition to UNITY and its enhanced reporting capabilities.
- **C. Gordon (MT) made a motion to approve the Compliance Committee Report as presented. S. Horton (NC) seconded. The motion carried.**

#### **Finance Committee by Corrie Copeland (TN) and Nate Lawson (OH) Treasurer**

- Finance Committee Chair Copeland reported that the ICJ Finance Committee met quarterly during the preceding year. With the support of the National Office, members regularly reviewed reports to ensure the budget adequately met the Commission’s ongoing needs. The Finance Committee also reviewed the long-term investment fund to ensure it remained on track for continued growth.
- In the wake of the COVID-19 pandemic, funds allocated for in-person meetings were re-allocated for UNITY development and the Leadership Exchange Series.
- Due to careful fiscal management, the Commission finished fiscal year (FY) 2021 within the planned budget of \$1,402,000. Significant expenditures were made for the new on-demand learning management system and the development of UNITY. Due to the delayed rollout of UNITY, the amount transferred from the reserve fund was reduced. The Commission’s investment accounts grew by 5.5%, with a year-end balance of \$1,918,421.
- The Finance Committee developed a new resource: “ICJ Dues Quick Reference Guide” which provides helpful information to assist commissioners in understanding their state’s responsibility in ensuring ICJ dues are paid in a timely manner. Additionally, the Executive Committee approved revisions to the Commission’s Dues Assessment and Enforcement Policy recommended by the Finance Committee.
- Recognizing the difficulties states faced due to the pandemic, the Finance Committee recommended, and the Executive Committee approved, a one-year delay for the reassessment of annual dues.
- Chair Copeland reported that the Commission is well-positioned to start FY 2022 on solid financial footing with cash reserves/investments funds being used to complete the UNITY data management system.
- Treasurer Nate Lawson (OH) presented the Finance Committee’s recommended budget

- for FY 2023 for approval, as supported by the Executive Committee.
- Treasurer Lawson noted that the budget is balanced, with income and expenses totaling \$1,108,000.
- **D. Dodd (NM) made a motion to approve the Fiscal Year 2023 Budget as presented. T. Casanova (VT) seconded. The motion passed by a 52–0–0 vote.**
- Chair Copeland acknowledged the work of the Finance Committee members, Vice Chair Nina Belli (OR), Treasurer Nate Lawson (OH), and Executive Director MaryLee Underwood.
- **N. Belli (OR) made a motion to approve the Finance Committee Report as presented. S. Jones (MD) seconded. The motion carried.**

#### **Rule Committee by Tracy Hudrlik (MN)**

- Rules Committee Chair Hudrlik reported the Commission is charged with promulgating rules to implement the Compact. The Commission's rule promulgation and amendment process operates on a two-year cycle.
- Based on the systematic review of the rules conducted in 2020 and 2021, the Rules Committee developed several proposed rule amendments and one proposed new rule. With the rollout of UNITY and other ICJ initiatives, other committees submitted rule proposals to align with new practices/procedures. The Rules Committee reviewed all proposed rule amendments and justifications and provided feedback to those proposals.
- The Rules Committee reviewed all comments provided after posting and made additional changes to the proposals for clarity. She reiterated that comments made during the comment period are invaluable to providing sound rule proposals.
- The public hearing was held on Thursday, September 9, 2021. On Monday, October 4, the proposed rule amendment training was provided.
- Rules Committee Chair Hudrlik presented fifteen (15) proposed rule amendments for vote.

#### **Rule 1-101: Definition of Absconder submitted by the Rules Committee**

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 1-101: Definition of Absconder, as presented by the Rules Committee. N. Lawson (OH) seconded. The motion passed by a 50–1–0 vote.**

#### **Rule 1-101: Definition of Court submitted by the Rules Committee**

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 1-101: Definition of Court, as presented by the Rules Committee. C. Frieberg (SD) seconded. The motion passed by a 52–0–0 vote.**

#### **Rule 1-101: Proof of Entitlement submitted by the Rules Committee**

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 1-101: Definitions the new term Proof of Entitlement as presented by the Rules Committee. M. Clifton (WY) seconded. The motion passed by a 48-3-0 vote.**

#### **Rule 2-103: Adoption of Rules and Amendments submitted by the Rules Committee**

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 2-103: Adoption of Rules and Amendments as presented by the Rules Committee. F. Bianco, Jr. (NY) seconded. The motion passed by a 48-2-0 vote.**

#### **Rule 3-101: Forms submitted by the Technology Committee**

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 3-101: Forms as presented which was submitted by the Technology**

Committee and recommended by the Rules Committee. D. Liedecke (TX) seconded. The motion passed by a 51-0-0 vote.

Rule 4-102: Sending and Receiving Referrals submitted by the Rules Committee

- T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 4-102: Sending and Receiving Referrals as presented by the Rules Committee. M. Clifton (WY) seconded. The motion passed by a 48-1-1 vote.

Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders submitted by the Rules Committee

- T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders as presented by the Rules Committee. C. Bickford (NH) seconded. The motion passed by a 45-3-2 vote.

Rule 4-104: Authority to Accept/Deny Supervision submitted by the Technology Committee

- T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented to Rule 4-104: Authority to Accept/Deny Supervision submitted by the Technology Committee and recommended by the Rules Committee. S. Horton (NC) seconded. The motion passed by a 49-2-0 vote.

Rule 5-101: Supervision/Services Requirements submitted by the Rules Committee

- T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 5-101: Supervision/Services Requirements as presented by the Rules Committee. J. Miller (AR) seconded. The motion passed by a 52-0-0 vote.

Rule 5-102: Absconder Under ICJ Supervision submitted by the Rules Committee

- T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment to Rule 5-102: Absconder Under ICJ Supervision as presented by the Rules Committee. D. Dodd (NM) seconded. The motion passed by a 52-0-0 vote.

Rule 5-103

- Rules Committee Chair Hudrlik explained that there are two proposals to Rule 5-103 by two separate committees. The proposals effect different paragraphs and therefore are not in conflict.

Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking submitted by the Ad Hoc Committee on Juvenile/Adult Issues

- T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented to Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking submitted by the Ad Hoc Committee on Juvenile/Adult Issues and recommended by the Rules Committee. J. Hawkins (MO) seconded. The motion passed by a 51-0-0 vote.

Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking submitted by the Ad Hoc Committee on Racial Justice

- T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented to Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking submitted by the Ad Hoc Committee on Racial Justice and recommended by the Rules Committee. B. Moore (MA) seconded. The motion passed by a 46-3-2 vote.

Rule 7-104: Warrants submitted by the Juvenile/Adult Ad Hoc Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented to Rule 7-104: Warrants submitted by the Ad Hoc Committee on Juvenile/Adult Issues and recommended by the Rules Committee. P. Pendergast (AL) seconded. The motion passed by a 51-1-0 vote.**

Rule 7-105: Detention and Hearing on Failure to Return submitted by the Juvenile/Adult Ad Hoc Committee

- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented to Rule 7-105: Detention and Hearing on Failure to Return submitted by the Ad Hoc Committee on Juvenile/Adult Issues and recommended by the Rules Committee. C. Gordon (MT) seconded. The motion passed by a 52-0-0 vote.**

Rule 8-101: Travel Permits submitted by the Technology Committee

- Rules Committee Chair Hudrlik explained that there were three (3) proposed changes submitted by the Technology Committee. The Rules Committee supported the proposed changes to paragraph 3(c) and paragraph 5. However, the Rules Committee did not recommend the proposed amendment to paragraph 1(b)ii.
- Commission Chair Rader explained the vote will be for the proposal in its entirety.
- **N. Dalton (VA) made a motion to approve for adoption the proposed amendment as presented to Rule 8-101: Travel Permits submitted by the Technology Committee. K. Torres (IA) seconded. The motion failed by a 16-35-1 vote.**

Point of Order regarding Rule 1-101: Definition of Court submitted by the Rules Committee

- R. Masters, Legal Counsel, raised a point of order. He stated that there was an error on the slide for the proposed amendment to Rule 1-101: Court. He noted that correct version of the proposed amendment was published in the Docket Book for the meeting. The correct version includes the phrase “constitutional or statutory authority”, while the version presented on the slide included the phrase “constitutional and statutory authority” (emphasis added). He provided advice regarding how the matter should be addressed pursuant to Roberts’ Rules of Order.
- **Noting that she voted for the previous motion, J. Niksa (RI) made a motion to reconsider the previous motion approving the proposed amendment to Rule 1-101: Definition of Court; D. Dodd (NM) seconded. A voice vote was conducted and the motion carried.**
- **T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment with the correction discussed, as published in the 2021 Annual Business Meeting Docket Book. C. Frieberg (SD) seconded. The motion passed by a 47-0-0 vote.**

Effective Date

- Chair Hudrlik reported that the Rules Committee recommended that approved amendments to the rules become effective March 1, 2022, to allow sufficient time to update all relative resources.
- N. Dalton (VA) questioned if a recent recommendation from the Technology Committee regarding a change to a form would present a conflict with the effective date. Chair Hudrlik responded that it would not.
- **T. Hudrlik (MN) made a motion to approve March 1, 2022 as the effective date for the approved amendments to the ICJ Rules. M. Clifton (WY) seconded. The motion passed by a 50-0-0 vote.**

Rules Committee Report



- Chair Hudrlik submitted the Rules Committee report for approval and acknowledged the hard work of the Rules Committee members.
- **C. Gordon (MT) made a motion to approve the Rules Committee Report as presented. R. Hendryx (OK) seconded. The motion carried.**

#### **Ad Hoc Committee on Racial Justice by Co-Chair Tasha Hunt (CT)**

- Ad Hoc Committee Co-Chair Hunt reported that the Commission began taking action to address racial injustice in 2020, including the creation of the Ad Hoc Committee on Racial Justice. The Ad Hoc Committee was formed to address both explicit and implicit bias and to minimize inequities in the work the Commission is empowered to conduct. The Ad Hoc Committee's stated purpose is to analyze data regarding ICJ operations, as well as ICJ Rules, policies, and resources, and to make specific recommendations for change to the Commission aimed at promoting racial equity.
- Co-Chair Hunt was pleased to co-chair the committee with Rebecca Moore (MA) and to present the major accomplishments by the Ad Hoc Committee this year:
  - Proposed amendment to Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking in regards to ensure equitable use of Graduated Responses.
  - Proposed revisions to the Commission's Mission, Vision, and Values Statements.
  - Created Nominations and Elections Process to increase fairness, expand the pool of nominees, and encourage more diversity in ICJ leadership positions.
- Co-Chair Hunt presented the proposed revisions to the Commission's Mission, Vision, and Values Statements.

#### **Mission**

The Interstate Commission for Juveniles, the governing body of the Interstate Compact for Juveniles, through means of joint and cooperative action among the compacting states, preserves child welfare and promotes public safety interests of citizens, including victims of juvenile offenders. With a focus on racial justice, by the Commission provides enhanced accountability, enforcement, visibility, and communication in the return of juveniles who have left their state of residence without permission and in the cooperative supervision of delinquent juveniles who travel or relocate across state lines.

#### **Vision**

The Interstate Commission for Juveniles will promote public safety, victims' rights, and juvenile accountability that is balanced with safeguarding those juveniles in a fair and equitable way.

#### **Values**

The Interstate Commission for Juveniles values:

1. We **honor the Compact's spirit** of communication, collaboration and mutual respect among all parties in the Compact.
2. We **hold ourselves accountable** to our compact agreements.
3. We expect and support **continuous knowledge and skill development.**
4. We **seek sustainability of ICJ** via leadership development and national visibility.
5. We value **racial diversity** and seek **equitable outcomes and experiences** for all juveniles served by the Compact and all parties in the Compact.

6. We ensure that **everything we do supports the outcomes** stated in our mission.

- Co-Chair Hunt noted that much has changed since the Commission adopted these statements at the 2009 Annual Business Meeting in New Mexico. The proposed changes respect the spirit of the Commission's Vision, Mission, and Values Statements, while recognizing the critical nature of addressing racial equity.
- **T. Hunt (CT) made a motion to adopt the amended ICJ Vision, Mission, and Values Statements as presented. T. Casanova (VT) seconded. The motion passed by a 46-4-0 vote.**
- **E. James (VI) made a motion to approve the 2021 Racial Justice Ad Hoc Committee Report as presented. S. Jones (MD) seconded. The motion carried.**

### **Legal Counsel Report**

- Richard L. Masters, Legal Counsel, referenced his report and directed attendees to review the legal documents in full in the Docket Book.
- In 2021, 3 new legal advisory opinions were issued:
  - Advisory Opinion 01-2021 regarding HIPAA
  - Advisory Opinion 02-2021 regarding authority to conduct records checks
  - Advisory Opinion 03-2021 regarding communication between states and juveniles/family members
- Also in 2021, the following White Papers were issued:
  - "Distinction Between Suspension of ICJ Rules and Suspension of Enforcement"
  - "ICJ Returns, Human Trafficking, and Federal Authorities"
  - "Use of ICJ Records rather than Testimony by Out-of-State Personnel"
- R. Masters reported that he also provided legal guidance regarding multiple issues, including: release of juveniles required to be detained pursuant to a warrant; confidentiality of personnel appraisals; non-voluntary return of juvenile victims of human trafficking; and interpretation of ICJ Rules in relation to UNITY enhancements.
- R. Masters reported that he also conducted a review of ICJ Bench Book and related resources, in light of the transition from JIDS to UNITY.
- **S. Jones (MD) made a motion to approve the Legal Counsel Report as presented. N. Belli (OR) seconded. The motion carried.**

### **Old Business**

There was no old business.

### **New Business**

There was no new business.

### **Call to the Public**

- There was no response.

### **Commission Chair Recognition**

- Vice Chair Jedd Pelander (WA) acknowledged Commission Chair Jacey Rader (NE) for her outstanding leadership as Commission Chair and presented her with a sculpture honoring her steadfast leadership in the wake of a global pandemic.
- Chair Rader was touched to hear the accolades and to receive the award of recognition.

### **2022 Officer Elections**



- To lead the election of officers, Chair Rader introduced the Judge Hiram Puig-Lugo, President of the National Council of Juvenile and Family Court Judges (NCJFCJ) and ICJ Ex Officio Member.
- Judge Puig-Lugo provided an overview of Article III of the Compact and the Commission's By-laws, as they relate to officer elections. He also noted that the Commission recently established a new nominations and elections process to be more inclusive and promote diversity. Nominees were accepted prior to the meeting, and information regarding candidates was shared with Commission members ahead of the election so that they could be more fully prepared.

