



**2020 Annual  
Business Meeting**

# DOCKET BOOK

2020

*VIRTUAL*

ANNUAL BUSINESS MEETING

October 19 - 22



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# Interstate Commission for Juveniles 2020 Annual Business Meeting VIRTUAL MEETING AGENDA October 19-21, 2020 (all times indicated in EST)



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## **MONDAY ~ OCTOBER 19**

11:00 AM – 1:00 PM      **Executive Committee Meeting**

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2:00 PM – 2:15 PM      **Welcome to ICJ's 2020 Virtual ABM  
(Full Commission Launch)**

2:15 PM – 3:15 PM      **UNITY 2021: Is Your State Ready?**

3:30 PM – 5:00 PM      **UNITY 2021: Strategies for Successful Transition**

## **TUESDAY ~ OCTOBER 20**

1:00 PM – 2:30 PM      **Understanding Extraditions: UCEA, Due Process & More  
(Training Session for Full Commission)**

- Susan Meier, New Jersey Extradition Secretary
- Cathy Gordon, Montana Commissioner for Interstate Commission for Adult Offender Supervision *and* ICJ
- Rick Masters, Legal Counsel
- MaryLee Underwood, Executive Director

3:00 PM – 5:00 PM      **Region Meetings**

- East Region
- Midwest Region
- South Region
- West Region

**Audio and/or video recording may be conducted.**

# 2020 Annual Business Meeting

## Draft Agenda, cont.



### WEDNESDAY ~ OCTOBER 21 – GENERAL SESSION (FULL COMMISSION)

2:00 PM	<b>Call to Order – 2020 General Session</b> <b>Roll Call</b> <b>Opening Remarks</b> <b>Approval of Agenda</b> <b>Approval of Minutes</b> (2019 ABM GS+ Special Meeting)
2:15 PM	<b>Keynote Address: A Way from No Way</b> Hasan Davis, JD, former KY DJJ Commissioner
3:15 PM	<i>Break</i>
3:30 PM	<b>Committee Reports</b> <ul style="list-style-type: none"><li>▪ Executive Committee</li><li>▪ Finance Committee</li><li>▪ Rules Committee</li></ul> <b>Legal Counsel Report</b> <b>Old Business</b> <b>New Business</b> <b>Call to the Public</b> <b>Election of Officers</b>
5:00 PM	<b>Adjourn</b>

**Audio and/or video recording may be conducted.**



## INTERSTATE COMMISSION FOR JUVENILES

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September 17, 2020

Dear Commission Members and Allies,

As we prepare for our first-ever virtual Annual Business Meeting, let's pause for a moment to reflect on the momentous nature of this year. When we launched the 2020-2022 Strategic Plan at this time last year, we knew we had a busy year ahead. But, no one could have predicted the twists this year would take.

Despite a global pandemic, you demonstrated exceptional commitment to child welfare and public safety. You ensured the safety of juveniles was prioritized, even in times of great uncertainty and angst. You have collaborated in new and creative ways with each other and a wide variety of stakeholders. At the same time, you forged ahead with previously made plans to ensure the long-term wellbeing of the Commission. Thank you for your time and commitment, your resiliency and grace. Though it hasn't been an easy year, it has been one of exceptional growth.

The pages of this Docket Book reflect the exceptional work of Commission Members and ICJ staff throughout the nation. Due to the nature of the virtual Annual Business Meeting, you may notice a few adjustments to the typical meeting agenda. For example, while reports for all Committees and Regions are included in the Docket Book, only the Executive Committee, Finance Committee, and Rules Committee will present verbal reports during the meeting. Such adjustments are designed to ensure that we can complete the Commission's essential business in an abbreviated time. We hope the abbreviated, targeted format will leave you feeling both focused on the year to come and energized by the time to come together.

Also, in order to make this event a robust virtual event, we will be using the SpotMe and Zoom platforms. If you cannot access these platforms, please contact [hkraemer@meetings-incentives.com](mailto:hkraemer@meetings-incentives.com) as soon as possible. She can work with you to find solutions and optimize your virtual experience.

Thank you again for all that you do. I look forward to meeting with you soon!

Sincerely,

MaryLee Underwood, JD  
Executive Director

# **Interstate Commission for Juveniles 2020 Annual Business Meeting VIRTUAL MEETING AGENDA Monday October 19, 2020**

(all times indicated in EST)



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11:00 AM – 1:00 PM     **Executive Committee Meeting**

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2:00 PM – 2:15 PM     **Welcome to ICJ's 2020 Virtual ABM  
(Full Commission Launch)**

2:15 PM – 3:15 PM     **UNITY 2021: Is Your State Ready?**

3:30 PM – 5:00 PM     **UNITY 2021: Strategies for Successful Transition**

**Audio and/or video recording may be conducted.**





# UNITY

Uniform Nationwide Interstate Tracking for Youth

**What is UNITY?**

The Uniform Nationwide Interstate Tracking for Youth (UNITY) data system is a state-of-the-art, digital data management system, which will replace the current forms-based system, JIDS.

**When?**

The release of UNITY is planned for February 2021.

**What to expect in your state?**

- Each state has a designated UNITY Coordinator who is assisting their state with the transition from JIDS to UNITY.
- Each state will select a roll out model: Full, Limited, or Compact Office Only
- Depending on a state's roll out model, current procedures and practices may change.
  - For example, your state's juvenile parole and probation officers may be assigned a UNITY account and be responsible for data entry for the juvenile compact cases to which they are assigned.
  - Alternately, a state may select a model that assigns this responsibly to zone representatives who act as the liaisons and data entry agents between the compact office and field.
- ICJ Forms will be updated when UNITY goes live. Ensure that your courts and offices are using the updated form versions for conformity with UNITY data elements.

**Differences Between JIDS and UNITY**

<b>JIDS</b> Forms Management System	<b>UNITY</b> Data Management System
Data entered on electronic PDF forms, or uploaded as scanned attachments.	Data entry into system fields is required to process cases.
Each new interstate event required a new JIDS file. A juvenile could have multiple files.	Juvenile has one master file that contains all cases. Only states involved in each case may view the contents or work in the case.

Contact your state's UNITY Coordinator for more information about your state's roll out model and transition plan for UNITY. [www.juvenilecompact.org/unity/unity-coordinators](http://www.juvenilecompact.org/unity/unity-coordinators)





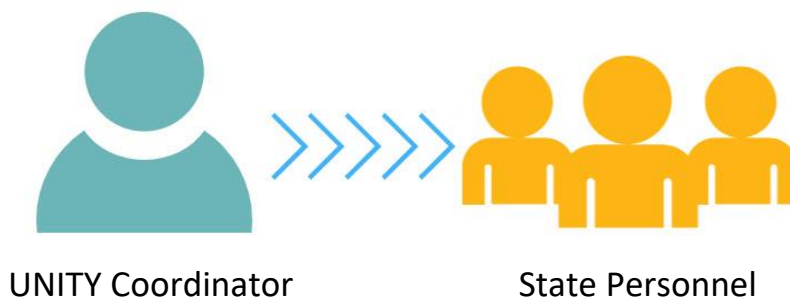
# UNITY

Uniform Nationwide Interstate Tracking for Youth

To ensure a successful transition to UNITY, each state designated a UNITY Coordinator who will work with the national office to ensure each state is equipped with the training and tools necessary for a successful launch.