#### CHAIR

- Judge Puig-Lugo presented nominees for the position of Commission Chairperson: Tasha Hunt (CT) and Nina Belli (OR).
- He opened the floor for other nominations. There were none. He closed the nominations. Each candidate addressed the Commission. Members voted.
- Director Underwood announced Tasha Hunt (CT) was elected as Commission Chair.

#### VICE CHAIR

- Judge Puig-Lugo presented nominations for the position of Commission Vice Chairperson: Nina Belli (OR) and Charles Frieberg (SD).
- He opened the floor for other nominations. F. Bianco, Jr. (NY) nominated Stephen Horton (NC).
- Judge Puig-Lugo closed the nominations. Each candidate addressed the Commission. Members voted.
- Director Underwood announced Nina Belli (OR) was elected as Commission Vice Chair.

#### TREASURER

- Judge Puig-Lugo reported that no nominations for the position of Treasurer were submitted during the initial nomination period. He opened the floor for nominations.
- Nate Lawson (OH) nominated Sherry Jones (MD).
- Howard Wykes (AZ) nominated Dale Dodd (NM).
- Judge Puig-Lugo closed the nominations. Each candidate addressed the Commission. Members voted.
- Director Underwood announced Sherry Jones (MD) was elected as Commission Treasurer.
- Judge Puig-Lugo congratulated the newly-elected ICJ Officers, adding that these individuals undertake responsibilities which must not to be assumed lightly. With policies, rules and bylaws to provide guidance, they are charged with governing this organization.
- The ICJ Oath of Office states: "Each officer will affirm that she or he swears to faithfully execute their responsibilities as an officer to the Interstate Commission for Juveniles, and that they will faithfully perform the duties of the office." Due to the virtual format of this year's meeting, the oath of office will be administered in writing.
- Commission Chairperson Rader congratulated the newly-elected officers and virtually passed the gavel to the new-elected Commission Chairperson, Tasha Hunt (CT).

#### Adjourn

**Felicia Dauway (SC) made a motion to adjourn. Chairperson Hunt (CT) adjourned the meeting without objection by acclamation @ 4:06 p.m. ET.**

# EXECUTIVE COMMITTEE REPORT

2022 ANNUAL BUSINESS MEETING

BURLINGTON, VT



OCTOBER 4 - 5, 2022

Thank you for entrusting me to serve as the Commission Chair this year. It has truly been a pleasure to work more closely with ICJ personnel and allies throughout the nation. When I accepted the nomination for Commission Chair, it was done with gratitude and full awareness of the responsibilities which accompany the position. Thank you for allowing me to share my perspective and expertise. The partnership afforded us the opportunity to advance the Commission's work and achieve our goals and objectives while keeping the ICJ's Vision, Mission, and Values at the forefront of our actions.

Because the Executive Committee is empowered to act on behalf of the Commission when it is not in session, the committee met at least once per month between November 2021 and September 2022. We also held extended work sessions in March 2022 to learn about implementation science and update the ICJ Strategic Plan.

I am pleased to report the Commission made great progress this year. I am grateful to all who serve in ICJ Offices and to our essential allies. Special thanks are due to the leaders and members of our hardworking committees. You demonstrated exceptional commitment, creativity, and collaboration. We couldn't have done it without you, and I hope you see your effort reflected in this report! I have highlighted some advances made, organized by how they are related to the ICJ Strategic Plan.

## **PRIORITY 1: Improve the data system for better outcomes;**

In our first full year with the UNITY data management system, the Executive Committee worked closely together to address many opportunities presented since the system was rolled out in May 2021. Each committee and region provided important contributions, including:

- Robust reports featuring data visualization, powered by Tableau;
- Monthly workshops highlighting tips and tricks from practitioners;
- Shifting focus to pro-active monitoring and maintaining healthy data;
- Novel UNITY National Data Assessment and data clean-up project;
- ICJ Help Desk providing ongoing technical support;
- ["Best Practice: Direct Entry of Data into UNITY Fields"](#) for educational purposes; and
- Blueprints for UNITY enhancements, derived from more than 100 suggestions.

These contributions have improved efficiency and productivity, led to greater transparency, and improved the overall integrity of the Commission's data collection, analysis, and reporting.

## **PRIORITY 2: Promote member engagement, leadership development, and racial justice;**

As Commission Chair, I enjoyed the opportunity to witness your dedication and developed a greater appreciation of all that you do. Thank you for showing up to meetings with a positive attitude and willingness to work. Despite the continuation of the pandemic and increasing pressures resulting from changes in the workforce, ICJ members are remarkably engaged in their work to protect juveniles and communities, as well as in committees and work teams that advance the overall priorities of the Commission.

Since the summer of 2020, the Commission has worked to implement a three-pronged action plan to support racial justice and leadership development. This year,

- Ad Hoc Committee on Racial Justice continued their internal procedural justice analysis, which culminated in a robust set of recommendations for next steps.
- The Leadership Exchange Series supported the development of 23 ICJ current and emerging leaders, learning together and applying racial equity lenses to their work. With many current and previous Leadership Exchange members serving this year, the Executive Committee reflected greater diversity of race and experience than ever before.
- The Commission continued to collaborate in the Justice System Partnership for Racial Equity and participated in the first convening of the National Initiative to Advance Race Equity in the Criminal Legal System.
- The Executive Committee also approved several action steps to advance this important work in the years ahead, including creating a standing committee on racial equity; sponsoring members participation in the [Reducing Racial and Ethnic Disparities Certificate Program](#) at Georgetown University; establishing the [“Race Equity & Inclusion Action Guide”](#) by The Annie E. Casey Foundation as a tool to shape the Commission’s work; and adopting Juneteenth as a holiday.

These advancements have kept the Commission’s commitment to equity and racial justice at the forefront of the Commission’s operations and guidance provided to compacting states.

### **PRIORITY 3: Address gaps in ICJ Rules and resources**

The ICJ Rules and related resources are the core of the Commission’s work. This year, the Executive Committee provided oversight for the implementation of [14 amendments to ICJ Rules](#), including three related to juveniles who are also subject to adult jurisdiction and one to promote racial equity. In collaboration with other committees, the Executive Committee approved [updates to 23 ICJ resources](#) to reflect rule amendments and data system changes.

The Executive Committee also provided critical input to help enhance online access to ICJ resources, including the [ICJ Bench Book for Judges and Court Personnel](#), [advisory opinions](#), and [white papers](#). Finally, the Executive Committee approved amendments to four important [Administrative Policies](#):

- 07-2009 Training and Technical Assistance
- 08-2009 Dues Assessment and Enforcement
- 01-2014 Commission Forms Not Produced by the Electronic Information System
- 02-2020 Information System Modifications

These efforts have led to greater clarity and flexibility, and strengthened the administration and management of the Compact, where needed.

### **PRIORITY 4: Leverage relationships to promote awareness and improve outcomes.**

The Executive Committee recently learned our partnership with the FBI’s NCIC Unit will improve outcomes in the future. In response to a request submitted last year, the FBI has agreed to add an “Interstate Compact Offender” field to NCIC. The new field will make it easier for law enforcement officials to identify both compact-related youth and adults subject to the Interstate Compact for Adult Offender Supervision (ICAOS). This indicator will be added to the Wanted Person File, Missing Persons File, and Supervised Release File. In addition, the field for bond amount will be transitioned from numeric to alpha-numeric. This will allow entry of “not eligible for bond” for ICJ-related youth. Finally, for missing persons entries, the originating agency (ORI)

will receive a message when a juvenile with a populated “Interstate Compact Offender” field reaches date of emancipation age. This will enable the ORI to determine if the record should be modified or if a wanted person entry should be made.

Other important collaborations include partnering ICAOS, SEARCH, and others on the Warrant Notification Project; racial-justice-related initiatives described above; and with the Transportation Security Administration (TSA), as described in the Information Technology Committee report.

With an eye toward the future, the Executive Committee has explored principals related to implementation science, including how to ensure successful program implementation. The revised Strategic Plan includes developing an evaluation partnership with a university to help assess the quality and outcomes of Commission-related work. I look forward to see how this new endeavor takes shape.

### **Annual Business Meeting Planning**

When considering whether to meet onsite in Vermont, the Executive Committee solicited extensive input and considered a wide range of options from safety to accessibility. After two years of remote meetings due to the ongoing COVID-19 pandemic, many COVID-related restrictions have been relaxed and both vaccines and treatments are more available. Thanks to Vice-Chairperson Nina Belli (OR) for leading this important project, and to the many members who responded to surveys soliciting input, we were able to make an informed decision. The Executive Committee also sought input from the Training and Finance Committees.

Though many are eager to “return to normal,” others noted that more ICJ staff and allies can participate in the virtual meetings at no cost to their states. As suggested by the Training Committee, key content will be made available online via live streaming. This will allow staff and others to view training sessions and/or the general session in real time. However, due to the technical limits of livestreaming, only onsite members will be able to vote.

The Executive Committee carefully discussed measures to be taken to reduce health-related risks for onsite participants. Currently, masks are not required by the Centers for Disease Control (CDC) or local authorities. Instead, individuals and organizations must exercise their best judgment regarding risk reduction. We will continue to monitor any changes to the existing guidelines and make adjustments, as needed.

For your safety and that of your colleagues, the Executive Committee encourages all onsite participants to:

- Be tested for COVID-19 prior to traveling to meeting site;
- Administer daily self-tests, temperature checks, and self-screening;
- Wear masks when indoors;
- Wash hands frequently;
- If you experience symptoms (including fever) or a positive test, do not come to the meeting site. Instead, inform National Office staff by calling/texting 859-721-1062 or emailing [EGoode@juvenilecompact.org](mailto:EGoode@juvenilecompact.org).

***Masks, self-testing kits, digital thermometers, and hand sanitizer will be provided for each participant.*** Please stop by the ICJ Table in the Emerald and Diamond Ballroom Corridor on Monday, 3:00 – 8:00 p.m. ET, to pick up your name tag and supplies. You may also pick up these materials up in the same area on Tuesday morning.

Finally, please note that the ABM Docket Book will only be distributed as a virtual resource this year. You are encouraged to download the document on a laptop computer, tablet, or other device before the meeting. If you need a printed copy, please print a copy prior to traveling. No printed copies will be available onsite.

### **Strategic Plan Update**

Thanks to tremendous efforts of ICJ members throughout the country, the Commission made great strides in advancing the Strategic Plan this year. In fact, 98% of activities outline in the strategic plan for the last 3 years were completed or are near completion. Great job everyone!

Historically, the Executive Committee has revised the Strategic Plan every three years. This year, the Executive Committee determined the priorities established for FY 2020 – 2023 are still very relevant. Additionally, the Committee recognized the challenges that many states are facing due to staffing shortages in the wake of the COVID-19 pandemic.

Therefore, the Priorities for the FY 23 – 25 Strategic Plan will remain essentially the same:

1. Improving UNITY Data System for better outcomes
2. Promoting leadership development and racial justice
3. Adding gaps in ICJ Rules and resources
4. Leveraging relations to promote awareness and improve outcomes

However, several exciting new Initiatives and Action Steps will be pursued, as outlined in the attached ICJ Strategic Plan Summary (FY 2023-2025). I look forward to the future of the Commission. The possibilities are endless with our combined efforts.

Again, thank you for allowing me to serve as Commission Chair of this forward-looking organization. This year, we “stretched” by creating opportunities for more equitable and inclusive leadership and increased awareness about systemic racism. I am especially proud to have been a part of challenging the status quo and contributing to transformational change that is inspiring and reshaping the Commission’s culture and overall structure.

As we embark on a new year and set out to accomplish the goals of the FY 23-25 Strategic Plan, let’s continue to cultivate an environment that fosters innovation and change rooted in equity and racial justice. This work requires constant attention, commitment, and action.

Remember...

“It always seems impossible until it’s done.” ~ Nelson Mandela

Respectfully Submitted,



Tasha Hunt, Commission Chair  
Commissioner for the State of Connecticut



# ICJ STRATEGIC PLAN UPDATE

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Strategic Planning is essential for setting priorities, focusing resources, and ensuring everyone is working toward common goals. In 2019, the ICJ Executive Committee developed a 3-year Strategic Plan, based on input from members across the United States. The plan focused the Commission's energies and resources on four (4) key priorities and established specific initiatives and activities designed to advance these priorities.

## **ICJ Strategic Priorities**

### **1. IMPROVE UNITY DATA SYSTEM FOR BETTER OUTCOMES**

*Led by the Information Technology Committee, the Commission will develop and implement a more intuitive and robust data system to increase efficiencies, accuracies, and effectiveness.*

### **2. PROMOTE MEMBER ENGAGEMENT, LEADERSHIP DEVELOPMENT & RACIAL JUSTICE**

*The Executive Committee and Training Committee will provide members with resources, training, and leadership development opportunities to promote member engagement and leadership development, with a focus on diversity, inclusion, and sustainability.*

### **3. ADDRESS GAPS IN RULES & RESOURCES**

*Led by the Rules Committee, the Commission will identify and address gaps in the ICJ Rules and related resources.*

### **4. LEVERAGE RELATIONSHIPS TO PROMOTE AWARENESS & IMPROVE OUTCOMES**

*State ICJ Offices and the National Office will build and leverage relationships with judges, state court administrators, law enforcement, prosecuting attorneys, and federal agencies to promote awareness and better outcomes by providing resources, training, and consultation.*

This Strategic Plan set the course for tremendous progress during fiscal years 2020 - 2022. These clear priorities helped the Commission continue to grow and evolve, even in the wake of the COVID-19 pandemic. Each spring, the Executive Committee reviewed progress and made edits to ensure critical issues were addressed, including racial justice. At the end of the three-year period, 98% of initiatives and action steps were completed or near completion. [Click here](#) to review highlights of achievements.

In the Spring of 2022, the Executive Committee reviewed progress and explored action steps to be taken next. After careful consideration, the Executive Committee determined the priorities outlined above are still of primary importance. To ensure success in the future, they shifted focus to developing the Initiatives and Activities described on the chart below.