Responsibilities of the UNITY Coordinator include:

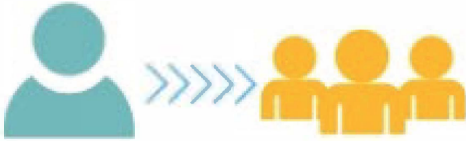
- Oversee the transition to UNITY in your state
- Act as the point-person for National Office contact
- Act as liaison between National Office, state Commissioner, State Council, and local jurisdictions
- Communicate with the National Office about your state's transition strategy
- Provide requested information to the National Office
- Attend UNITY webinars or Q & A sessions
- Select your state's UNITY roll out model
- Ensure information is disseminated to your state's users
- Complete all UNITY related online training courses
- Be your state's UNITY system "Help" contact person





# UNITY

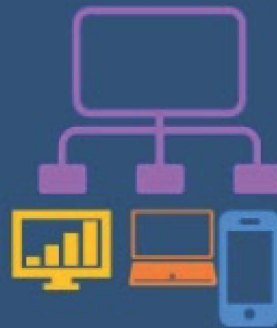
Uniform Nationwide Interstate Tracking for Youth



## ROLL OUT MODELS

### TERMINOLOGY

- UNITY Coordinator: State Point Person, Decision Maker, & Implementation Specialist
- Zone: Borough, County, District, Office, Parish, and/or Region



### UNITY USER ROLES

- ICJO: State Compact Office Staff
- JPS: Juvenile Parole/Probation Supervisor
- JPO: Juvenile Parole/Probation Officer

## Model 1

Model 1 is the **Full Roll Out** model. Each state ICJ Office will have at least 2 UNITY users\* and will authorize one or more supervisor (JPS) and officer (JPO) users from the state's designated zones. Most initial data entry in this model is input by the JPO users who submit cases to the JPS user for review. JPS users are responsible for submitting case information between the JPO and ICJO users.

\*1 user may be a backup

### Full Roll Out

ICJO, JPS, and  
JPO Users



### UNITY COORDINATOR RESPONSIBILITIES

- Determine & authorize ICJO, JPS, & JPO users
- Notify state personnel of updated ICJ Forms
- Ensure ICJO, JPS, & JPO users complete UNITY training

### CONSIDERATIONS

- Shared data entry between ICJO, JPS, & JPO Users
- Uniform compact-to-field practices throughout state



# Model 2

Model 2 is the **Limited Roll Out** model. Each state ICJ Office will have at least 2 UNITY users\* and will authorize one or more supervisor (JPS) users from the state's designated zones who are responsible for all juvenile compact activities for their zone. Most initial data entry in this model is input by the JPS zone users who are responsible for coordinating with officers who do not access UNITY.

\*1 user may be a backup

## Limited Roll Out

### UNITY COORDINATOR RESPONSIBILITIES

- Determine & authorize ICJO & JPS zone users
- Notify state personnel of updated ICJ Forms
- Ensure ICJO & JPS zone users complete UNITY training

### ICJO & JPS Users



### CONSIDERATIONS

- Shared data entry between ICJO & JPS Users
- Review state ICJ policies & procedures related to how zones submit required data, documents & ICJ Forms to ICJ Office and/or JPS zone users
- Communicate state UNITY policies & procedures to zones

# Model 3

Model 3 is the **Compact Office Only** model. Each state ICJ Office will have at least 2 UNITY users\* who are responsible for all data entry and management of juvenile compact activities for the state.

\*1 user may be a backup

## Compact Office Only

### UNITY COORDINATOR RESPONSIBILITIES

- Determine & authorize ICJO users
- Notify state personnel of updated ICJ Forms
- Ensure ICJO Users complete UNITY training

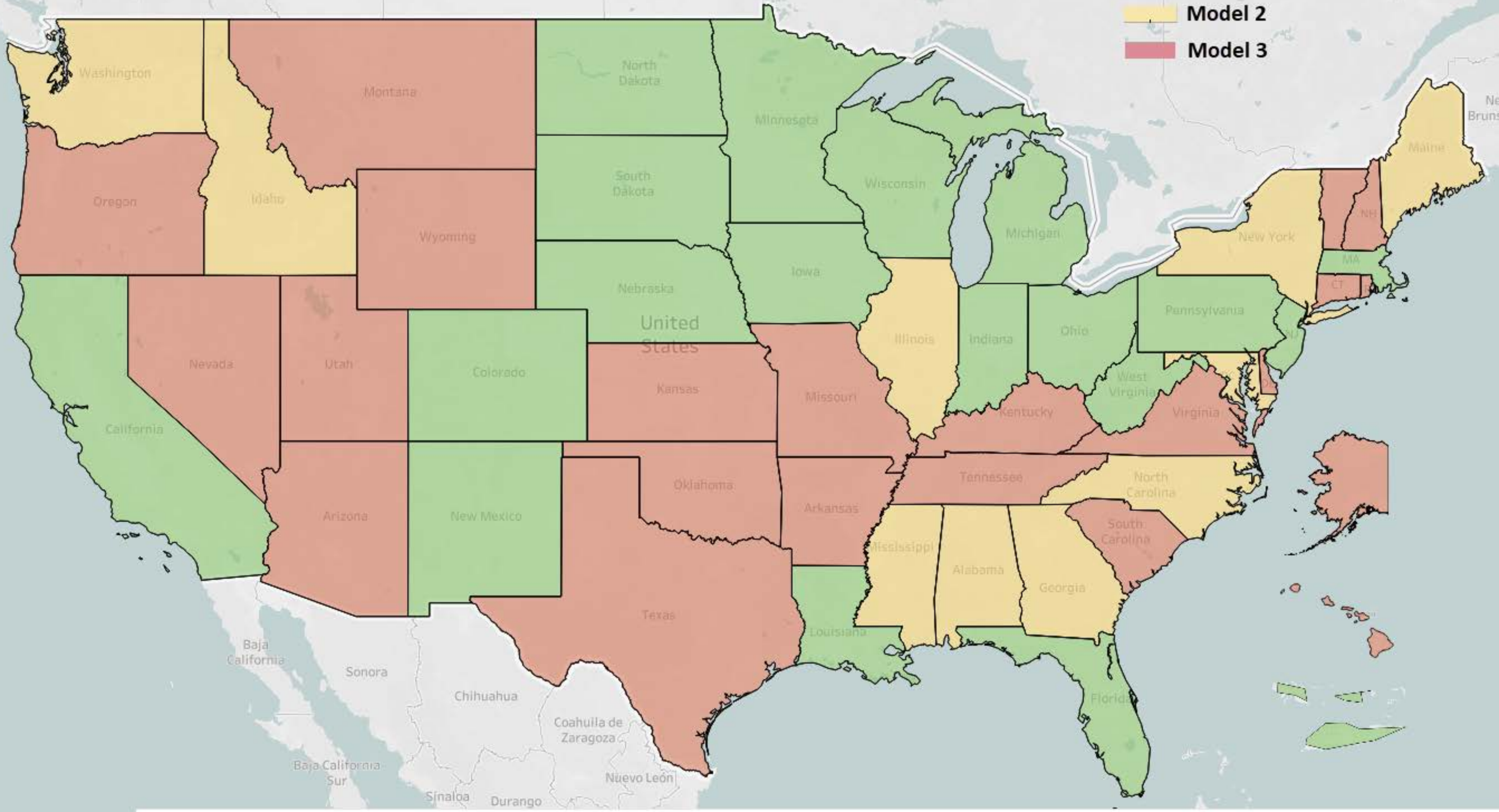


### CONSIDERATIONS

- All data entry into UNITY
- Review state ICJ policies & procedures related to how zones submit required data, documents & ICJ Forms to ICJ Office
- Communicate state UNITY policies & procedures to zones

# US Map of State Rollout Models

- Model 1
- Model 2
- Model 3







# UNITY

Uniform Nationwide Interstate Tracking for Youth



## Training

## TIMELINE



## JIDS Transition

### Objectives

#### Training Roll Out Objectives

- New Learning Management System (LMS)
- UNITY Training Roll Out
- UNITY Go-Live !