## Interstate Commission for Juveniles Strategic Plan: 2023 - 2025

Priorities		Initiatives	Activities
1	Improve UNITY Data System for better outcomes	A. Promote proactive monitoring using UNITY reports	<ul style="list-style-type: none"> <li>Launch 6 additional integrated reports and/or dashboards</li> <li>Provide training/technical assistance on use of UNITY for proactive monitoring</li> </ul>
		B. Optimize UNITY user experience and effectiveness	<ul style="list-style-type: none"> <li>Implement UNITY Enhancements</li> <li>Implement two-factor authentication</li> </ul>
2	Promote leadership development and racial justice	A. Support ICJO leaders in professional development	<ul style="list-style-type: none"> <li>Sponsor participation in Georgetown University's Center for Juvenile Justice Reform Reducing Racial and Ethnic Disparities Certificate Program</li> <li>Enhance ICJ leaders' understanding and application of implementation science</li> </ul>
		B. Promote procedural justice in ICJ-related work	<ul style="list-style-type: none"> <li>Implement recommendations from Ad Hoc Committee on Racial Justice</li> <li>Foster collaboration with Justice System Partnership for Racial Equity</li> </ul>
3	Address gaps in ICJ Rules and resources	A. Expand training resources	<ul style="list-style-type: none"> <li>Launch 10 "ICJ in Action" courses</li> <li>Develop and publish <i>UNITY Spotlight</i> newsletter series</li> <li>Develop materials to support in-state trainings by ICJOs</li> </ul>
		B. Enhance web-based resources	<ul style="list-style-type: none"> <li>Improve website to increase ease of access to resources</li> <li>Publish revised <i>Bench Book</i></li> </ul>
		C. Leverage UNITY data to improve outcomes	<ul style="list-style-type: none"> <li>Conduct UNITY National Data Assessment</li> <li>Address trends, training needs, and other issues identified through assessment</li> </ul>
4	Leverage relationships to promote awareness and improve outcomes	A. Collaborate with ex officio members and allies	<ul style="list-style-type: none"> <li>Partner with TSA to promote effective use of Transportation ID Form</li> <li>Collaborate with CJJA, NAAG, APPA, USMS to expand training opportunities</li> <li>Engage COSCA, NCJFCJ, and state ICJOs to distribute <i>Bench Book</i></li> <li>Establish relationships with National Center for Missing and Exploited Children and/or Native American tribal community representatives.</li> </ul>
		B. Develop evaluation partnership to conduct program assessments and other research	<ul style="list-style-type: none"> <li>Potential topics include: proficiency with UNITY; UNITY training tools; "ICJ in Action" courses; field staff training needs; Interstate Sex Offender Registry Issues; Mentoring Program; and JSPRE</li> </ul>

# Staff Recognition

**The following individuals were nominated for going above and beyond the general call of duty to reach a conclusion or solution that best serves public safety.**

**The following individuals received a Staff Recognition nomination since the 2021 Annual Business Meeting:**

**Paul Fritzler, District Manager - Wyoming  
April Simmons, Compact Office Staff - Indiana**





# COMPLIANCE COMMITTEE REPORT

2022 ANNUAL BUSINESS MEETING

BURLINGTON, VT



OCTOBER 4 - 5, 2022

In FY 22, the Compliance Committee met on six occasions, with an extended strategic planning meeting held in February. On October 8, 2021, the Commission voted to end the suspension of enforcement of ICJ Rules in sections 400-800, due to the COVID-19 pandemic. Since this time, no complaints have been filed or handled by the Compliance Committee.

The Compliance Committee focused their efforts this year on revising and amending the ICJ Performance Measurement Assessment Standards and creating the vision for the FY22 Performance Measurement Assessment.

This year, rather than performing a traditional Performance Measurement Assessment, the Compliance Committee conducted a UNITY National Data Assessment.

The goal was to identify nationwide trends and gaps in training or rules. This review will focus on three standards related to violation reports and/or returns in Transfer of Supervision cases:

- Response to Violation Reports
  - Standard A-03: Sending States shall respond to a report of violation, to include action to be taken by the sending state and the date the action will occur, no later than 10 business days following receipt. Rule 5-103(2)
- Returns within 5 days after decision to retake made
  - Standard B-03: As it applies to Rule 5-103(3)(d), when Sending States determine a violation requires retaking, it shall return the juvenile within 5 business days. Rule 5-103(3)(d)
- New arrangement or return within 5 days of request from non-guardian
  - Standard B-04: When a juvenile is not residing with a legal guardian and that person requests the juvenile be removed from his/her home, the sending state shall secure alternative living arrangements within five (5) business days or the juvenile shall be returned. Rule 5-103(4)(b)

Individual states/territories will not receive individual assessment results or reports. Instead, the Compliance Committee will review aggregate data for all states/territories. So, states don't have to worry about compliance scores or corrective action plans.

After reviewing the national data, the Compliance Committee will identify trends and areas of concern which may result in recommendations to other ICJ committees, like to proactively address training or rule-related concerns.

The Compliance Committee has also shifted its focus to developing new strategies for proactive monitoring. With the introduction of UNITY and Tableau reports, the Commission has some truly innovative new tools to help us ensure all juveniles are treated equitably. Because of UNITY, states have immediate access to their own data about compliance with ICJ Rules. So, it is no longer necessary to wait to the end of the year to have the National Office assess the data. Your state can review it any time you want AND take action immediately.

The Compliance Committee has also focused heavily on collaboration this year. We have partnered with the Technology Committee and the Executive Committee to encourage proactive data monitoring through the creation and regular review of state's individual data reports.

The state-specific data reports available through UNITY allow each state to determine how often and to what extent they will review their own data and respond to those findings. This allows each state to proactively respond to training issues, communicate with stakeholders, and increase responsivity in ways we have never before experienced!

Through collaboration with the UNITY Data Visualization Team, the Compliance Committee was able to help prioritize data reports that connect to Performance Measurement Assessment (PMA) measures to better serve each of you! Please take an opportunity to develop a strategy for proactive reviews of your individual state data!

The Compliance Committee also monitors State Council formation and annual meeting requirements. Fifty states/territories reported active State Councils with tremendously beneficial outcomes (as compared to 49 in 2020 and 46 in 2019). Please take a moment to review the [2021 State Council Report](#).

I am pleased to report that all FY 2022 dues have been received. No action was required by the Compliance Committee in relation to dues.

I am grateful to the Compliance Committee for their hard work and innovation. I appreciate your willingness to shift the lens in which we view Compliance and consider how we can truly be a resource for states, helping others monitor their own data and trends, and serving as a partner to all! It has been an honor to do this work with this fine group of people. We also extend our gratitude to the National Office, especially Jenny Adkins and Joe Johnson, who have worked tirelessly with our committee to develop the new PMA process, helped us develop and promote ways for states to review their own data trends, and make each Compliance Committee initiatives successful.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jacey R. Rader". The signature is fluid and cursive, with the first name "Jacey" being more prominent.

Jacey R. Rader  
Compliance Committee Chair  
Commissioner, NE

# FINANCE COMMITTEE REPORT

2022 ANNUAL BUSINESS MEETING

BURLINGTON, VT



OCTOBER 4 - 5, 2022

During the fiscal year (FY) 2022, the ICJ Finance Committee met numerous times: 12/8/21, 1/26/22, 3/9/22, 6/8/22, 7/21/22, and 8/18/22. The Finance Committee, supported by the National Office staff, regularly reviewed expenditures and reports to ensure the budget adequately met the Commission's ongoing needs. The Finance Committee also reviewed the long-term investment funds to ensure they remained on track for continued growth for FY2023.

Fiscal year 2022 closed with the new UNITY data system development completed without any withdrawals from the long-term investment funds. It was possible because in-person meetings were cancelled due to the ongoing COVID-19 pandemic. Savings were then re-appropriated for other programs, such as UNITY development and the second year of the leadership series. The Finance Committee also revised and approved the "ICJ Accounting Policies and Procedures Manual," which had not been updated since 2019. Updates were needed due to the National office downsizing and working remotely. The downsizing of the National Office space helped the Commission have a cost saving of \$26,000 per year.

Recognizing some states have not returned to the office and still work remote, the Finance Committee voted to email the annual FY 2023 dues invoices, which was a cost-saving and ensured states received the invoices promptly. The Finance Committee reviewed the travel reimbursement policy and voted for a one-time increase in the airline reimbursement rate from \$550 to \$800 to accommodate the cost of airline tickets due to the rise in gas costs and inflation.

Due to careful fiscal management, the Commission finished FY2022 at 7% under the amended budget of \$1,228,000. The Commission's budget included significant expenditure of funds for developing the new UNITY data management system. Consequently, the amount used from cash reserves funds was \$130,477. The balance of the Commission's investment accounts at the end of FY2022 was \$1,724,000 which represented a decline of \$193,858 due to the economy and volatile nature of the stock market. Fortunately, the investment account balance began to increase again in July 2022, with the balance on July 31, 2022 being \$1,789,765.

The Finance Committee reviewed and had lengthy conversations regarding the dues recalculation process, including studying the data of each state and the current tiers. Annual dues rates are recalculated every 5 years using a formula spelled out in ICJ Rule 2-101, which takes into account the previous 3 years of juvenile transfer data and the most recent US Census population data. The Committee wanted to ensure each state was listed in the correct tier. Forty-five (45) states will remain in the same tiers, four states will shift to a tier with a lower rate, and three states will shift to a tier with a higher rate.

The Finance Committee talked at length about the need to increase dues rates in order to keep up with inflation. Current dues rates were established in 2008 and have not been increased since that time. Unfortunately, there has been a 36% cumulative inflation rate since 2008. Over the years, the Commission has taken numerous steps that drastically reduced costs, including disaffiliating from the Council for State Governments; downsizing the National Office and transitioning to primarily virtual operations; shifting to virtual distribution of annual reports, bench books, and docket books for the annual meeting; and restructuring information technology resources. Nonetheless, the Finance Committee determined it is necessary to increase dues in order to keep up with inflation.

The Finance Committee reviewed numerous options, then narrowed the focus to two options: a one-time increase or a progressive increase. After much discussion and looking closely at the numbers, and some committee members meeting with their state's fiscal directors, the Committee recommended a one-time 35% increase. The dues increase would be in effect for the upcoming fiscal years 2024-2028.

I want to extend my sincere appreciation to the members of the Finance Committee, including Vice-Chair Dale Dodd (NM), and ICJ National Office, for their efforts and dedication to ensuring the Commission balanced the budget and ended the fiscal year on solid financial footing.

Respectfully submitted,

*Corrie Copeland*

Corrie Copeland  
Finance Committee Chair  
Commissioner (TN)

**Interstate Commission for Juveniles Budget  
FY 22, 23, 24 (proposed)**

	FY22 Actual	FY22 Budget	FY23 Budget	FY24 Proposed Budget
Income				
40001 · Appropriations	978,000.00	978,000.00	978,000.00	1,313,550.00
46000 · Carry Over from Reserves/Invest	0.00	250,000.00	279,000.00	-102,300.00
51010 · Dividend Income	28,805.97			
51020 · Other Income - CC Rewards	1,950.00			
51030 · Other Income	1,920.00			
51040 · Savings Account Interest	122.58			
51070 · Realized Gain on Investments	27,576.90			
Total Income	788,135.02	1,228,000.00	1,257,000.00	1,211,250.00
Expense				
Administrative Expenses				
61040 · Accounting & Bank Fees	13,168.41	14,000.00	14,700.00	15,450.00
61079 · Education & Accreditation	4,606.01	7,500.00	5,000.00	5,000.00
61089 · Professional Membership Fees	0.00	1,800.00	1,500.00	1,500.00
62000 · Office Supplies	2,960.07	4,500.00	3,000.00	3,000.00
62010 · Postage	1,504.59	4,000.00	3,000.00	3,000.00
62280 · Agency Insurance	10,830.10	11,500.00	12,000.00	12,600.00
62310 · Photocopy & Printing	478.71	9,000.00	2,000.00	2,000.00
62410 · Marketing & Advertising	77.00	1,000.00	1,000.00	1,000.00
85000 · Rent	23,894.68	34,000.00	6,400.00	6,650.00
92000 · Depreciation Expense	3,578.00			
93000 · Amortization Expense	51,875.00			
Total Administrative Expenses	112,972.57	87,300.00	48,600.00	50,200.00
Communications				
62360 · Internet & Telephone	6,393.70	7,000.00	4,200.00	4,200.00
68200 · Video Conferencing	16,035.84	17,600.00	2,200.00	2,200.00
Total Communications	22,429.54	24,600.00	6,400.00	6,400.00
Computer & Information Tech				
62090 · Infrastructure	2,415.68	4,000.00	3,000.00	5,000.00
62130 · Web Support	14,960.02	10,000.00	11,000.00	12,000.00
62140 · Software - Admin	4,390.75	5,000.00	6,000.00	6,300.00
62141 · Software - Training	7,865.51	10,500.00	7,000.00	7,350.00
66000 · Computer & IT Equipment	1,016.62	10,000.00	7,500.00	7,500.00
Total Computer & Information Tech	30,648.58	39,500.00	34,500.00	38,150.00
Meetings & Conferences				
68020 · Food & Beverage	1,413.28	4,000.00	21,900.00	20,725.00
68210 · Meeting Room Rental	0.00	4,000.00	1,000.00	650.00
68220 · Accommodations	0.00	2,500.00	52,550.00	41,150.00
68230 · Misc. Expenses	0.00	2,000.00	3,300.00	3,500.00
68240 · Registration Fees	300.00	2,000.00	2,000.00	2,000.00
68250 · Audio Visual	0.00	2,000.00	21,400.00	22,200.00
68260 · Awards & Promotional	1,888.16	1,000.00	1,600.00	1,600.00
68270 · Virtual Meeting Expense	51,125.00	50,000.00	0.00	0.00
74010 · Staff Travel	4,009.92	9,000.00	15,300.00	14,550.00
74020 · Participant Travel	0.00	15,600.00	79,950.00	73,925.00
Total Meetings & Conferences	58,736.36	92,100.00	199,000.00	180,300.00
National Data System				
63100 · UNITY System	320,780.00	340,000.00	312,000.00	212,000.00
63200 · JIDS System	15,534.19	20,000.00	12,000.00	7,200.00
63300 Data Systems Other	18,685.14	20,000.00	20,000.00	20,000.00
Total National Data System	354,999.33	380,000.00	344,000.00	239,200.00
Payroll Expenses				
Total Salaries & Payroll Taxes/Fees	394,486.03	365,000.00	402,000.00	417,000.00
Total Benefits	135,416.45	157,500.00	157,500.00	165,000.00
Total Payroll Expenses	529,902.48	522,500.00	559,500.00	582,000.00
Professional Services				
72100 · Consultant	6,585.25	25,000.00	10,000.00	60,000.00
71230 · Leadership Development	18,195.50	22,000.00	20,000.00	20,000.00
80000 · Legal Services	33,375.00	35,000.00	35,000.00	35,000.00
Total Professional Services	58,155.75	82,000.00	65,000.00	115,000.00
Total Expense	1,167,844.61	1,228,000.00	1,257,000.00	1,211,250.00



# ICJ Dues Update:

## Recalculation of Tiers and Recommendation on Assessments



Each Compact member state is assessed an annual fee to cover the costs of the Commission's operations, such as training and technical assistance (on-demand, instructor-led, and mentoring); Commission meetings (committees, regions, and Annual Business Meeting); promulgation and interpretation of ICJ Rules; national electronic information system (UNITY); and development and maintenance of other resources (website, Bench Book and more).

### Overview of Policies & Procedures

Dues tiers are calculated using a formula set forth in [ICJ Rule 2-101: Dues Formula](#), which takes into account the previous three years of juvenile transfer data and the most recent U.S. Census population data. The [ICJ Dues Assessment and Enforcement Policy](#) provides additional guidance.



According to this policy, every five years, dues tiers are re-calculated which may result in states staying in the same tier or moving to a new tier with a different dues assessment rate. New tiers will be effective for Fiscal Year 2024.

### Annual Budget & Statutory Requirements

Separately, the Commission approves the annual budget which determines dues assessment rates. According to [Article VIII: Finance](#) of the Compact Statute, annual dues assessed must be "sufficient to cover the Interstate Commission's annual budget as approved each year." Therefore, dues assessment rates may increase based on approved expenses.

### Finance Committee Recommendations

This year, the Finance Committee worked diligently to prepare recommendations for the Commission's vote at the 2022 Annual Business Meeting. The three-pronged process began with consideration of the Commission's operating expenses and annual budget needs for the next five years. Next, the quotients used for tier placement were recalculated based on [2020 U.S. Census data](#) and ICJ data from FY 20 - 22.

Finally, the Finance Committee reviewed options for how dues assessment rates should be modified to ensure the Commission's income is sufficient to cover its expenses as presented in the annual budget projections.

# History of ICJ Dues and Impact of Inflation

Current ICJ dues tiers and assessment rates were established in 2008, when the Commission was formed. Dues assessment rates have not changed in 14 years, except for the addition of a lower tier. Currently, 42 states (81%) paid the same or a lower rate than when they joined.

The Commission has operated for more than a decade without increasing dues assessment rates through careful fiscal management and conservative budgeting. Administrative actions that significantly reduced costs include: disaffiliating from the Council for State Governments; transitioning the National Office to virtual operations; and distributing most resources virtually, such as annual reports, bench books, and docket books for annual meetings.

Nonetheless, it is necessary to increase dues assessment rates to keep up with inflation, fulfill statutory requirements, and ensure the Commission’s financial future. The [cumulative rate of inflation since 2008 has been 36%](#). Furthermore, the current inflation rate compared to last year is now 8.52%. Consequently, the Commission’s annual budget has realized substantial increases in most areas, ranging from information technology to annual business meetings.

## Annual Budget Projections

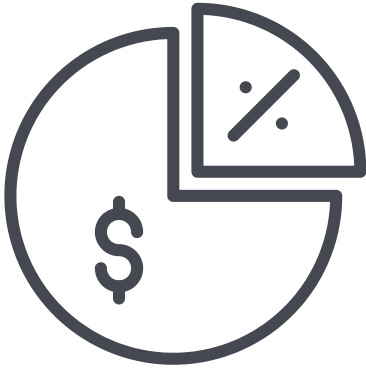
The chart below provides the Commission’s total projected expenses for FY 24 – 28, based on current contracts, the Commission’s strategic plan, and estimated inflation of 3 – 5% in most categories. To fulfill statutory requirements, annual dues rates should be adjusted to keep up with inflation and cover projected expenses.



FY24	FY25	FY26	FY27	FY28
\$1,211,250	\$1,271,660	\$1,297,649	\$1,328,686	\$1,357,434



# Dues Tier Structure



The tier structure below was established in 2008. Based on shifting populations and trends in juvenile justice, some states have shifted tiers. Quotients for each state were recently recalculated using the 2020 US Census Data and FY 20-22 ICJ data. In FY 24, 45 states will remain in the same tiers; four states will shift to lower tiers, and three states will shift to higher tiers. This process occurs automatically according to policy.

Tier #	Quotient	Current Dues Rate FY 10 - 23	# States per Tier, FY 18 - 23	# States per Tier, FY 24 - 28
1	< 0.001	\$ 6,000	1	1
2	0.001 - 0.009	\$ 12,000	13	17
3	0.01 - 0.019	\$ 17,000	19	15
4	0.02 - 0.029	\$ 22,000	12	10
5	0.03 - 0.039	\$ 27,000	2	3
6	0.04 - 0.049	\$ 32,000	2	3
7	> 0.05	\$ 37,000	3	3

## Finance Committee Recommendation

The Finance Committee recommends an "across the board" increase of dues by 35%.

This rate increase will ensure the Commission's annual budget obligations are fulfilled. The "across the board" option was recommended because some state fiscal departments suggested it would be easier to budget for and administer a consistent amount. This recommendation will be formally presented to the Commission for approval at the 2022 Annual Business Meeting.

Tier	FY 23 Rate	FY 24 - 28 Rate with 35% increase
1	\$ 6,000	\$ 8,100
2	\$ 12,000	\$ 16,200
3	\$ 17,000	\$ 22,950
4	\$ 22,000	\$ 29,700
5	\$ 27,000	\$ 36,450
6	\$ 32,000	\$ 43,200
7	\$ 37,000	\$ 49,950
Projected Dues Revenue		\$ 1,313,550

# INFORMATION TECHNOLOGY COMMITTEE REPORT

2022 ANNUAL BUSINESS MEETING



The Information Technology Committee (commonly referred to as the Technology Committee) met once a month for a total of nine (9) meetings between December 2021 and August 2022. Two Subcommittees also worked in tandem with the Technology Committee during this time.

The Reporting and Data Visualization Subcommittee worked tirelessly to audit, update and develop Tableau reports including the QPR, Home Evaluation, Travel Permit and Juvenile Profile Reports.

The UNITY Enhancements Subcommittee worked endlessly to review and analyze over 100 UNITY enhancement requests submission began one month after UNITY went live. The UNITY Enhancements Subcommittee worked through multiple rounds of review and refinement before ultimately presenting the FY 2023 Enhancement Packages. The FY 2023 Enhancement Packages were recommended to and approved by the Executive Committee.

The Technology Committee approved three form modifications during the year. The Form IX Quarterly Progress Report and the Form IX Violation Report (both effective 3/1/2022) were updated to conform to rule changes made in 2021. Continuing the work from the previous year, the Technology Committee finalized and approved updates to Form II (effective 7/1/2022).

Collaboration with the Transportation Security Administration (TSA) continued throughout the year. The Technology Committee was able to troubleshoot and recommend new guidance regarding additional documents to be submitted with the Transportation Identification Form.

Technology Committee members assisted with the monthly UNITY workshops and Rule amendment training. The new [Best Practice: Direct Entry of Data into UNITY Data Fields](#) was developed with input from the Compliance Committee and a recommendation by the Executive Committee.

The Technology Committee recommended two policy updates to the Executive Committee which were approved. [ICJ Administrative Policy 02-2020 Information Systems Modification](#) was to address the changes in practice needed to accommodate the changes in system modifications as a result of the new UNITY data system. The [ICJ Administrative Policy 01-2014 Commission Forms Not Produced by the Electronic Information System](#) was updated to address only those forms not produced by the information system, while the ICJ Administrative Policy 02-2020 includes sections to address forms included in the Electronic Information System.

I would personally like to thank all members of the 2022 Technology Committee; the Technology Subcommittees, and ICJ Officers for all the support and dedication to help make this an exciting and successful year for the Technology Committee.

Respectfully Submitted,

*Kellianne Torres*

Information Technology Committee Chair  
Designee, Iowa

# RULES COMMITTEE REPORT

2022 ANNUAL BUSINESS MEETING

BURLINGTON, VT



OCTOBER 4 - 5, 2022

Fiscal Year 2022 has been a busy but productive year for the Rules Committee during their five meetings: 12/1/2021, 2/2/2022, 4/6/2022, 6/6/2022, and 8/10/2022. In each meeting, the Rules Committee reviewed, debated, and discussed a number of topics pertaining to the ICJ Rules.

An ICJ Rules Promulgation Training was conducted during the first meeting of the Rules Committee in December. The training was transferred to an LMS course available via the ICJ.TalentLMS, entitled “Introduction to ICJ Rule Making.”

The ICJ Rule amendments approved last year went into effect on March 1, 2022. In preparation, two virtual trainings were offered in February led by the Rules Committee Chair, Stephen Horton (NC), and Vice Chair, Caitlyn Bickford (NH), and assisted by Past Rules Committee Chair, Tracy Hudrlik (MN). A session was recorded and available on the ICJ.TalentLMS, entitled “2022 Rule Amendments.”

Most notably was the Rules Committee’s review of ICJ Rule 1-101 Definitions: Relocate. A Rules Subcommittee was formed and thanks to their work and efforts, proposed rules amendments were approved for recommendation to present at the 2023 ABM. Other rules currently under review are Rules 8-101 Travel Permits, 7-106: Transportation, and 7-107 Airport Supervision.

The Rules Committee also reviewed Rule 6-103A and the Form II after inconsistencies were noted between the rule and the form. The Rules Committee reviewed and discussed Rule 7-104: Warrants after a matter was brought to the attention of the Rules Committee that, although low in frequency of occurrence, a judge (in a Holding State) was issuing bail/bond on individuals “wanted” on another state’s juvenile warrant. The Rules Committee sought the assistance of Legal Counsel and the ICJ National Office to determine the authority, if any, the judiciary in one state had to issue bail/bond for another state’s order. A legal memorandum was prepared by Legal Counsel and at the last meeting was recommended to be converted to a [Legal Advisory Opinion](#) for publication on the Commission’s website.

The Rules Committee will continue to meet regularly following the 2022 ICJ Annual Business Meeting preparing for 2023, the next rule amendments year. The Rules Committee approved a [2023 calendar](#). The deadline to submit proposed rule amendments to the Rules Committee for recommendation is February 28, 2023, which will be here before you know it.

Respectfully Submitted,  
**Stephen Horton**  
Rules Committee Chair  
Commissioner, NC

**ICJ Rules Committee**  
**2022 - 2023 Business Calendar**  
Stephen Horton (NC), Rules Committee Chair

<b>2021</b>		
<b>DEC 1</b> 2:00 pm ET	<b>Zoom Meeting</b>	Rule Committee Training – Part I <i>Rule Amendments &amp; UNITY/Form Updates Training</i>
<b>2022</b>		
<b>JAN 5</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting
<b>FEB 2</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting
<b>FEB</b> 2/9 and/or 2/23	<b>Zoom Training</b>	LIVE Rule Amendments & UNITY/Form Updates Training <i>Stephen Horton and Tracy Hudrik</i>
<b>MAR 1</b>		<b>NEW RULES EFFECTIVE</b>
<b>APR 6</b> 2:00 pm ET	<b>Zoom Meeting</b>	Rule Committee Training – Part II Roberts Rules
<b>JUN 1</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting
<b>AUG 10</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting <i>Approve 2023 Rules Calendar</i>
<b>OCT 4 – 5</b>	<b>Burlington, VT</b>	<b>2022 ANNUAL BUSINESS MEETING</b>
<b>NOV 2</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting
<b>NOV 1 – 18</b>	<b>Zoom Meeting</b>	<i>Region Meetings</i>
<b>DEC 7</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting
<b>2023</b>		
<b>JAN 4</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting
<b>JAN – FEB</b>	<b>Zoom Meeting</b>	<i>Region Meetings</i>

**ICJ Rules Committee**  
**2022 - 2023 Business Calendar**  
Stephen Horton (NC), Rules Committee Chair

<b>2023</b>		
<b>FEB 1</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting
<b>FEB 28</b>		<b>DEADLINE FOR STANDING COMMITTEES &amp; REGIONS TO SUBMIT PROPOSED RULES AND AMENDMENTS TO RULES COMMITTEE</b> <i>The Rules Committee will not consider new proposals after this date.</i>
<b>MAR 1</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting <i>Review Proposed Rules and Amendments from Standing Committees &amp; Regions  Refer Rules Committee Comments to Standing Committees &amp; Regions  Refer Proposals to Technology Committee to Determine Form and System Impact</i>
<b>MAR 2 – 10</b>	<b>Zoom Meeting</b>	<i>Meetings for Standing Committees &amp; Regions with pending proposed rules and amendments to review Rules Committee comments and amend proposals before Technology Committee review</i>
<b>MAR 14</b> 2:00 pm ET	<b>Zoom Meeting</b>	<b>Technology Committee Meeting</b> <i>Review Proposed Rules and Amendments to Determine Form and System Impact</i>
<b>APR 5</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting <i>Review Technology Committee Assessment of Form and System Impact  Prepare Proposed Rules and Amendments for Commenting Period</i>
<b>APR 6</b>		<b>30 DAY COMMENT PERIOD BEGINS</b>
<b>MAY 8</b>		<b>30 DAY COMMENT PERIOD ENDS</b>
<b>MAY 16</b>	<b>Lexington, KY</b>	<b>Rules Committee Face-to-Face Meeting</b> <i>Review Comments on Proposed Rules and Amendments  Provide Feedback to Standing Committees &amp; Regions</i>
<b>MAY 18 – JUN 9</b>	<b>Zoom Meeting</b>	<i>Standing Committees &amp; Regions with rule proposals are encouraged to meet to review comments and finalize proposals by June 12</i>
<b>JUN 12</b>		<b>DEADLINE FOR COMMITTEES &amp; REGIONS TO FINALIZE EDITS TO PREVIOUSLY SUBMITTED PROPOSALS</b>

**ICJ Rules Committee**  
**2022 - 2023 Business Calendar**  
 Stephen Horton (NC), Rules Committee Chair

<b>2023</b>		
<b>JUN 13</b> 2:00 pm ET	<b>Zoom Meeting</b>	Technology Committee Meeting <i>Review Proof of Concept and Quotes for Proposals</i>
<b>JUL 11</b> 2:00 pm ET	<b>Zoom Meeting</b>	Technology Committee Meeting <i>Review Proof of Concept and Quotes for Proposals</i>
<b>JUL 12</b> 2:00 pm ET	<b>Zoom Meeting</b>	Regular Meeting <i>Review Proof of Concept and Quotes for Proposals</i>
<b>AUG 2</b> 2:00 pm ET	<b>Zoom Meeting</b>	Final Rules Committee Meeting Prior to ABM <i>Review Proof of Concept and Quotes for Proposals</i> <i>Finalize Proposed Rules and Amendments</i>
<b>AUG 28</b>		<b>FINAL POSTING OF PROPOSED RULES AND AMENDMENTS</b>
<b>SEPT 25</b> 3:00 pm MST	<b>Salt Lake City, UT</b>	<b>PUBLIC HEARING ON PROPOSED RULES AND AMENDMENTS</b>
<b>SEPT 26</b>	<b>Salt Lake City, UT</b>	<b>RULE PROPOSAL TRAINING SESSION</b>
<b>SEPT 27</b> 8:30 – 4:30 pm MST	<b>Salt Lake City, UT</b>	<b>2023 ANNUAL BUSINESS MEETING</b> <i>Vote on Proposed Rules and Amendments</i>



# TRAINING, EDUCATION, AND PUBLIC RELATIONS COMMITTEE REPORT

2022 ANNUAL BUSINESS MEETING



The Training, Education, and Public Relations Committee (commonly referred to as the Training Committee) develops educational resources and training materials for use by the Commission to help ensure awareness of and compliance with terms of the Compact and the ICJ Rules. The Training Committee is responsible for approving, developing, and delivering trainings in addition to increasing Commission awareness.