#### JIDS Transition Objectives

- Closeout Inactive Cases
- Migrate Open Cases
- Closeout JIDS to JPS/JPO Users

### Monthly Objectives

## SEPTEMBER 2020

#### Training

- "Office Hours" - Q & A Sessions Wednesdays @ 1pm
- PRE-ABM Region Meetings



#### UNITY Coordinators

- Select State Roll Out Model
- Prepare State Personnel Directory Data Request

## OCTOBER 2020

#### Training

- ABM: Preparing Your State for UNITY Roll Out
- "Office Hours" - Q & A Sessions Wednesdays @ 1pm
- New On Demand Courses



#### UNITY Coordinators

- Finalize State Personnel Directory Data Request
- Requirements & Security letter for IT Departments



# UNITY

Uniform Nationwide Interstate Tracking for Youth



## Training

## TIMELINE



## JIDS Transition

### NOVEMBER 2020

#### Training

- "Office Hours" - Q & A Sessions Wednesdays @ 1pm
- UNITY On Demand Courses



#### UNITY Coordinators

- Review & Revise Internal Policies & Procedures
- Audit State Personnel Directory & Assign Users to Zones

### DECEMBER 2020

#### Training

- "Office Hours" - Q & A Sessions Wednesdays @ 1pm
- UNITY On Demand Courses



#### UNITY Coordinators

- Finalize Internal Policies & Procedures
- Ensure UNITY Users Participate in Training

### JANUARY 2021

#### Training

- "Office Hours" - Q & A Sessions Wednesdays @ 1pm
- UNITY On Demand Courses



#### UNITY Coordinators

- Educate Stakeholders on Policies & Procedures
- Final active case review
- Ensure State is Ready for Go-Live!

### FEBRUARY 2021

#### Training

- "Office Hours" - Q & A Sessions Wednesdays @ 1pm
- New! "ICJ in Action" On Demand Courses



#### JIDS

- JIDS Active Case Migration
- JPS/JPO Users Deactivated
- Compact Office Only - Restricted Access

# **Interstate Commission for Juveniles 2020 Annual Business Meeting VIRTUAL MEETING AGENDA Tuesday October 20, 2020**

(all times indicated in EST)



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## **1:00 PM – 2:30 PM Understanding Extraditions: UCEA, Due Process & More (Training Session for Full Commission)**

- Susan Meier, New Jersey Extradition Secretary
- Cathy Gordon, Montana Commissioner for Interstate Commission for Adult Offender Supervision *and* ICJ
- Rick Masters, Legal Counsel
- MaryLee Underwood, Executive Director

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## **3:00 PM – 5:00 PM      Region Meetings**

- East Region
- Midwest Region
- South Region
- West Region

**Audio and/or video recording may be conducted.**



## **UNDERSTANDING EXTRADITIONS: UCEA, DUE PROCESS AND MORE**

**\*Excerpts Related to Extradition from the  
ICJ Bench Book for Judges & Court Personnel Version 8.1  
(2020)**

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### **2.1.3 Extradition of Juveniles and Status Offenders**

At the time of the drafting of the Constitution, there was no meaningful distinction between juveniles and adults. Federal criminal law did not formally recognize the category of juvenile offenders until the passage of the Federal Juvenile Delinquency Act of 1938. Pub.L. No. 75-666, 52 Stat. 764 (1938); *United States v. Allen*, 574 F.2d 435, 437 (8th Cir. 1978) (“Indeed, prior to the enactment of the Federal Juvenile Delinquency Act of 1938, juvenile offenders against the laws of the United States were subject to prosecution in the same manner as were adults.”). Therefore, constitutional provisions and federal legislation governing extradition make no special exception for juveniles. *In re Boynton*, 840 N.W.2d 762, 766 (Mich. Ct. App. 2013) (“The constitutional provision and the legislation governing extradition make no special provisions for juveniles, and the cases, at least by implication if not expressly, recognize that juveniles may be extradited the same as adults.”); *see also Ex parte Jetter*, 495 S.W.2d 925, 925 (Tex. Crim. App. 1973); *In re O.M.*, 565 A.2d 573, 583 (D.C. 1989); *A Juvenile*, 484 N.E.2d 995, 997 (Mass. 1985). Article IV, Section 2 of the U.S. Constitution provides the general framework for the interstate movement of individuals charged with a criminal offense and subjects such individuals to extradition upon the demand of the executive authority of the state in which the crime was committed. Even though special criminal procedures may be required for juveniles, special procedures are not constitutionally required when moving juvenile offenders from one state to another. With the exception of returning a minor to his or her guardian, some form of extradition proceeding is considered necessary for juvenile criminal fugitives. The power of a state to try a juvenile is not affected by the manner of his return to a state.

The mechanisms that govern the movement of pre-adjudicated juvenile delinquents are not entirely clear. As there was no distinction between juveniles and adults in federal law for many years, arguably pre-adjudicated delinquents may be subject to transfer under either the Revised ICJ or the Uniform Criminal Extradition Act. The use of formal extradition as envisioned in Article IV, Section 2 may be particularly appropriate when pre-adjudicated juvenile delinquents are facing charges that could subject them to trial as adults in the demanding state, e.g., meeting both age and serious offense criteria as defined by the law of the demanding state. In this case, the demanding state may request formal extradition of the juvenile through the standard process of demand and governor’s warrant.

The use of the Revised ICJ is more appropriate in cases involving pre-adjudicated juvenile delinquents who have committed offenses that would not subject them to trial as adults in the demanding state. The Revised ICJ is clearly applicable and controlling in cases involving: (a) post-adjudicated juvenile delinquents who are either (1) under some form of supervision, or (2) already subject to the Revised ICJ through a transfer of supervision, or (b) are status offenders. Therefore, the Revised ICJ and its procedures

would appear optional (though preferable) in the pre-adjudication stage. The Revised ICJ should not be considered optional in cases involving post-adjudicated juvenile delinquents (unless they have committed a new offense in another state and that state is demanding formal extradition) or cases involving status offenses.

Historically, the different objective of the juvenile justice system justified relaxed procedural safeguards under both the 1955 ICJ and the Revised ICJ, including: (1) not requiring formal demand by the executive authority of a state; (2) not requiring verification of charging documents or orders of commitment by governor or judge of a demanding state; (3) allowing detention, pending disposition of requisition with no right to bail; (4) no right to challenge the legality of the proceedings in the asylum state; (5) no right to independent probable cause determination; (6) no right to challenge identity; and (7) no protection of service of process in civil matters. *In Interest of C.J.W.*, 377 So.2d 22, 23 (Fla. 1979). A court has a duty to order the return of a juvenile to the demanding state where the requisition complies with the mandates of the ICJ. *In re Texas*, 97 S.W.3d 746, 747-48 (Tex. App. 2003).

### **3.2.1 Juveniles Covered by the Revised ICJ**

Article I of the Revised ICJ provides significant insight into who is subject to the Compact. It states, in part, that “The compacting states to this Interstate Compact recognize that each state is responsible for the proper supervision or return of juveniles, delinquents and status offenders who are on probation or parole and who have absconded, escaped, or run away from supervision and control and in so doing have endangered their own safety and the safety of others.” REVISED INTERSTATE COMPACT FOR JUVENILES, art. I. Broadly speaking, the Revised ICJ applies to all juveniles subject to some form of supervision and fall into one of the following categories:

- Accused Delinquent – a person charged with an offense that, if committed by an adult, would be a criminal offense;
- Adjudicated Delinquent – a person found to have committed an offense that, if committed by an adult, would be a criminal offense;
- Accused Status Offender – a person charged with an offense that would not be a criminal offense if committed by an adult;
- Adjudicated Status Offender – a person found to have committed an offense that would not be a criminal offense if committed by an adult; and
- Non-Offender – a person in need of supervision who has not been accused or adjudicated a status offender or delinquent.

Several observations are in order. First, although not stated, a juvenile is not subject to the Revised ICJ if no court-ordered supervision is imposed because of the underlying offense. A predicate for coverage under the Revised ICJ is “supervision”.<sup>1</sup>

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<sup>1</sup> The ICJ Rules define the term “supervision as “the oversight exercised by authorities of a sending or receiving state over a juvenile for a period of time determined by a court or appropriate authority, during which time the juvenile is required to report to or be monitored by appropriate authorities, and to comply

Consequently, a juvenile placed on a form of “bench probation” or “unsupervised” probation probably is not covered by the compact as there is no supervision to transfer. Such juveniles likely have committed minor offenses. As a matter of logic, therefore, juveniles who have committed a minor offense are not subject to the Revised ICJ absent a court or juvenile authority actually imposing some type of on-going supervision.

Second, it is important to note that whether a juvenile falls into one of the above listed categories depends on the laws of the state where the delinquent act or status offense occurred. Both Article II(H) and ICJ Rule 1-101 state, in effect, that the term “juvenile” means any person defined as a juvenile in *any* member state or by the rules of the Interstate Commission. Because the sentence is written in the disjunctive (that is, not “all” but “any”), this means that the laws of the state where the offense occurred trigger the provisions of the Revised ICJ, even if the individual would not be considered a juvenile in any other member state. See, e.g., *Washington v. Cook*, 64 P.3d 58, 58 (Wash. Ct. App. 2003) (“Under Texas law, adult defendant properly charged with a crime while a child was subject to the jurisdiction of the Texas Juvenile Court, and thus the Washington court was required, pursuant to the ICJ, to honor Texas’s rendition request and return the juvenile to Texas, despite the defendant’s claim that he was no longer a juvenile.”); see also, *In re Appeal in Coconino Cty. Juvenile Action No. J-10359*, 754 P.2d 1356, 1352-63 (Ariz. Ct. App. 1987) (in cases involving the ICJ, jurisdiction over a juvenile is derivative of the jurisdiction of the sending state; a “sending state” at all times retains jurisdiction over delinquent juveniles sent to institutions of other states; issue is not whether the receiving state can extend its jurisdiction past eighteen, but rather whether the sending state can make such an extension).

Finally, the fact that a juvenile delinquent may be covered by the Revised ICJ does not limit the extradition powers of the states. A juvenile delinquent may be extradited under the Uniform Criminal Extradition Act. See e.g., *Ex parte Jetter*, 495 S.W. 2d 925, 925 (Tex. Crim. App. 1973). However, the Uniform Criminal Extradition Act would not apply to the return of a runaway to their legal guardian or custodial agency. E.g., *A Juvenile*, 484 N.E.2d 995, 997 (Mass. 1985).

#### **4.5.4 Non-Voluntary Return of Out-of-State Juveniles**

Third, an out-of-state juvenile is subject to arrest and detention upon request of either the home/demanding or sending state. This rule applies to non-delinquent juveniles, probation and parole absconders, escapees, and accused delinquents. Such a return procedure applies to all juveniles in custody who refuse to voluntarily return to their home/demanding state, or juveniles whose whereabouts are known but are not in custody. See ICJ RULES 6-103, 6-103(a) (INTERSTATE COMM’N FOR JUVENILES 2020). The obligation of member states to honor requisitions under the Revised ICJ is recognized in cases such as *State v. Cook*, where the Court held that under Texas law, an adult defendant, who was properly charged with a crime while a child, was subject to the jurisdiction of the Texas Juvenile Court, and thus the Washington Court was required,

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with regulations and conditions, other than monetary conditions, imposed on the juvenile.” See, ICJ RULES 1-101 (INTERSTATE COMM’N FOR JUVENILES 2020).

pursuant to the Interstate Compact for Juveniles, to honor Texas' rendition request and return the juvenile to Texas, despite the defendant's claim that he was no longer a juvenile. 64 P.3d 58, 58 (Wash. Ct. App. 2003) ("The Uniform Interstate Compact for Juveniles . . . governs, among other things, the return from one state to another of delinquent juveniles who have escaped or absconded. Both Washington and Texas adopted the Compact."). The Court analogized rendition under the compact to extradition and held that the rendition proceedings were applicable even after the offender had become an adult if the crimes in question were committed as a juvenile, stating, "Cook contends the Compact does not apply to him because he is not a juvenile. The State responds that because the Texas juvenile court had jurisdiction under Texas law and Texas made a proper rendition request, the Compact requires Washington to honor the demand. We agree." *Id.* at 59. "[E]xtradition cases have typically looked to the law of the demanding state to determine whether the person charged is a juvenile. Cases under the Uniform Criminal Extradition Act have likewise found the demanding state's determination of juvenile status controlling." *Id.*; see also *In re State*, 97 S.W.3d 744, 745 (Tex. App. 2003) (demanding state's requisition under Interstate Compact for Juveniles for return of juvenile from asylum state was "in order," and thus judge of asylum state was required to return the juvenile to the demanding state upon receipt of the requisition).

To affect such a return, the appropriate person or authority in the home/demanding state shall prepare a written requisition within sixty (60) calendar days of notification of either a refusal to voluntarily return as provided in ICJ Rule 6-102, or to request that a court take a juvenile into custody that is allegedly located in their jurisdiction. Once in detention, the juvenile may be held, pending non-voluntary return to the home/demanding state, for a maximum of ninety (90) calendar days. When the juvenile is a runaway, the legal guardian or custodial agency must petition the court of jurisdiction in the home/demanding state for a requisition pursuant the requirements of ICJ Rule 6-103(3)(a) - (c).

In the event that the legal guardian or custodial agency in the home/demanding state is unable or refuses to initiate the requisition process, the home/demanding state is required to do so. See ICJ RULES 6-103(11). In *J.T. v. State*, the Court upheld the return of a juvenile, under the ICJ, to a Kansas facility from which she had run away, holding that the juvenile's due process rights were not violated when the court issued an order to have her returned without having made a finding that it was in juvenile's best interests to be returned. 954 P.2d 174, 176 (Okla. Civ. App. 1997) ("No law requires a finding by an Oklahoma court that it is in Appellant's best interests to be returned to Kansas, nor has it been shown that the Interstate Compact for Juveniles is constitutionally infirm for not requiring such a finding."); accord *In re State*, 97 S.W.3d 744, 746 (Tex. App. 2003) ("Following these requirements, the duty of a judge receiving a proper requisition must perform the ministerial act or duty of ordering the juvenile to return to the demanding state."); *In re Stacy B.*, 741 N.Y.S.2d 644 (N.Y. Fam. Ct. 2002).

Where the juvenile is an absconder, escapee, or accused delinquent, the Revised ICJ Rules also permit the appropriate authority to requisition the juvenile in the state where the juvenile is alleged to be located, pursuant to the filing of the documentation

required in ICJ Rule 6-103A(3) and subject to verification by the home/demanding state upon receipt of which the court where the juvenile is located is required to order the juvenile to be held pending a hearing on the requisition, if not already in custody. A hearing on the requisition is required by this Rule within thirty (30) calendar days of receipt of the requisition. One of the pertinent issues, is whether the juvenile is in fact an absconder, which under the predecessor compact was not defined. In *B.M. v. Dobuler*, the Court in interpreting the term “absconder” observed:

The Interstate Compact for Juveniles, codified in Chapter 985, Part V, makes several references to juveniles who have absconded, escaped or run away, which suggests a leaving without the intent to return. A search of cases from neighboring jurisdictions reveals our understanding of the meaning of “abscond” to be similar to that of other states.” See, e.g., *State v. Graham*, 284 N.J. Super. 413, 665 A.2d 769, 770 (1995) (noting that the offense of absconding from parole in New Jersey consists of two elements, “hiding” or “leaving” and the “intent” to avoid law enforcement); *In re R.*, 73 Misc.2d 390, 341 N.Y.S.2d 998, 1001 (1973) (“To abscond in the eyes of the law ... involves a design to withdraw clandestinely, to hide or conceal one's self for some purpose such as avoiding legal proceedings.”); *State v. Snelgrove*, 299 S.C. 290, 384 S.E.2d 705, 706 (1989) (noting that “[t]here must be some evidence, either direct or circumstantial, that the departure was secretive, clandestine, or surreptitious in order for it to constitute ‘absconding’ ”) (quoting *State v. Wagenius*, 99 Idaho 273, 581 P.2d 319, 327 (1978).

979 So. 2d 308, 315 (Fla. Dist. Ct. App. 2008). Consistent with the above judicial interpretations, the Revised ICJ Rules define ‘absconder’ as a juvenile probationer or parolee who hides, conceals or absents him/herself with the intent to avoid legal process or authorized control. See ICJ RULES 1-101.