The Training Committee met eight (8) times between October 2021 and August 2022. Over the past ten (10) months, the Training Committee accomplished numerous collaborations with other committees, partnership with a federal organization, assisted in the publication of various training resources, and hosted multiple virtual training sessions.

The Commission continues to expand and broaden the reach of [ICJ.TalentLMS](#), the Commission's learning management system. The system currently houses 35 unique on demand courses. Over the past year, 1,664 professionals completed a total of 25,204 courses.

Beginning in January 2022, the Training Committee formed a work team composed of Committee Chair Nate Lawson (OH), Shirleen Cadiz (HI), Tracy Cassell (GA), Holly Kassube (IL), Nordia Napier (CT), Jessica Wald (ND), and Roy Curtis (ME) of the Technology Committee. This team worked in tandem with the Commission's Training Specialist to develop content for a new series of LMS courses which combine the ICJ Rules, UNITY, and forms into practical courses by subject matter. The introductory 10 ICJ in Action courses will be released soon.

In February 2022, Chair Nate Lawson (OH) and Training Committee members Holly Kassube (IL) and Jessica Wald (ND) partnered with Stacey Sanders, Transportation Security Administration (TSA) representative, and hosted a virtual training session for the Commission's new Transportation Identification Form. This training was attended by 51 people and has been viewed online through TalentLMS 91 times. Training Committee members also collaborated with the Technology Committee to contribute and present at the Commission's 10 Monthly UNITY Workshops. Presenters included Chair Nate Lawson (OH), Roy Yaple (MI), Jessica Wald (ND), and Chanda Leshoure (AL).

With the assistance of the National Office, the Training Committee worked hard to revise [ICJ Administrative Policy #07-2009](#) to include specialized training and technical assistance. The revised policy now includes universal, targeted, and tailored assistance. The Training Committee also reviewed and approved the updates of multiple resources due to rule amendments, new best practices, and legal white papers.

Finally, the Training Committee assisted with the formation of the 2022 Annual Business Meeting agenda, selected the leadership development speaker, Dr. Mark Nelson, and aided in the planning of the human trafficking panel. Training Committee member Jessica Wald (ND) will also serve as a panelist.

In the upcoming year, the focus of the Training Committee will shift to maximizing the visibility of available resources including the education and distribution of Training and Technical Assistance (TTA) and the Commission's mentoring program. The Training Committee will also aid in the release the ICJ in Action LMS courses.



Over the past year, it has been our pleasure to support continuous knowledge and skill development, serving as the Chair and Vice Chair of the Training Committee, while also honoring the Commission's spirit of communication, collaboration, and mutual respect.

Respectfully Submitted,

***Nate Lawson***

Nate Lawson  
Committee Chair, Commissioner (OH)

***Daryl Liedecke***

Daryl Liedecke  
Committee Vice Chair, Commissioner (TX)

# AD HOC COMMITTEE ON RACIAL JUSTICE REPORT

2022 ANNUAL BUSINESS MEETING



In the Spring of 2020, the Interstate Commission for Juveniles – in an effort to wholly embody its mission to promote the safety and well-being of juveniles and communities – was compelled to take action to remedy the long-standing racial injustice that has been highlighted by the senseless and horrific killings of Breonna Taylor, George Floyd, and countless other Black Americans. The Commission recognizes that racial injustice is deeply ingrained in American institutions, particularly in criminal and juvenile justice systems.

As a national juvenile justice organization, the Commission is uniquely positioned to serve as a force for positive change. And in the Fall of 2020, the Commission took action toward examining our own institution by enacting the Racial Justice Ad Hoc committee to support juvenile justice systems throughout the nation in an effort to eliminate both explicit and implicit bias and to minimize inequities in the work the Commission is empowered to conduct. The committee's stated purpose is to analyze data regarding ICJ operations, as well as ICJ Rules, policies, and resources and to make specific recommendations for change to the Commission aimed at promoting racial equity.

The Racial Justice Ad Hoc committee met first on December 14th, 2021 with committed and diverse representation from all four ICJ regions. The committee has continued to meet monthly throughout 2022 though was canceled one meeting in June 2022 due to anticipated lack of quorum. On March 29th, 2022 Racial Justice Ad Hoc committee members joined members of the Leadership Exchange Series for a data walk presented by Hasan Davis. On April 19th, 2022, members of the Leadership Exchange Series in turn joined our Racial Justice Ad Hoc committee meeting in an effort to respond to and discuss the data walk presentation and craft recommendations based on the data presented.

In August 2022, the Executive Committee approved the committee's recommendation to create a standing Committee on Racial Justice to ensure continued progress in addressing disparities and promoting racial equity and to adopt the Annie E. Casey Foundation's Race, Equity and Inclusion Guide as a tool to shape and guide the Commission's work.

In our short time together, the ad hoc committee has identified and made progress addressing the following goals:

Goal #1: Training/Best Practice to address racial inequities, implicit bias, & ICJ staff impact  
Action: 2022 Annual Business Meeting Keynote Address - Dr. Maryam Jernigan-Noesi

Goal #2: Examine data regarding race and runaways  
Action: Data Walk - Recommendations FY23-FY25

Goal #3: Recommend racial equity tool(s)  
Action: Executive Committee approved adoption of the Annie E. Casey Foundation's Race, Equity and Inclusion Guide

Goal #4: Identify and distribute resources to states via monthly ICJ newsletter  
Action: Resources have been regularly included in the monthly ICJ Newsletter

We are thankful for the opportunity to serve as Co-chairs of the ICJ's Racial Justice Ad Hoc Committee and appreciate the Commission's prioritization to this important work and commitment to promoting racial justice and ensuring equitable practice within the Commission.

"Not everything that is faced can be changed but nothing can be changed until it is faced."  
– James Baldwin

Respectfully Submitted,

***Sherry Jones***

Sherry Jones  
Ad Hoc Committee for Racial Justice Co-Chair  
Commissioner, MD

***Becki Moore***

Becki Moore  
Ad Hoc Committee for Racial Justice Co-Chair  
Commissioner, MA



A low-angle, upward-looking photograph of several modern skyscrapers. The buildings are constructed with glass and steel, with their facades reflecting light. The perspective creates a sense of height and scale, with the buildings converging towards the top of the frame against a dark, clear sky. The overall tone is professional and serious.

# ICJ AD HOC COMMITTEE ON RACIAL JUSTICE

REPORT AND RECOMMENDATIONS



# ICJ ACTION PLAN & RESULTS

In the summer of 2020, the Commission released its Action Plan to Promote Racial Justice. This three-pronged action plan included an internal procedural justice assessment by the Ad Hoc Committee on Racial Justice, an internal Leadership Exchange Series focused on racial justice, and an external collaboration with the Justice System Partnership for Racial Equity to improve community supervision and eliminate racial inequities within the justice system.

The *Leadership Exchange Series* was launched in the fall of 2020. This year-long program focuses on honing participants' leadership skills while applying a racial equity lens to their work within the Commission and in their states. Recruitment efforts targeted individuals of color who were eligible for leadership roles, as well as those from regions historically under-represented in ICJ leadership. The first cohort of 17 individuals included six people of color, three of whom have since held leadership roles in the Commission. The second cohort is comprised of 23 Commissioners, Deputy Compact Administrators, and Compact Office staff members from 17 states across the country, including nine people of color.

The *Justice System Partnership on Racial Equity* is comprised of justice system leaders throughout the United States. Members represent a broad spectrum of justice system agencies, including probation and parole officers; prosecution and defense attorneys; judges; and law enforcement agencies. Partners meet on a monthly basis in order to identify equitable strategies and outcomes within and across stakeholder groups, develop practical and actionable guidance, and lead transformational change to advance racial justice throughout the nation.

The *Ad Hoc Committee on Racial Justice* was created to analyze data regarding ICJ operations, as well as ICJ Rules, policies, and resources. Comprised of ICJ personnel from throughout the U.S, the Committee has made numerous recommendations for change to the Commission.

In 2021, the Ad Hoc Committee proposed the successful amendment of ICJ Rule 5-103 to ensure greater equity in response to non-compliance. The amended Rule 5-103 requires states to document use of graduated sanctions as part of quarterly progress, violation, and absconder reports. This requirement is intended to ensure more equitable use of graduated sanctions. The Ad Hoc Committee also developed updates the Commission's Mission, Vision, and Values Statements, which were ultimately adopted by the Commission. These updates were designed to ensure that promoting racial justice remains a central component of the Commission's work. In addition, the Commission adopted a Results Statement reflecting its commitment to racial equity: "All ICJ youth and families are safe, supported, and treated equitably." Finally, the Ad Hoc Committee recommended revisions to the process for the nomination and election of ICJ Officers, Regional Representatives, and Committee Chairpersons to be more fair and transparent, as well as broaden the pool of applicants while encouraging more diversity in leadership positions. The revisions were adopted by the Executive Committee and implemented for the first time in 2021.

The Commission re-established the Ad Hoc Committee on Racial Justice for FY 2022, which is co-chaired by Commission Treasurer/Maryland ICJ Commissioner, Sherry Jones and East Regional Representative/Massachusetts ICJ Commissioner, Becki Moore. Members from 10 additional states/territories are represented on the Ad Hoc Committee on Racial Justice.

The Ad Hoc Committee on Racial Justice's goals for FY 2022 included: 1) Developing and providing training to address racial inequities, implicit bias, and the impact ICJ staff can have, 2) Examining data and addressing disparities regarding race, runaways, and human trafficking, 3) Identifying and applying racial equity tools for use in rule-making, committee processes, and leadership, and 4) Identifying and distributing resources to states via the monthly ICJ newsletter. After an extensive review of data conducted in collaboration with members of the Leadership Exchange Series, the Ad Hoc Committee on Racial Justice recommended additional actions to address disparities and promote racial justice.



# RECOMMENDATIONS

## RECOMMENDATIONS FOR FISCAL YEARS 23 - 25

### General

1. Create a Standing Committee on Racial Justice to ensure continued progress in addressing disparities and promoting racial equity. Alternatively, create an Ad Hoc Committee on Racial Justice for FY 2023.
2. Adopt the Race Equity and Inclusion Action Guide as a tool to shape the Commission's work.

### Transfer of Supervision

#### Home Evaluations

1. Develop a "best practice" resource and/or provide training for ICJOs about how to work more effectively in cases that are not considered "mandatory acceptance" cases [pursuant to ICJ Rule 4-104 (4)].
2. Discuss amendment of ICJ Rule 4-104 (4), the "Mandatory Acceptance Rule," to better meet the needs of youth who do not routinely live with a parent/guardian. (Potential resources include "kinship" or "kinship care" definition in Indian Child Welfare Act).
3. Request Legal Counsel review of ICJ Advisory Opinion 04-2010 (whether ICJ applies to juveniles residing in sovereign tribal nations) and provide guidance on how to collaborate with tribal nations.

#### Violation Reports

1. Examine the minimal discrepancy by race in percentage of violation reports filed, but greater discrepancy in recommended responses to violation reports (revocation, discharge, or continued supervision).  
Analysis to include:
  - Number of violation reports submitted before revocation requested;
  - Whether graduated sanctions were used prior to recommending revocation/discharge;
  - Violation report recommendations for American Indian/Alaskan Natives and Violation report recommendations for Asian population (most significant discrepancies);
  - Whether outcomes are consistent with intent of person who made recommendation.
2. Develop a "best practice" resource, training, and/or other guidance related to violation report recommendations and/or use of graduated sanctions, which the 2022 amendment of ICJ Rule 5-103(1)(e) was intended to promote.

## RECOMMENDATIONS FOR FUTURE CONSIDERATION

### Returns

1. Review ICJ definitions of "runaway" and "accused delinquent," and consider developing guidance to promote equitable application. (Black youth are returned as "accused delinquents" 2x more often than other races).
2. Review data based on whether returns were voluntary or non-voluntary.

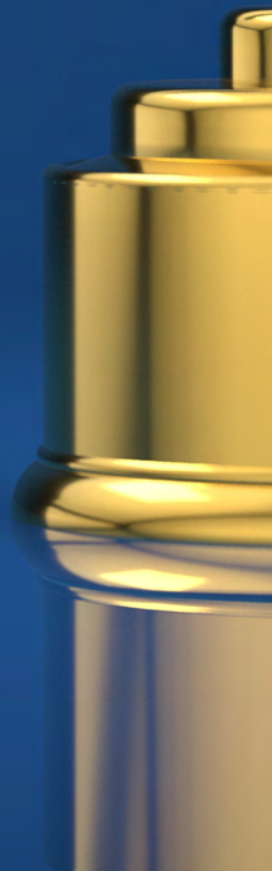
### Human Trafficking

1. Provide training on types of trafficking and use of human trafficking indicator in the UNITY system.
2. Recommend UNITY Enhancement to expand use of human trafficking data collection (Make mandatory in return cases, and make available in other cases).
3. Recommend UNITY Enhancement to expand gender selections to include non-binary option(s).
4. Consider ICJ Rule amendment to promote equitable practices.