Upon determination that proof of entitlement is established, the court shall order the juvenile’s return to the home/demanding state. If proof of entitlement is not established, the Rule requires the court to issue written findings providing the reason(s) for denial. Requisitioned juveniles are required to be returned within five (5) business days after receipt of the order granting the requisition and shall be accompanied during their return to the home/demanding state, unless both ICJ Offices determine otherwise.

In addition to being responsible for the juvenile’s return within five (5) business days on notice that the requisition has been honored, the home/demanding state is responsible for the costs of transportation and for making transportation arrangements. See ICJ RULES 7-101. Juveniles are to be returned only after charges are resolved when pending charges exist in the holding/receiving state, unless consent is given by the holding/receiving and demanding/sending states’ courts and ICJ Offices. See ICJ RULES 7-103.

**Interstate Commission for Juveniles  
2020 Annual Business Meeting  
VIRTUAL MEETING AGENDA  
Wednesday October 21, 2020  
General Session**  
(all times indicated in EST)



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2:00 PM	<b>Call to Order – 2020 General Session</b> <b>Roll Call</b> <b>Opening Remarks</b> <b>Approval of Agenda</b> <b>Approval of Minutes</b> (2019 ABM GS+ Special Meeting)
2:15 PM	<b>Keynote Address: A Way from No Way</b> Hasan Davis, JD, former KY DJJ Commissioner
3:15 PM	<i>Break</i>
3:30 PM	<b>Committee Reports</b> <ul style="list-style-type: none"><li>▪ Executive Committee</li><li>▪ Finance Committee</li><li>▪ Rules Committee</li></ul> <b>Legal Counsel Report</b> <b>Old Business</b> <b>New Business</b> <b>Call to the Public</b> <b>Election of Officers</b>
5:00 PM	<b>Adjourn</b>

**Audio and/or video recording may be conducted.**

**Interstate Commission for Juveniles  
2019 Annual Business Meeting  
September 11, 2019  
General Session Minutes**



**Sheraton Indianapolis City Centre Hotel  
Indianapolis, IN**

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**Call to Order**

The 2019 Annual Business Meeting of the Interstate Commission for Juveniles was called to order by Commission Chair Anne Connor (ID) at 8:30 a.m. ET.

**Color Guard**

Commission Chair A. Connor (ID) introduced cadets from the Pendleton Juvenile Correctional Facility Boot Camp Color Guard, who presented the flags and led attendees in reciting the Pledge of Allegiance.

**Roll Call**

Executive Director MaryLee Underwood called the roll. Forty-eight (48) states were represented by a Commissioner or Designee; thus, quorum was established.

**Members in Attendance:**

1. Alabama	Patrick J. Pendergast, Designee
2. Alaska	Barbara Murray, Commissioner
3. Arizona	Howard Wykes, Designee
4. Arkansas	Judy Miller, Designee
5. California	Tony De Jesus, Designee
6. Colorado	Summer Foxworth, Commissioner
7. Connecticut	Tasha Hunt, Commissioner
8. Delaware	Melanie Grimes, Commissioner
9. District of Columbia	Jefferson Regis, Commissioner
10. Florida	Agnes Denson, Commissioner
11. Georgia	Tyrone Oliver, Commissioner
12. Idaho	Anne Connor, Designee
13. Illinois	Tomiko Frierson, Commissioner
14. Indiana	Mary Kay Hudson, Commissioner
15. Iowa	Kellianne Torres, Designee
16. Kansas	Jeff Cowger, Commissioner
17. Kentucky	Anna Butler, Designee
18. Louisiana	Angela Bridgewater, Commissioner
19. Maine	Roy Curtis, Designee
20. Maryland	Sherry Jones, Commissioner
21. Massachusetts	Rebecca Moore, Designee
22. Michigan	Roy Yaple, Commissioner
23. Minnesota	Tracy Hudrlik, Commissioner
24. Mississippi	Maxine Baggett, Designee
25. Missouri	Julie Hawkins, Commissioner



26. Montana	Cathy Gordon, Commissioner
27. Nebraska	Jacey Rader, Commissioner
28. Nevada	David Laity, Commissioner
29. New Hampshire	Caitlyn Bickford, Commissioner
30. New Jersey	Edwin Lee, Jr., Designee
31. New Mexico	Dale Dodd, Commissioner
32. New York	Francesco Bianco, Jr., Designee
33. North Carolina	Traci Marchand, Commissioner
34. North Dakota	Jessica Wald, Designee
35. Ohio	Nathan Lawson, Commissioner
36. Oklahoma	Robert Hendryx, Designee
37. Oregon	Nina Belli, Designee
38. Pennsylvania	Wendy Lautsbaugh, Commissioner
39. South Carolina	Felicia Dauway, Designee
40. South Dakota	Charles Frieberg, Commissioner
41. Tennessee	Cathlyn Smith, Commissioner
42. Texas	Daryl Liedecke, Commissioner
43. Utah	Raymundo Gallardo, Designee
44. Vermont	Trissie Casanova, Designee
45. Virgin Islands	Eavey Monique James, Commissioner
46. Virginia	Natalie Dalton, Commissioner
47. Washington	Jedd Pelander, Commissioner
48. West Virginia	Lynn Fielder, Designee
49. Wisconsin	Casey Gerber, Commissioner
50. Wyoming	Maureen Clifton, Commissioner

**Members Not in Attendance:**

1. Hawaii
2. Rhode Island

**Ex Officio Members in Attendance:**

1. Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) – Bruce Rudberg
2. Council of Juvenile Correctional Administrators (CJCA) – Christine Blessinger
3. Conference of State Court Administrators (COSCA) – Sally Holewa
4. Interstate Compact for Adult Offender Supervision (ICAOS) – Allen Eskridge
5. Justice Solutions (Victims Representative) – Trudy Gregorie
6. National Conference of State Legislatures (NCSL) – Sarah Brown
7. National Council of Juvenile and Family Court Judges (NCJFCJ) – Judge Ramona Gonzalez
8. National Juvenile Detention Association (NJDA) – Steven Jett

**ICJ National Office and Legal Counsel in Attendance:**

1. MaryLee Underwood Executive Director
2. Emma Goode Administrative and Training Coordinator
3. Jennifer Adkins Operations and Policy Specialist
4. Leslie Anderson Logistics and Administrative Coordinator

5. Joe Johnson            Systems Project Manager
6. Richard L. Masters   Legal Counsel

**Compact Office Staff in Attendance:**

- |                    |                     |
|--------------------|---------------------|
| 1. Alaska          | Ellen Hackenmueller |
| 2. Florida         | Tracy Bradley       |
| 3. Georgia         | Tracy Cassell       |
| 4. Georgia         | Victor Roberts      |
| 5. Hawaii          | Shirleen Cadiz      |
| 6. Illinois        | Holly Kassube       |
| 7. Indiana         | Nita Wright         |
| 8. Indian          | April Simmons       |
| 9. Indiana         | Turran Blazier      |
| 10. Indiana        | Stacy Doane-Selmier |
| 11. Louisiana      | Kimberly Dickerson  |
| 12. Minnesota      | Rebecca Hillestead  |
| 13. Nebraska       | Abbie Christian     |
| 14. Nevada         | Gladys Olivares     |
| 15. New Jersey     | Candace Alfonso     |
| 16. New York       | Kelly Palmateer     |
| 17. North Carolina | Stephen Horton      |
| 18. Ohio           | Andrew Janning      |
| 19. South Carolina | Mason Harrington    |
| 20. South Carolina | Tiffany Howard      |
| 21. Tennessee      | Corrie Copeland     |
| 22. Vermont        | Barbara Joyal       |
| 23. Virgin Islands | Vaugh Walwyn        |
| 24. Wisconsin      | Joy Swantz          |

**Other Affiliates and Guests in Attendance:**

- |                    |  |
|--------------------|--|
| 1. AAICPC          | Carla Fults  |
| 2. Welcome Speaker | Loretta Rush, 108 <sup>th</sup> IN Supreme Court Chief Justice |
| 3. Guest Speaker   | Kim Lough, FBI CJIS Division                                   |
| 4. Keynote Speaker | Derek Young, Derek Young Speaks                                |

**Opening Remarks**

Commission Chair A. Connor (ID) welcomed everyone to the 2019 Annual Business Meeting of the Interstate Commission for Juveniles and introduced Chief Justice Loretta Rush, Indiana's 108<sup>th</sup> Supreme Court to deliver the welcome address.

**Welcome Address**

- Chief Justice Rush welcomed the Commission to the state of Indiana. She spoke about the opioid epidemic and its impact on juveniles within the justice system. She highlighted the work of the National Judicial Opioid Initiative and the National Center for State Court Judges to provide on-line information about evidence-based treatment, tool kits, treatment related programs, expungement tools, and best practices to avoid re-traumatization during court processes.

- She encouraged the Commission to continue providing training and resources to support judges, probation officers and justice professionals with the best information available to better serve the juveniles that come before us.

### **Agenda**

**D. Dodd (NM) made a motion to approve the agenda. C. Frieberg (SD) seconded. The motion passed by a majority vote.**

### **Minutes**

**T. Marchand (NC) made a motion to approve the September 12, 2018 Annual Business Meeting minutes. N. Belli (OR) seconded. The motion passed by a majority vote.**

### **Keynote Address**

- Commission Chair A. Connor (ID) introduced keynote speaker Derek Young.
- Mr. Young thanked the Commission for utilizing their time and talents to ensure a better life for children and ensure that juveniles across the country do not fall through the cracks of the system.
- He spoke to the Commission about leadership development, highlighting leaders' responsibilities for providing resources, information, and strong infrastructure. He also discussed the challenges and obstacles leaders encounter. He introduced the Commission to the concept of Strategic Servant Leadership which places an emphasis on strategic thinking and strategic effectiveness.

*{Break 10:15 – 10:30 a.m. ET}*

### **Executive Committee Report by Anne Connor (ID)**

- Commission Chair A. Connor (ID) announced members of the 2019 Executive Committee and praised their work throughout the year.
- The Commission experienced a year of growth and analysis with an emphasis on maximizing core functions and visions for future growth.
- Commission Chair A. Connor (ID) provided a wrap up of the 2016-2019 Strategic Plan.
  - Strategic Initiative #1 was to utilize and promote the State Council to increase national awareness and visibility at the state level. This strategic initiative was advanced through development of an array of public awareness materials and more resources to support State Councils, such as the "Toolkit for State Councils" and the web-based State Council Reporting Tool. The Commission also expanded partnerships with key allies, including NCJFCJ and the FBI.
  - Strategic Initiative #2 was to enhance communications and collaborations to foster better outcomes for juveniles. To further this strategic initiative, focus was placed on ABM trainings on communication and collaboration building; development of a Mentoring Program; publication of "Key Concepts in Human Trafficking;" and development of a revised "Form IA/VI." Furthermore, the ICJ Website underwent a redesign; several major enhancements were completed on the Juvenile Information Data System

- (JIDS); and a new data system development project was launched to replace the current JIDS system.
- Strategic Initiative #3 was to use data to analyze and evaluate for performance and enforce/monitor compliance. To further this strategic initiative, policies and procedures were revised to ensure monitoring is focused and data driven; the JIDS system data was used to investigate and resolve complaints; Performance Measurement Assessments (PMAs) were completed; and proactive reviews were provided to support compliance and promote public safety.
  - Strategic Initiative #4 was to develop sustaining leadership via training and professional development. The Commission supported development of ICJ leaders as trainers at statewide and national conferences; developed a Transition Plan Template for states; presented Staff Recognition and Leadership Awards; and developed training resources for New Commissioners.
- Commission Chair A. Connor (ID) presented the 2020-2022 Strategic Plan to the Commission. The three (3) year plan was developed by the Executive Committee, in consultation with Derek Young, to encourage focus on the Commission vision: promoting public safety, victim's rights, and juvenile accountability that is balanced with safeguarding those juveniles.
  - In the 2020-2022, Strategic Plan, four (4) priorities were defined.
    - **Strategic Priority #1: Improve the data systems for better outcomes.** Led by the Information Technology Committee, the Commission will develop and implement a more intuitive and robust data system to increase efficiencies, accuracies, and effectiveness. The Commission will also provide training to prepare for and support use of the new system.
    - **Strategic Priority #2: Promote member engagement and leadership development.** The Executive Committee and Training Committee will provide members with resources, training, and leadership development opportunities to promote member engagement and leadership development, with a focus on diversity, inclusion, and sustainability. Initiatives include actively promoting Commission resources and trainings; increasing active participation in committees and regions in order to expand and diversify input; and expand leadership development opportunities and recruit members for leadership development that reflect a diversity of backgrounds, experience, and points of view.
    - **Strategic Priority #3: Address gaps in rules and resources.** Led by the Rules Committee, the Commission will identify and address gaps in the ICJ Rules and related resources. Initiatives include improving the ICJ Rules and resources related to persons who may be subject to juvenile and/or adult jurisdiction and developing more user-friendly resources.
    - **Strategic Priority #4: Leverage relationships to promote awareness and improve outcomes.** State ICJ Offices and the National Office will build and leverage relationships with judges, state court administrators, law enforcement, prosecuting attorneys, and federal agencies to promote awareness and better outcomes by providing resources, training, and

consultation. Initiatives include providing training and technical assistance to ensure each state has a State Council that meets at least once a year; proactively addressing national policy issues that impact states' abilities to implement the Compact; and improving responses to "juveniles" who may be considered adults through relationship building and educating corrections administrators, magistrates, and other "gate keepers" for the adult process.

- To ensure success in advancing these priorities, ten (10) specific initiatives and fifty-nine (59) action items were developed.
- **N. Dalton (VA) made a motion to approve the Executive Committee Report as presented. C. Smith (TN) seconded. The motion passed by a majority vote.**

### **2019 Leadership Award**

- Commission Chair A. Connor (ID) congratulated all nominees for the 2019 Leadership Award. Noting that the award is presented to one person each year who has exhibited outstanding leadership skills and dedication to the Interstate Commission for Juveniles through extraordinary service, she presented the 5<sup>th</sup> annual ICJ Leadership Award to Abbie Christian, Deputy Compact Administrator for the State of Nebraska. She thanked Ms. Christian for embodying the philosophy of the ICJ in everything she does, her excellent teamwork that results in positive outcomes while maintaining Compact Rules, and the time and energy she has invested in committees, training, and helping anywhere she is asked.

### **Compliance Committee Report by Jacey Rader (NE)**

- Compliance Committee Chair J. Rader (NE) recognized committee members and thanked them for their service. Chair Rader reported the committee took a proactive role focusing on outreach, support, partnerships, resources, and strategies, in addition with accountability.
- An update was provided regarding action taken by South Carolina following complaints that were filed in 2018. South Carolina has employed additional staff, worked effectively in collaboration with a Commission-appointed technical assistance provider to improve Compact operations and training, and implemented policies and processes to eliminate the possibility of future similar instances. The state completed a Corrective Action Plan (CAP) by November 1, 2018. Following that date, no indications of non-compliance have been noted. On June 26, 2019, the Executive Committee voted to abate the imposed fine.
- The 2019 Performance Measurement Assessment (PMA) has been 75% completed with the final group scheduled for assessment in November 2019. Six standards were assessed.
  - Related to Priority A: Safe and Successful Supervision:
    - A-01 For all cases falling under Rule 4-102, Receiving States shall forward the home evaluation within 45 calendar days of receipt of the referral.
    - A-02 Receiving States shall furnish written progress reports to the sending state on no less than a quarterly basis.
    - A-03 Sending States shall respond to a report of violation no later than 10 business days following receipt.