# Leadership Award

The recipient of this award exhibits outstanding leadership skills and dedication to the Interstate Commission for Juveniles through extraordinary service. This individual is a Commissioner, Designee, Compact Administrator, Deputy Compact Administrator, or compact coordinator who:

1. Promotes the mission, vision, and values of the Interstate Commission for Juveniles;
2. Demonstrates expertise in the successful movement of juveniles;
3. Actively supports the Interstate Commission for Juveniles by attending meetings, holding offices, or faithfully carrying out designed duties;
4. Has over two years of devoted service to the administration of the Interstate Commission for Juveniles;
5. Collaborates and communicates effectively with other Compact professionals;
6. Uses strategies for ensuring public safety; and
7. Suggests innovative policies or procedures to improve Interstate Compact operations.





# EAST REGION REPORT

2022 ANNUAL BUSINESS MEETING

BURLINGTON, VT



OCTOBER 4 - 5, 2022

The East Region met via Zoom four times – October of 2021, January, March, and June of 2022. Trissie Casanova (VT) continued to serve as the alternate regional representative for East Region.

During the East Region meetings, the members regularly received updates regarding Executive Committee meetings and discussed individual state updates. This year the East Region also added ICJ Committee updates as a standing agenda item. The East Region members who serve on the Commission's various committees – Compliance, Technology, Training, Rules and Racial Justice Ad Hoc - provided firsthand updates to the East Region membership, fielded any questions, and provided clarification, as needed.

The East Region continues to discuss best practices within jurisdictions during its Strategies Roundtable standing agenda item. The Strategies Roundtable agenda item allows for dedicated time on the agenda to share knowledge and learn from one another regarding priority issues encountered by staff administering and youth served by the commission. Over the past year, Strategies Roundtable discussion topics included:

- When does the clock start for “detention” or “custody”?
- CHINS juveniles and the Compact
- Runaways and after-hours procedures
- Detention of juveniles over 18 who identify as non-binary
- ICJ violation reports not accepted for court purposes due to hearsay rule
- Transfer of supervision for Youthful Offenders – juvenile or adult compact?

Resulting from our Strategies Roundtable discussions, the East Region is seeking an Advisory Opinion regarding what triggers the start of “detainment.” Additionally, an After-Hours Protocol resource was developed to alert all East Region states of procedures and contact after hours information for each East Region member.

I am thankful for the opportunity to serve as the East Region Representative and look forward to our collaborative work together both as a region and as a Commission and appreciate the Commission's ongoing efforts to further enhance fully representative and diverse collaboration among all Commission members through its recognition to promote racial justice throughout ICJ operations.

Respectfully submitted,

*Becki Moore*

Becki Moore  
East Region Representative  
Commissioner (MA)

# MIDWEST REGION REPORT

2022 ANNUAL BUSINESS MEETING

BURLINGTON, VT



OCTOBER 4 - 5, 2022

Hello to the Interstate Commission for Juveniles. It is going to be very nice having an in-person meeting after having virtual meetings for the last two years. The Midwest Region held four meetings since the last Annual Business Meeting.

The Midwest Region has had many good conversations over the last year. We discussed holding runaway youth in secure detention when a local Judge felt that was not appropriate. The Midwest Region did not submit a rule proposal around the issue as it was brought to the Rules Committee by another Region. The Midwest discussed how states handle requisitions when parents are refusing to sign the requisition paperwork.

The Midwest Region was updated on the actions of the Executive Committee throughout the year. Updates of the actions by all standing committees and the ad hoc committee were provided throughout the year.

The Midwest Region was well represented on the Executive Committee this year. Nate Lawson (OH) served as the Training Committee Chair. Jacey Rader (NE) served as the Past Chair and Chair of the Compliance Committee. Kellianne Torres (IA) completed her first year on the Executive Committee in her role as Information Technology Committee Chair.

During the year there has been a couple staff changes in the Midwest states. Roy Yapple (MI) retired mid-April. Michael Tymkew (MI) who served part-time designee has now been appointed the new Michigan ICJ Commissioner. Recently, Nate Lawson (OH) transferred to a new position in Ohio and will be stepping down as the Ohio ICJ Commissioner upon appointment of a new Commissioner.

I have enjoyed serving as the Midwest Region Representative over the past two year and anticipate continued insightful discussions and collaborations again next year.

Respectfully Submitted,

*Charles R. Frieberg*

Charles R. Frieberg  
Midwest Region Representative  
Commissioner, SD

# SOUTH REGION REPORT

2022 ANNUAL BUSINESS MEETING



The ICJ South Region had a productive year despite the pandemic and the many challenges that have touched our nation. Since last year's ABM, the South Region's accomplishments include:

- Four Region Meetings: 10/5/2021, 12/07/2021, 03/01/2022 and 06/07/2022
- The adoption and implementation of UNITY continued apace this year, as our region and members were involved in updates and trainings through multiple committees.
- The completion and adoption of the “ [Best Practice: Transfer of Supervision Communication Guidelines for Local Authorities with Juveniles/Family Members](#)” originated from a South Region Subcommittee. The best practice was eventually adopted by the Commission and published in June 2022. While this started as a discussion in our region, this best practice will hopefully be of value across the nation in conducting the work of ICJ.
- The South Region was well represented this year on the various ICJ committees and work groups, both in members and leadership positions.
- Several states saw ICJ staff leave for new pursuits and opportunities and we wish them well.
- In addition, the Florida Compact Office experienced changes to its leadership when Commissioner Agnes Denson left to pursue a new position in Florida and the return of Jean Hall to the Florida Compact Office. We are happy to welcome back Jean Hall to Florida ICJ.
- Many state ICJ offices saw a return to part time or full-time office work after a year or more of working from home. However, the effects of COVID and changes to the economy linger in other ways. Most states have reported struggling over the past year to maintain adequate staffing in their probation and parole departments. This has led to delays and difficulties in completing the work of the ICJ; however, the South Region continues to assist and support each other as we weather this particular storm.
- Over the coming year, the South Region looks forward to continuing the work of the ICJ and helping to shape what comes next.

Respectfully Submitted,

*Daryl Liedecke*

Daryl Liedecke  
Regional Representative, South Region  
Commissioner (TX)



# WEST REGION REPORT

2022 ANNUAL BUSINESS MEETING



The West Region met four times since the last Annual Business Meeting in October 2021. Region meetings were conducted on November 30, 2021, February 16, 2022, May 5, 2022, and August 2, 2022. Commissioner Dale Dodd of New Mexico was named the Alternate West Region Representative.

The West Region received regular updates from the ICJ Executive Committee and National Office related to the business of the Commission. There was regular discussion about the implementation of UNITY, user functionality, enhancements, and Tableau Reporting. This year, there was much discussion about returning to an in-person Annual Business Meeting! The West Region regularly learned of the work being conducted within the various ICJ committees from members within the West Region.

Member updates this year continued to focus on the impact of COVID-19 to the operations of state ICJ offices, as well as, probation and parole offices throughout the region. As a region, we developed a work group to discuss strategies for coping with limited detention options for non-delinquent runaways. Additionally, recommendations were made regarding access to resources and search functionality on the ICJ website. I would like to acknowledge the Idaho ICJ office for its work on drafting a resource tool.

The West Region had several staff changes this year. Howard Wykes was appointed as a full-time designee for Arizona's Commissioner, and Nina Belli of Oregon transitioned from Designee to Commissioner. Guillermo Viera Rosa of California was appointed Commissioner when the responsibility for the California ICJ transitioned from the Division of Juvenile Justice to the Division of Adult Parole Operations. Nevada welcomed new and former staff back to its ICJ office. Promotions and retirements that will result in additional Commissioner changes were recently announced for Colorado and Utah. Robert Heide was recently appointed as Commissioner for Alaska.

I am thankful to have had the opportunity to serve as the ICJ West Region Representative for the last two years and look forward to working with the many dedicated Commissioners, Compact office staff, and National Office as we continue to carry out the mission of the Compact.

Respectfully submitted,

*Michael Farmer*

Michael Farmer  
West Region Representative  
Designee (CA)

# LEGAL COUNSEL REPORT

2022 ANNUAL BUSINESS MEETING

BURLINGTON, VT



OCTOBER 4 - 5, 2022

The General Counsel's Office provides legal guidance to the Interstate Commission and its committees with respect to legal issues which arise in the conduct of their respective duties and responsibilities under the terms of the Compact, its Bylaws and administrative rules. The provisions of the Compact specifically authorize formal legal opinions concerning the meaning or interpretation of the actions of the Interstate Commission which are issued through the Executive Director's Office in consultation with the Office of General Counsel. These advisory opinions are made available to state officials who administer the compact for guidance. The General Counsel's office also works with the Commission and its member states to promote consistent application of and compliance with its requirements including the coordination and active participation in litigation concerning its enforcement and rule-making responsibilities.

In addition to day-to-day advice and counsel furnished to the Commission's Executive Director, the Executive, Rules, and Compliance Committees, the General Counsel's Office, in conjunction with the Executive Director, issues advisory opinions concerning the interpretation and application of various provisions of the compact and its administrative rules and assists with informal requests for legal guidance from member states, as well as dispute resolutions under applicable ICJ Rules.

Since the 2021 Annual Business Meeting, two (2) new advisory opinions have been released. The first, Legal Advisory Opinion #[04-2021](#), provides that when a home state judge has entered a requisition for the non-voluntary return of a youth, the holding state judge cannot refuse to take action on the requisition under the ICJ based on the fact that there are no active missing persons record for the youth in NCIC. The second, Legal Advisory Opinion #[01-2022](#) addresses whether a judge in a holding state has the authority to issue bond or bail on an ICJ case from another state.

Judicial training and Compact Administrator training concerning the legal aspects of the Compact and its administrative rules is also being addressed, in part, by the General Counsel's office under the auspices of the ICJ Executive, Rules, and Training Committees. Legal Counsel was also involved in the review and revision of ICJ Bench Book for Judges and Court Personnel. White Papers and other legal resources as referenced above are public record and are available at the Commission's website.

In addition, the General Counsel assisted the Compliance Committee and the Executive Committee in several matters pertaining to compliance and enforcement responsibilities under the compact, as well as dispute resolutions. While the Compliance and Executive Committees continue to exercise appropriate oversight concerning compact compliance, it has not yet been necessary for the Commission to become involved in litigation concerning enforcement of the ICJ or ICJ Rules during the period from the 2021 Annual Business Meeting to date.

Respectfully submitted,

Richard L. Masters  
General Counsel

# GUEST SPEAKERS AND PRESENTERS

2022 ANNUAL BUSINESS MEETING



## Nina Belli

### Commission Vice Chairperson

Oregon ICJ Commissioner

**Nina Belli** serves as the Juvenile Interstate Compact (ICJ) Commissioner and Deputy Compact Administrator for the state of Oregon and has been employed by the Oregon Youth Authority (OYA) since 2018. She has worked in diverse juvenile justice systems by overseeing and conducting the daily operations of both the Ohio and Oregon ICJ offices in two separate regions over the course of eight years. Ms. Belli served as Ohio's ICJ Commissioner from 2014-2018. During her time with OYA, Ms. Belli has assisted in drafting legislation within the state of Oregon as well as various state policies in both Oregon and Ohio to ensure their state's compliance with ICJ. Ms. Belli currently serves on the Oregon Department of Justice Trafficking Intervention Advisory Committee. Ms. Belli has been a member of the Commission's Executive Committee serving in many different roles, including four years as the Midwest Region Representative, Finance Committee Vice Chairperson, Alternate West Region Representative, and currently, the Commission's Vice Chairperson. Ms. Belli has conducted and participated in numerous ICJ trainings and seminars with juvenile courts, state juvenile justice departments, law enforcement, and social service agencies. Prior to her work with ICJ, Ms. Belli served as a Victim Advocate and as a Court and Agency Investigator at the city, county, and state levels of government. Ms. Belli is a graduate of The Ohio State University with a Bachelor of Science degree in Social Work.



## Nataki Brown

### ICJ Victim's Representative Ex-Officio

**Nataki Ballard Brown** is a 1996 graduate of South Carolina State University with a Bachelor of Science Degree in Social Work. She began her career in Victim Services in 1996 as a Victim Advocate with the Rape Crisis Network (currently known as Sexual Trauma Services of the Midlands). As a Victim Advocate with Rape Crisis Network, she was responsible for crisis intervention services, hospital, law enforcement and court accompaniment. Her position at Rape Crisis Network was partially funded by a Federal Victim of Crime Act (VOCA) Grant, of which she was responsible for maintaining. In 1999, she assumed a new VOCA position with the 5th Circuit Solicitor's Office as a Victim Advocate for



# GUEST SPEAKERS AND PRESENTERS

2022 ANNUAL BUSINESS MEETING



Survivors of Sexual Assault. In 2003, she was appointed the Director of Victim Services for the 5th Circuit Solicitor's Office. Nataki served as the President of the South Carolina Solicitor's Association Victim Advocate Forum from September 2007 – February 2009. She currently serves as the Solicitor's Association Forum representative for the South Carolina Victim Services Collaborative Council (VSCC). Throughout her 24 years in Victim Services, she facilitated and presented several trainings around South Carolina.

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## **Trissie Casanova**

### **Vermont ICJ Deputy Compact Administrator/Designee**

**Trissie Casanova** serves as the ICJ/ICPC Deputy Compact Administrator and Human Trafficking Consultant for the State of Vermont. She has served within these roles for the last six years. Ms. Casanova has worked for the Vermont Department for Children and Families Family Services Division for almost 20 years, in that time she has she has worked as a child protection worker, juvenile probation officer and child protection investigator. She sits on Vermont's Human Trafficking Task Force and Steering Committee and co-chairs DCF's Human Trafficking Work Group that helped develop DCF's screening tool to screen for risk of sex trafficking. She also sits on the Task Force Training and Out-Reach Sub-Committee on Human Trafficking and is the DCF trainer for that team. Ms. Casanova obtained her Master's at the University of Vermont and her undergraduate degree at St. Michael's College.