- A-04 Sending States shall issue a referral packet within 30 calendar days of the effective date of the Travel Permit for a juvenile testing a proposed residence.
- Related to Priority B: Effective Returns:
  - B-04 The Holding State shall ensure that juveniles in agreement with the voluntary return shall sign the Form III in the presence of a judge who also signs the Form III.
- Related to Priority C: Compact Office Operations
  - C-01 States shall use the electronic information system authorized by the Commission for all forms processed through the Interstate Compact for Juveniles.
- Preliminary results of the PMA reflected no states below 70% in Standards A-02, B-04, and C-01. The results also reflected an increase from a nationwide average of 60% in 2016 to all assessed states scoring above 70% regarding the requirement to submit quarterly progress reports within the assigned time frame.
- Compliance Policy 01-2009, 02-2009, and 03-2009 were revised to increase transparency in the dispute resolution process, as well as to provide additional details and timelines related to how complaints are handled. The policy guides for National Office, Compliance Committee, and Executive Committee in responding to formal and informal disputes.
- The committee developed two new forms available on the website: the “Dispute Resolution Form” and the “Request for Interpretation for Rules Form.”
- **N. Dalton (VA) made a motion to approve the Compliance Committee Report as presented. R. Yaple (MI) seconded. The motion passed by a majority vote.**

#### **Finance Committee Report by Jedd Pelander (WA)**

- Finance Committee Chair J. Pelander (WA) acknowledged the Finance Committee members for their participation and the National Office staff for their assistance throughout the year.
- Chair J. Pelander (WA) reported that fiscal year (FY) 2019 saw a Commission revenue of \$1,257,847, with total expenditures at \$1,131,192. The Commission finished the year 7.2% under budget. The Commission’s year-end balance in cash reserve was \$858,799.
- The Commission’s long-term investments earned an 8.7% rate of return during FY19, with a year-end balance of \$1,627,895. In FY 2020, funds that have been invested will be used for development of the Commission’s new data system.
- The second independent audit was completed with an unqualified audit report and no recommendations for change from the auditors.
- The FY 2020 budget was modified with a net increase of \$220,000 for data system development and printing to support the new strategic initiatives. Invested funds are being utilized for this purpose.
- Chair J. Pelander (WA) presented a proposed FY 2021 budget, as recommended by the Finance and Executive Committees to the full Commission. The budget includes a net increase of \$21,250 to support computer services and the Annual Business Meeting.
- **T. Marchand (NC) made a motion to approve the Fiscal Year 2021 Budget and Finance Committee report as presented. P. Pendergast (AL) seconded. The motion passed by a majority vote.**

### **Information Technology Committee Report by Tony De Jesus (CA)**

- Information Technology Committee Chair T. De Jesus (CA) acknowledged the members of the Information Technology Committee for their work, as well as the ICJ National Office staff.
- Chair De Jesus reported the committee approved edits to JIDS beginning with the return workflow edits to ensure consistency with the ICJ Rules. The edit allowed for returns to begin with either the Juvenile Apprehended in Holding State workflow or the Request to Apprehend Juvenile workflow, made the Travel Plan submission an optional workflow and included the generation of an email notification sent to the holding state upon completion of a return. Edits were also made in User Management allowing for review of a user's last log in date and password expiration date.
- The committee approved amendments to the JIDS Guidelines Policy 01-2013: Expunging Juvenile Records.
- The Committee approved a survey to assist with ICJ's collaboration with the Federal Bureau of Investigations Criminal Justice Information System Division (FBI CJIS) to understand the complexities and differences between each state with regards to the utilization of the FBI NCIC system for compact cases.
- Five hundred and seventy-two (572) Help Desk Tickets were submitted and twenty-one (21) remote support sessions were provided for JIDS with a 98% resolution rate.
- The committee collaborated with SEARCH to assist in development of a Request for Proposal (RFP) to select an established vendor to provide the hardware systems application software, database system, and related support services necessary to implement a new information sharing system that would meet ICJ business requirements. The committee developed an RFP workgroup consisting of committee members from each region to assist with interviewing vendors, participating in vendor demonstrations, and scoring vendor proposals. The RFP Workgroup and Technology Committee recommended engaging Optimum Technologies to create the new ICJ information sharing system.
- **C. Frieberg (SD) made a motion to approve the Information Technology Committee Report as presented. D. Dodd (NM) seconded. The motion passed by a majority vote.**

### **Training, Education and Public Relations Committee Report by Cathlyn Smith (TN)**

- Training Committee Chair C. Smith (TN) recognized the members of the Training Committee, and expressed her appreciation to this year's trainers who volunteered their time and talents to conduct WebEx trainings throughout the year and the National Office staff for their support.
- Chair C. Smith (TN) reported that since the last annual business meeting, the committee developed two (2) new resources that are now available to the Commission to include: a Best Practice regarding the Return of a Juvenile Serving a State Correctional Sentence in Another State and a new ICJ Administrative Policy #01-2019 Mentoring Program.
- ICJ attended and/or presented at the following state and national conferences since the last meeting:



- National Council of Juvenile and Family Court Judges (NCJFCJ) 81st Annual Conference – July 22-25, 2018 - Denver, CO
- APPA: 43rd Annual Training Institute – July 29 – August 1, 2018 – Philadelphia, PA
- 2018 ICJ Annual Business Meeting – Sept. 25-28, 2018 -New Orleans, LA
- ICAOS 2018 Annual Business Meeting – Oct. 1-3, 2018 – Orlando, FL
- NCJFCJ's National Conference on Juvenile Justice – March 17-20, 2019 – Las Vegas, NV
- NCJFCJ's Institute for New Juvenile and Family Court Judges – April 22-24, 2019 – Reno, NV (First time opportunity to train new judges)
- Coalition for Juvenile Justice (CJJ) National Conference – June 19-21, 2019 – Washington, DC
- 24th National Symposium on Juvenile Services – Oct. 22-25, 2018 – Greensboro, NC
- New Mexico Children's Law Institute – January 9-11, 2019 – Albuquerque, NM
- Kentucky Department of Juvenile Justice Statewide Director's Meeting – April 29- May 1, 2019 – Cumberland, KY
- Tennessee Juvenile Court Services Association Conference and Annual Tennessee Judicial Conference – August 4-7, 2019 – Franklin, TN
- Tennessee Juvenile Court Services Association (TJCSA) in Nashville, TN
- Chair C. Smith (TN) reported the following training statistics for the year:
  - 2,327 individuals completed/reviewed ICJ On Demand training modules;
  - 556 individuals completed Rules Part I and II training, 204 individuals completed JIDS Training, 38 individuals completed the PMA Special Session, all provided via instructor-led WebEx training sessions;
  - 1,815 individuals were trained via intra-state trainings; and
  - 280 individuals were provided training through requested for training and technical assistance.
- **E. James (VI) made a motion to approve the Training, Education and Public Relations Committee Report as presented. P. Pendergast (AL) seconded. The motion passed by a majority vote.**

#### **Human Trafficking Ad Hoc Committee Report by Trissie Casanova (VT)**

- Human Trafficking Ad Hoc Committee Vice Chair T. Casanova (VT) acknowledged the members of the Human Trafficking Ad Hoc Committee. The committee held five (5) meetings to discuss and consider the variation in practices between different ICJ Offices regarding how to meet the needs of victims of human trafficking.
- The committee reviewed resources on the ICJ website to ensure accurate information was available. Additional documents and resources were solicited from states represented on the committee.
- The committee updated the Human Trafficking Matrices, which are divided by ICJ region and list the laws and resources available in each state.
- The committee developed "Key Concepts in Human Trafficking" to serve as a resource for states' efforts to work within ICJ Rules in the best interests of youth involved in human trafficking.