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## **Corrie Copeland**

### **Finance Committee Chairperson**

### **Tennessee ICJ Commissioner/Deputy Compact Administrator**

**Corrie Copeland** is an employee with the Tennessee Department of Children Services, currently serving as the Commissioner for Interstate Compact for Juveniles (ICJ) within the Office of Juvenile Justice. Ms. Copeland has been with the department for 18 years and has served in various positions. Ms. Copeland is responsible for providing daily oversight of interstate probation/parole cases and the process of returning runaway youth, absconder, and escapees. She currently chairs the Finance Committee and serves on the Racial Ad Hoc committee. She previously served on the Compliance Committee, which ensures states adhere to the rules and protocols of

# GUEST SPEAKERS AND PRESENTERS

2022 ANNUAL BUSINESS MEETING



the Compact, and on the Training Committee in which she was a panel participant for the 2019 Annual Business Meeting. Ms. Copeland also participates in the Southern Regional ICJ workgroup, making sure the region complies. It addresses any interstate issues that may affect the Southern region and ICJ stakeholders. Ms. Copeland obtained her undergraduate degree in History from Fisk University and a Master's degree in Public Service Management from Cumberland University.

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## Michael Farmer

### West Regional Representative

California ICJ Designee/Deputy Compact Administrator

**Michael Farmer** has been employed by the California Department of Corrections and Rehabilitation, Division of Juvenile Justice (DJJ), formerly the California Youth Authority, since 1997. He has held positions as both a youth counselor and case manager within state juvenile facilities as well as provided supervision services to juvenile parolees in the community. As the Deputy Compact Administrator or Designee, Michael supervised the daily operations of the California ICJ Office from 2010 to 2016. He returned to this position in July 2020. Michael is a past Chair of the Compliance Committee and has previously served on the Information Technology and Rules Committees as well as the AAICPC/ICJ Work Group. In addition to his role with ICJ, Michael acts as a liaison between DJJ and county agencies to provide information related to eligibility and acceptance, facility programming, and re-entry services for state committed youth. He works closely with local courts, probation departments, and social service agencies to provide training and resources related to ICJ and DJJ. Michael holds a bachelor's degree in sociology from the University of California, Berkeley and master's degrees in social work and public administration from the University of Southern California.

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## Charles Frieberg

### Midwest Regional Representative

South Dakota ICJ Commissioner

**Charles Frieberg** started his career in the criminal justice system in September of 1993 as a probation officer. His first duty station was in Lake Andes where he stayed for two years before he was assigned to the office in Yankton, South Dakota. In his capacity as a probation officer, he supervised both an adult and juvenile caseload. In 2010



# GUEST SPEAKERS AND PRESENTERS

2022 ANNUAL BUSINESS MEETING



Charles was appointed the Chief Court Services Officer for the First Judicial Circuit of South Dakota. He was implemental in bringing a Drug Court to two areas in his jurisdiction. He supervised a staff of 25 people which covered 14 counties in the southeastern portion of South Dakota. In 2016 Charles was appointed the Director of Court Services and is now living in Pierre, SD. He earned his BA in Criminal Justice from the University of South Dakota, graduating in 1993. He has raised six children who are all grown and are living in South Dakota and Colorado. He enjoys being with his family, golfing and reading.



## Stephen Horton

### Rules Committee Chairperson

North Carolina ICJ Commissioner

**Stephen Horton** is the Commissioner for North Carolina and the Deputy Compact Administrator for the North Carolina ICJ office with the North Carolina Department of Public Safety; Division of Juvenile Justice and Delinquency Prevention. He has served as DCA since 2014 and has over 12 years of service with the North Carolina ICJ office. He obtained his bachelor's degree in Criminal Justice from Appalachian State University in 1996. Mr. Horton began his career in juvenile justice over 23 years ago and has worked as a Court Counselor, Court Counselor Supervisor, and as a Staff Development Specialist. Stephen is an adjunct General Instructor for North Carolina and holds Specialized Instructor certifications in Restraint, Control, and Defensive Tactics (self-defense), Wellness and Fitness, and First Aid/ CPR. He has also served on a number of different ICJ committees within the Commission and is currently the Chair of the Rules Committee.



## Tasha M. Hunt

### Commission Chairperson

Connecticut ICJ Commissioner

**Ms. Tasha M. Hunt** Ms. Tasha M. Hunt is the Deputy Director of Juvenile Probation Services for the State of Connecticut Judicial Branch Court Support Services Division. She began her career with the Judicial Branch 25 years ago as a Juvenile Probation Officer and rose through the ranks to become the Deputy Director of Juvenile Probation. Ms. Hunt is responsible for the management and operations of the eleven Juvenile Probation offices across

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Connecticut. She is committed to integrating evidence-based practices in probation offices to improve outcomes for court-involved youth. Ms. Hunt has played an integral role in Connecticut's reform of the juvenile justice system, which has led to progressive change and the state acquiring recognition as a national model. In addition to managing Juvenile Probation, Ms. Hunt serves as the Chair of the Interstate Commission for Juveniles, the national governing body of the Interstate Compact for Juveniles, which is responsible for the supervision and transfer of juveniles on probation and parole who move across state lines or run away to another state. Ms. Hunt also serves as Connecticut's Commissioner of the Interstate Compact for Juveniles.

Ms. Hunt has served on several statewide committees and task forces. Currently, she represents the agency on the Juvenile Justice Policy and Oversight Incarceration Workgroup, Improving Outcomes for Youth Subcommittee, Governor's Task Force on Justice for Abused Children, and local initiatives focused on youth homelessness and addressing racial and ethnic disparities in the juvenile justice system.

Ms. Hunt has been recognized for her contributions. She won the Connecticut Secretary of the State's "Public Service Award"; was named among the "Zeta 100," a unique collective of members of Zeta Phi Beta Sorority, Incorporated, spanning professions and chosen for their career accomplishments, leadership, and dedication to their fields; the "Distinguished Service and Outstanding Leadership Award" from Oriental Lodge #6 Free & Accepted Masons Prince Hall, and she was recently awarded the Diane Randall Leadership Award for her leadership and innovative methods of tackling homelessness for minors experiencing housing instability.

Ms. Hunt earned a Bachelor of Science Degree in Sociology with a concentration in Criminology and Criminal Justice, and a Master of Science Degree in Education from Southern Connecticut State University where she also became a member and chartered undergraduate and graduate chapters of Zeta Phi Beta Sorority, Incorporated. She continues to serve the community as a charter member of Alpha Alpha Rho Zeta Chapter in Norwalk, CT and in her role as an Ambassador for the Lupus Foundation of America. Ms. Hunt is also an adjunct professor at the University of New Haven in the Henry C. Lee College of Criminal Justice and Forensic Sciences where she teaches juvenile justice.

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## **Dr. Maryam Jernigan-Noesi**

**Founder and CEO, Jernigan & Associates Consulting, LLC**

**Dr. Maryam Jernigan-Noesi** is a licensed psychologist, educator, and organizational consultant with over two decades of professional experience. As a clinician, Dr. Jernigan-Noesi has worked alongside a multidisciplinary team of health providers in medical, academic, community-based, and private practice settings. She specializes in integrative treatment approaches to address mental health concerns for youth and families, racially and ethnically minoritized individuals, and women. Dr. Jernigan-Noesi works with a vast array of public and private corporations, early learning centers, K-12 schools, institutions of higher education, graduate and professional schools, professional associations, and state and federal agencies. She frequently consults with organizations to offer culturally inclusive professional development and training in an effort to prioritize the emotional wellbeing of employees and their immediate supports. Additionally, Dr. Jernigan-Noesi's consultation services include organizational assessment and strategic planning designed to promote equitable policies and practices, improve diversity, and sustain inclusive work environments.

Dr. Jernigan-Noesi completed advanced clinical training at The Center for Multicultural Training in Psychology at Boston Medical Center and Boston University School of Medicine. She also completed fellowships at Harvard Medical School and Yale University School of Medicine. As a Clinical Fellow at Harvard, Dr. Jernigan-Noesi provided a range of outpatient mental health services and assisted in the development and implementation of multidisciplinary medical interventions to promote physical and mental wellbeing. Dr. Jernigan-Noesi also served as a Teaching Fellow, providing instruction to medical residents and health care staff on culturally-responsive assessment and treatment and the intersection of behavioral and physical health outcomes. She transitioned to Yale University School of Medicine where she completed a National Institutes of Health Ruth L. Kirschstein National Research Service Award fellowship in translational research and intervention science. Dr. Jernigan-Noesi's work as a clinician-scientist and Assistant Clinical Professor in the Department of Psychiatry at Yale University School of Medicine focused on collaboration with health providers and community partners to develop and implement culturally responsive behavioral health and wellness initiatives in communities and schools. She is frequently called upon by clinical and healthcare organizations to assist with efforts to improve culturally equitable practices and delivery of health services, and to design and implement strategies to recruit and retain a diverse health care providers.

Dr. Jernigan-Noesi is Director of the Intersections Research Lab, which explores topics related to racial trauma, culturally-responsive assessment and treatment, the social determinants of racial



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health disparities, social-emotional development, and Black maternal health. She is also an Affiliate Research Associate with the Immigration, Critical Race, and Cultural Equity (IC-RACE) Lab, Founded and co-directed by Dr. Nayeli Y. Chávez-Dueñas and Dr. Hector Y. Adames, which investigates topics related to immigration, culture, and race in psychology and develops models, programs, and interventions that are designed to promote and support psychological wellness within different Communities of Color. As a clinical researcher, Dr. Jernigan-Noesi's contributions to the field of behavioral health have earned recognition from numerous organizations including the Ford Foundation, Mellon Foundation, and the American Psychological Association. Highlights related to her research and expertise have been featured in the Wall Street Journal, NPR, Huffington Post, USA Today, and Newsy.

As an educator, Dr. Jernigan-Noesi provided over 17 years of formal instructional experience in higher education. She held tenure-track appointments as an Assistant Professor of Psychology at Agnes Scott College in Decatur, GA and the University of Saint Joseph in West Hartford, CT. Her course instruction at the undergraduate and graduate level includes: Research Methods, Psychological Testing & Assessment, Psychopathology, Counseling Theory & Practice, Psychology of Women: Race, Class & Gender, Multicultural Perspectives, Health Psychology, Lifespan Development, Play Therapy, the Psychology of Race & Ethnicity, and Clinical Supervision. Since transitioning from her full-time as a full-time educator, Dr. Jernigan-Noesi has shifted her focus to offer professional development for mental health trainees, providers, and supervisors, educators, legal professionals, and executives. To date, she has offered training to over 5,000 participants.



## Sherry Jones

**Commission Treasurer/Ad Hoc Committee on Racial Justice Co-Chairperson**

**Maryland ICJ Commissioner/Deputy Compact Administrator**

**Sherry Jones** has more than 27 years of advocacy, education/training, prevention, beauty culture, formal/informal mentorship, policy development, management, leadership, and coaching. Sherry is currently the Interstate Commission for Juveniles' Treasurer, Maryland ICJ Commissioner, and Deputy Compact Administrator. She oversees the day-to-day operations of the Interstate Compact Unit and resolves discrepancies between State and local laws and ICJ Rules, policies, and procedures. Since 2009, Ms. Jones has been an active member of the Maryland Human Trafficking Task Force Victim Services Committee. In



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December 2017, she joined the Baltimore City Human Trafficking Collaborative and Public Awareness Committee. Ms. Jones is co-chair of the Baltimore City Human Trafficking Victims Services Committee. She worked as Maryland DJS Resource Specialist, Aftercare Counselor, and Probation Officer on the Female Intervention Team. Also, she's a Maryland Certified Adjunct Instructor, Sexual Assault Advocate, Victim Assistance Specialist, HIV Prevention Counselor, and Human Trafficking Trainer.

Ms. Jones earned a Bachelor of Science degree in Psychology from Coppin State University and an Associate degree in Early Childhood Education from Baltimore City Community College and Eldorado's Cosmetology School. She graduated from the inaugural Maryland Department of Juvenile Service Leadership and ICJ Commission for Juvenile Leadership Exchange Programs (2021). Ms. Jones is a 2019 graduate of the Towson University Women's Leadership Program and one of Maryland's Top 100 Women Honorees for her Professional Accomplishment, Community Leadership, and Mentoring (2021). In 2021, Ms. Jones founded the I Am Her "Teal Sand Project" to address the issue of Sexual Abuse and Exploitation of women, boys, and girls in her spare time through advocacy, education, and community engagements.



## Nate Lawson

### Training, Education, and Public Relations Committee Chairperson

Ohio ICJ Commissioner

**Nate Lawson** was appointed as the Commissioner for the Ohio Interstate Compact for Juveniles Office in February of 2018. Nate has a Bachelor of Science in Criminal Justice degree from Bowling Green State University as well as a Master of Science in Criminal Justice degree from the University of Cincinnati. Nate began working for the Ohio Department of Youth Services in 2000 as a Juvenile Parole Officer and over his 21 years of state service has held the following positions: Juvenile Parole Officer, Social Worker II, Juvenile Parole Services Supervisor, Parole Regional Administrator, and Standards and Accreditation Administrator.

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## Daryl Liedecke

### South Regional Representative

Texas ICJ Commissioner

**Daryl Liedecke** is the current Commissioner for Texas and Deputy Compact Administrator for the Texas ICJ office with the Texas Juvenile Justice Department (TJJD). He has served in that position since 2012. He has been with Texas ICJ since 2002 where he started as parole coordinator and extradition specialist. He obtained his Master's in Social Work in 2000 and began working for TJJD as a caseworker with the Capital and Serious Violent Offender Program at the Giddings State School in Giddings, Texas, working with youth committed for violent offenses. He moved from there to the Texas ICJ Office in 2002. As Commissioner and DCA, he has also served on several different ICJ committees to assist with Commission business.

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## Rick Masters

### Legal Counsel

**Rick Masters** is General Counsel to the Interstate Commission for Juveniles providing legal guidance concerning the compact and its administrative rules, including application and enforcement, to the member state commissioners of ICJ and other state officials. Masters is also a recognized subject matter expert in the field of interstate compacts and provides legal advice to several other compact governing boards and agencies including the Interstate Commission for Adult Offender Supervision, The Interstate Medical Licensure Compact Commission, the Interstate Commission of Nurse Licensure Compact Administrators. He frequently testifies before state legislative committees concerning a wide variety of compact legislation and has also provided testimony to the U.S. Congress concerning compact consent legislation and related interstate compact legal issues. Masters has been counsel of record in a number of federal and state cases involving important interstate compact issues including a recent published decision of the U.S. Court of Appeals for the Tenth (10th) Circuit upholding the validity of the regional low-level radioactive waste compacts to which most of the states are members. Masters has been involved in extensive research and writing in the field of interstate compacts and has published a wide variety of law review articles, bench books used by state court judges, and other publications concerning the law and use of interstate compacts. He is also the co-author of the most comprehensive compilation of legal authorities and commentary on the subject published by the American Bar Association in 2016 entitled The

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Evolving Law and Use of Interstate Compacts: A Practitioner's Guide, 2d ed. Masters received his Juris Doctorate from the Brandeis School of Law of the University of Louisville and his B.A. from Asbury University. He is a former Assistant Attorney General for the Commonwealth of Kentucky and also served as General Counsel to the Council of State Governments. He was also appointed by the Governor to serve a four (4) year term as a member of the Executive Branch Ethics Commission.

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## **Becki Moore**

### **East Regional Representative/Ad Hoc Committee on Racial Justice Co-Chairperson**

Massachusetts ICJ Designee/Deputy Compact Administrator

**Becki Moore** is the Director of Community of Operations and ICJ Deputy Compact Administrator at the Massachusetts Department of Youth Services and has worked in juvenile justice for over 20 years. Ms. Moore served as a field-based case manager for a community-based provider agency working with youth committed to the Massachusetts Department of Youth Services (DYS); since 2001, she has worked directly for DHS in several capacities. Most recently, Ms. Moore has worked out of the DHS Commissioner's Office as the Director of Community Operations and ICJ Deputy Compact Administrator. In this role, she is responsible for the statewide oversight of community re-entry and supervision practices for all youth committed to DHS as well as for formerly committed youth engaged with DHS through a voluntary service agreement. Ms. Moore's primary responsibilities in this role are policy development, quality assurance, data management, outcome measurement, interstate case management and the establishment of effective transition protocols and case management practices. She also recently managed the implementation of the Department's OJDP Second Chance Act grant award and the reintegration of the agency's utilization of the Youth Level of Service/Case Management Inventory (YLS/CMI) and related Case Management Plan development. Ms. Moore holds a bachelor's degree in psychology from the College of the Holy Cross in Worcester, MA and a master's of science degree in criminal justice from Northeastern University in Boston, MA.

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## **Dr. Mark Nelson**

**Dean Emeritus, College of Communication & Information Sciences, The University of Alabama**

**Dr. Mark Nelson** joined the University of Alabama in 1991, as a faculty member in the Department of Communication Studies. During his 31-year career at the university, he served in a variety of roles including Vice Provost for Academic Affairs, Vice President for Student Affairs, and Dean of the College of Communication & Information Sciences. Dr. Nelson provides consulting services for numerous organizations and governmental agencies throughout the Southeast. His training repertoire includes topics such as Public Speaking, Listening, Interpersonal and Group Dynamics, Leadership Development, Team building, Creativity, and Strategic Planning. His research interests include leadership, interpersonal communication competence, organizational communication, communication education and diversity. Dr. Nelson is the co-author of the book *Applied Organizational Communication* (currently in its fourth edition), he is a charter member of the Editorial Board for the book series, *New and Emerging Research in Organizational Communication*, with Palgrave, McMillan, and Springer, and he has authored numerous papers for publication and presentation at national and regional conferences. Additionally, Dr. Nelson serves on a variety of community boards including the Alabama Broadcasters Association and The Alabama Humanities Alliance. He is a Past President of the Tuscaloosa Rotary Club and has served as Assistant Governor for Rotary District 6860. Dr. Nelson has received several awards including The University of Alabama Outstanding Commitment to Teaching Award, The Lambda Pi Eta National Advisor of the Year Award, the Delta Sigma Rho-Tau Kappa Alpha Outstanding Alumnus Award, the Algernon Sydney Sullivan Award (in recognition of excellence of character and service to humanity), and the American Forensic Association Distinguished Alumni Award.

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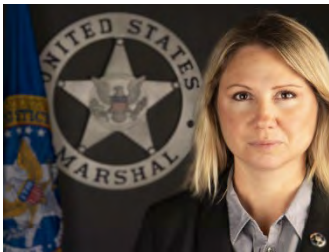
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## Jacey Rader

**Compliance Committee Chairperson/Commission  
Immediate Past Chairperson  
Nebraska ICJ Commissioner**

**Jacey Rader** was appointed as Assistant Deputy Administrator of the Administration & Operations Division in May of 2018. Jacey serves as the Deputy Compact Administrator for the Interstate Compact for Adult Offender Supervision (ICAOS) and the Interstate Commission for Juveniles in the State of Nebraska. Jacey graduated from the University of Nebraska at Lincoln in 2002 and has a bachelor's degree in Criminal Justice. She began her career with probation in 2004, and served as a probation officer until 2013, when she was promoted to Compliance Officer with the Administrative Office of Probation. In 2014, she was appointed to the Deputy Compact Administrator position and currently serves as the Assistant Deputy Administrator for the Operations Division. In 2020, Jacey received the Nebraska Supreme Court Employee of the Year Award.



## Darby Stacy

**United States Marshals Service Chief Inspector  
Missing Child Unit**

Chief Inspector **Darby Stacy** began her career with the United States Marshals Service (USMS) as a Deputy U.S. Marshal (DUSM) assigned to the District of the Virgin Islands (D/VI). While assigned to the D/VI, CI Stacy worked in various capacities including assignments to judicial, prisoner, and court security, as well as with working fugitive warrants and special assignments, including judicial protection details. CI Stacy has served as a recruiter, warrants coordinator, detention facility inspector, and was also assigned to the High Intensity Drug Trafficking Area (HIDTA) Task Force, where she was actively involved in drug and firearm investigations and arrests. CI Stacy represented the USMS and led the Virgin Islands Attorney General's office to organize their first Sex Offender Registration Compliance Operation - a highly, successful two-week endeavor that ensured all registered sex offenders in the Virgin Islands were compliant under the Sex Offender Registration and Notification Act (SORNA) Law. CI Stacy was the first DUSM to successfully indict the District of the Virgin Islands first case against Title 18, U.S.C. 2250, 'Failure to Register as a Sex Offender', on a sex offender from the state of Oregon, responsible for the sexual abuse of multiple young male children, who had fled to the Virgin Islands and failed to register in the territory. CI Stacy later promoted to the agency's Training Division, where she supported the Basic Deputy United States Marshal program, and the Professional Development Branch training

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efforts. While there, she worked to ensure all operational employees were afforded the skills to effectively perform their law enforcement duties in an ever-changing sociopolitical landscape.

CI Stacy currently leads the Missing Child Unit (MCU), which was formed after the passing of the Justice for Juvenile Victims of Trafficking Act in 2015, granting USMS the authority to assist in all missing child cases, with or without a fugitive nexus. To this end, CI Stacy oversees the agency's missing child cases, ensures the coordination of missing child operations, and maintains close partnership and liaison functions with the National Center for Missing & Exploited Children (NCMEC) and other related stakeholders, through her management of the MCU. The MCU provides program development, review, and refinement of the agency's missing child apparatus with the goal of assisting federal, state, and local partners with recovering as many missing children as possible, in the interest of public safety. CI Stacy holds a Bachelor of Science in Criminal Justice from Radford University in Radford, Virginia.



## Kellianne Torres

**Information Technology Committee Chairperson**  
Iowa ICJ Deputy Compact Administrator/Designee

**Kellianne Torres** serves as the Deputy Compact Administrator and Full Time Designee for Iowa. She received her Bachelor's in Social Work from Tarleton State University in 2009. Ms. Torres started her career working for the Texas Department of Family and Protective Services in 2009 as a conservatorship caseworker with Child Protective Services. She quickly moved into supervision where she gained experience supervising units in multiple program areas before moving into a training supervisor position. She returned to her home state of Iowa in 2016 where she continued working in child welfare as a social work supervisor. Ms. Torres transitioned into the DCA position in August of 2019. She currently serves as the Chairperson of the Information Technology Committee and been part of several sub committees with the Commission.



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## MaryLee Underwood

**Executive Director**

ICJ National Office

**MaryLee Underwood**, JD, serves as the Executive Director for the Interstate Commission for Juveniles. She is responsible for the administrative oversight and supervision of the organization, its projects, relationships, and staff. In addition to overseeing the national office staff, Ms. Underwood recommends, implements, and monitors administration of policies, programs, and initiatives; assists Commission Members working to implement the Compact through the United States; and represents the Commission to state leaders, other stakeholders, and the general public. Prior to joining the ICJ, Ms. Underwood worked for more than twenty years on justice policy on state and federal levels. As the Staff Attorney for the Kentucky Association of Sexual Assault Programs and Executive Director of the Commonwealth Council on Developmental Disabilities, she focused on sexual violence, human trafficking, victims' rights, collaboration building, and ensuring equal access for individuals with disabilities and other marginalized populations. She is a graduate of the University of North Carolina School of Law and the University of Kentucky School of Social Work.

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## Jessica Wald

**North Dakota Deputy Compact Administrator**

**Jessica Wald** has worked in juvenile justice for over 23 years. For the past six and a half years, she has served as the Interstate Compact Administrator for the state of North Dakota. She is currently a member of the Training, Education, and Public Relations Committee, Ad Hoc Committee on Racial Justice, and Leadership Exchange Series. She also serves on the North Dakota Human Trafficking Task Force and provides training to the North Dakota Division of Juvenile Services staff on the Commercial Sexual Exploitation of Children and Mental Health and Juvenile Justice. Ms. Wald is extremely passionate in the work to end human trafficking and has been motivated to make a difference by the numerous victims of human trafficking that she has worked with over the years. Ms. Wald was born and raised in North Dakota and is a graduate of the University of North Dakota with a degree in psychology. She has a 14-year-old son, a 15-year-old Chihuahua, and a one-year-old Husky Shepard mix.

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## **Judge Lisa A. Warren** **Vermont Superior Court Judge**

**Judge Lisa A. Warren** read for the bar, held a four-year clerkship, and was admitted to practice law in Vermont in 1995. She served as a private practice attorney from 1995 – 2003, where she handled juvenile cases (CHINS and delinquencies) among other types of cases. She then served as a deputy clerk in the court system for just under two years. Judge Warren held the position of Deputy State's Attorney from 2005 until she was appointed by Governor James Douglas to complete former State's Attorney's term, where she handled all dockets including the juvenile docket (delinquencies, youthful offender, and CHINS cases). Judge Warren was the Caledonia County State's Attorney from 2009 – 2019. In October 2019, she was appointed to the bench by Governor Phil Scott. She was then assigned to Windsor County juvenile docket and domestic docket from December 2019 – August 2021, where she handled delinquencies, YO cases, and CHINS cases. In September 2021, Judge Warren was assigned to Orleans County criminal docket and domestic docket. Judge Warren has been married for 34 years, has two grown daughters and one granddaughter. She loves family time, hiking, snowshoeing, bicycling, and kayaking.

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# NEW AND UPDATED RESOURCES

## TRANSPORTATION IDENTIFICATION FORM

- [Transportation Identification Form \(Optional\)](#)
- [Transportation Identification Form Training Bulletin](#)
- [Transportation Identification Form LMS Course](#)

## LMS COURSES

- [Introduction to ICJ Rule Making](#)
- [2022 Rule Amendment Training](#)
- [Tableau Reports](#)

## POLICIES

- [07-2009 Training and Technical Assistance](#)
- [08-2009 Dues Assessment and Enforcement](#)
- [01-2014 Commission Forms Not Produced by the Electronic Information System](#)
- [02-2020 Information System Modifications](#)

## RESOURCES UPDATED TO REFLECT REVISED ICJ RULES

More than 100 ICJ resources were reviewed for conformity with revised ICJ Rules, which became effective March 1, 2022. Twenty-two (22) resource documents were updated, including LMS courses; legal advisory opinions; best practices; white papers; bench cards; policies; and forms. View all rule amendment-related updates by scanning the QR code.



## BEST PRACTICES

- [Transfer of Supervision Communication Guidelines for Local Authorities with Juveniles/Family Members](#)
- [Direct Entry of Data into UNITY Data Fields](#)

## LEGAL RESOURCES

**Advisory Opinion 03-2021:** Does the prohibition against communication between ICJ member states as provided in ICJ Rule 2-104 forbid all communication between a supervised juvenile and prior case workers in the sending state once supervision is accepted?

**Advisory Opinion 04-2021:** Can a holding state judge refuse to take action on a requisition if there is no active missing person record for the juvenile in NCIC?

**Advisory Opinion 01-2022:** ICJ Limits on Issuance of Bail by Holding State

**White Paper:** Use of ICJ Records Rather than Testimony by Out-of-State Personnel

## INTERSTATE COMMISSION FOR JUVENILES

### Newly Elected 2023 Officers and Regional Representatives **Work Session**

Wednesday – October 5, 2022  
Following the 2022 General Session

*Providence Boardroom*



**Welcome** – *MaryLee Underwood, Executive Director*

**What's your why?** – *New Officers and Region Representatives*

- Why does working for juveniles matter to you?
- Why are you interested in serving on the ICJ Executive Committee?

**Next Steps** (to complete in October)

- Survey 2022 ABM attendees – *National Office*
- Appoint Committee Chairs – *New Commission Chair*
- Schedule Region Meetings (Nov. 1 - 17) – *Region Reps & National Office*
- Recruit committee volunteers – *Region Reps, Committee Chairs, New Officers*
- Establish committees – *Commission Chair, Committee Chairs, National Office*
- Schedule Committee Meetings – *Committee Chairs, National Office*

#### **Resources**

- [ICJ Executive Committee Handbook](#)

#### **Tentative Executive Committee Meeting Schedule**

*(Generally, 4<sup>th</sup> Thursday, 12-2 ET. However, Nov & Dec differ due to holidays)*

- November 17, 2022
  - December 15, 2022
  - January 26, 2023
  - February 23, 2023
  - March 23, 2023\*
  - April 27, 2023\*
  - May 25, 2023
  - June 22, 2023
  - July 27, 2023
  - August 24, 2023
  - September 26 – 28, 2023 – Annual Business Meeting in Salt Lake City, UT
- \*There will be an extended Spring Planning Meeting in March or April. This meeting is generally held in Kentucky. More details will be forthcoming.

**Adjourn**





**2023 ANNUAL BUSINESS MEETING**

# **SAVE THE DATE**

**SALT LAKE CITY, UTAH  
SEPTEMBER 25 - 27, 2023**



**SHERATON SALT LAKE CITY HOTEL**