- **J. Rader (NE) made a motion to approve the Human Trafficking Ad Hoc Committee Report as presented. J. Pelander (WA) seconded. The motion passed by a majority vote.**

#### **East Region by Rebecca Moore (MA)**

- Representative B. Moore (MA) reported that since the 2018 Annual Business Meeting, the East Region held four (4) teleconference meetings and one face to face meeting to discuss Executive Committee updates, individual state updates, “State in Transition/Succession” plans, training updates and potential rule amendment proposals.
- The region has added a standing agenda item, “*Strategies Roundtable*,” to provide an opportunity for members to discuss priority issues encountered by the ICJ staff and the youth served by the Commission.
- The region submitted two (2) rule amendment proposals for consideration at the 2019 Annual Business Meeting, one regarding Rule 4-102: Sending and Receiving Referrals, and Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders. The Region also submitted a rule amendment proposal regarding Rule 8-101: Travel Permits, but withdrew the proposal after review of the comments.
- **N. Dalton (VA) made a motion to approve the East Region Report as presented. C. Gordon (MT) seconded. The motion passed by a majority vote.**

#### **Midwest Region by Charles Frieberg (SD)**

- Representative C. Frieberg (SD) reported that since the 2018 Annual Business Meeting, the Midwest Region held five (5) teleconference meetings and one face-to-face meeting to discuss pertinent ICJ topics, including updates from the Executive Committee, other standing committees, and the National Office.
- The region submitted two (2) proposed rule amendments, one regarding Rule 6-102 - Voluntary Return of Runaways, Probation/Parole Absconders, Escapees or Accused Delinquents and Accused Status Offenders, but withdrew the proposal after comments were received and the Rules Committee suggested additional research and collaboration to address the issue in the next rulemaking cycle. The second proposed an amendment to Rule 101: Definitions.
- The region discussed a proposal regarding whether states that provide airport surveillance more frequently than others should be given credit by either reducing the costs of the dues or through some form of reimbursement. After discussion by the region and consultation with other Region Representatives, the region decided not to advance a proposal.
- The region discussed development of a form to be utilized nationwide when documenting information regarding juvenile runaways. It was not pursued once it was determined that most states have existing in-state forms.
- **T. Hudrlik (MN) made a motion to approve the Midwest Region Report as presented. S. Jones (MD) seconded. The motion passed by a majority vote.**

### **South Region by Traci Marchand (NC)**

- Representative T. Marchand (NC) reported that since the 2018 Annual Business Meeting, the South Region held four (4) teleconference meetings and one face to face meeting to discuss committee updates, state performance measurement assessments, challenges providing airport surveillance, collaborating with other states on complicated juvenile returns, and providing training to local field staff, the judiciary, and other juvenile justice stakeholders.
- Representative Marchand welcomed the region's new commissioners, designees, and compact staff in including those from Arkansas, the District of Columbia, and South Carolina.
- **F. Bianco (NY) made a motion to accept the South Region Report as presented. P. Pendergast (AL) seconded. The motion passed by a majority vote.**

### **West Region by Dale Dodd (NM)**

- Representative D. Dodd (NM) reported that since the 2018 Annual Business Meeting, the West Region held three (3) teleconference meetings and one face-to-face meeting to discuss regional issues, share state updates and staffing changes, state training initiatives, JIDS enhancements, Legal Advisory Opinions, rules proposals, staff recognition and leadership award nominations.
- The region submitted one rule proposal regarding State Councils that was moved forward by the Rules Committee for presentation to the Commission for vote.
- Representative D. Dodd (NM) recognized and welcomed the regions new commissioners, designees and compact staff in the states of Idaho, Montana, Utah, and Wyoming.
- **A. Bridgewater (LA) made a motion to approve the West Region Report as presented. S. Foxworth (CO) seconded. The motion passed by a majority vote.**

### **Legal Counsel Report by Richard Masters, Legal Counsel**

- R. Masters reported since the 2018 Annual Business Meeting, six (6) new advisory opinions have been issued concerning: Whether ICJ Rule 7-104 requires a home/demanding state to return a juvenile being held on a warrant even if the warrant has been withdrawn and whether state confidentiality laws prohibit entry of warrants issued for juveniles subject to the Compact into NCIC (03-2018); Whether a person should be returned as a juvenile when being detained as a juvenile in the holding state, but has an outstanding warrant from an adult court in the home state (4-2018); Does the ICJ apply to a juvenile who leaves home with permission of the guardian, but refuses to return when the guardian directs? (5-2018); In the absence of a warrant, what would appropriately authorize a holding state to hold a juvenile (1-2019); State's obligation to inform juvenile that s/he may not be returned to home state and whether the Form III may be withdrawn (2-2019); and Can a person subject to a juvenile warrant be released on bond when considered an adult under the laws of the demanding and holding states based on the age of majority? (3-2019).
- **A. Bridgewater (LA) made a motion to approve the Legal Counsel Report as presented. P. Pendergast (AL) seconded. The motion passed by a majority vote.**

{Recess for lunch at 12:00 p.m. ET}  
{Re-convened at 1:30 p.m. ET}

### **Rules Committee by Jeff Cowger (KS)**

- Rules Committee Chair J. Cowger (KS) reported that since the 2018 Annual Business Meeting, the Rules Committee reviewed nineteen (19) proposed rules or amendments on a wide range of topics. The Committee also reviewed comments received during the thirty (30) day review period and hosted a public hearing regarding the proposed changes.
- **J. Hawkins (MO) made a motion to approve the Rules Committee Report as presented. J. Rader (NE) seconded. The motion passed by a majority vote.**
- Chair J. Cowger (KS) noted that in, accordance with ICJ Rule 2-103, proposals can be discussed during the General Session; however, no amendments to the proposals are taken from the floor.
- Chair J. Cowger (KS) presented thirteen (13) rule proposals submitted by the Rules Committee and two (2) rule proposals submitted by the East Region. The discussion and decisions for adoption were made as follows:
  - Rule 1-101: Definitions “Juvenile” submitted by the Rules Committee
    - **J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 1-101: Definitions “Juvenile” submitted and recommended by the Rules Committee. J. Hawkins (MO) seconded. The motion passed by a 35 - 15 vote.**
  - Rule 2-107: “State Councils” submitted by the Rules Committee (New)
    - **J. Cowger (KS) made a motion to approve for adoption the proposed new Rule 2-107: “State Councils” submitted and recommended by the Rules Committee. S. Jones (MD) seconded. The motion passed by a 35 - 15 vote.**
  - Rule 4-102: “Sending and Receiving Referrals” submitted by the Rules Committee
    - **J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 4-102: “Sending and Receiving Referrals” submitted and recommended by the Rules Committee. R. Curtis (ME) seconded. The motion passed by a 45 - 5 vote.**
  - Rule 4-104: “Authority to Accept/Deny Supervision” submitted by the Rules Committee
    - **J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 4-104: “Authority to Accept/Deny Supervision” submitted and recommended by the Rules Committee. A. Bridgewater (LA) seconded. The motion passed by a 48 - 2 vote.**

- Rule 5-101: “Supervision/Services Requirements” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 5-101: “Supervision/Services Requirements” submitted and recommended by the Rules Committee. N. Dalton (VA) seconded. The motion passed by a 49 - 1 vote.
- Rule 6-102: “Voluntary Return of Runaways, Probation/Parole Absconders, Escapees or Accused Delinquents and Accused Status Offenders” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 6-102: “Voluntary Return of Runaways, Probation/Parole Absconders, Escapees or Accused Delinquents and Accused Status Offenders” submitted and recommended by the Rules Committee. S. Jones (MD) seconded. The motion passed by a 40 - 10 vote.
- Rule 6-103: “Non-Voluntary Return of Runaways and/or Accused Status Offenders” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 6-103: “Non-Voluntary Return of Runaways and/or Accused Status Offenders” submitted and recommended by the Rules Committee. M. Clifton (WY) seconded. The motion passed by a 44 - 6 vote.
- Rule 6-103A: “Non-Voluntary Return of an Escapee, Absconder or Accused Delinquent” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 6-103A: “Non-Voluntary Return of an Escapee, Absconder or Accused Delinquent” submitted and recommended by the Rules Committee. C. Gordon (MT) seconded. The motion passed by a 45 - 5 vote.
- Rule 7-104: “Warrants” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 7-104: “Warrants” submitted and recommended by the Rules Committee. D. Dodd (NM) seconded. The motion passed by a 50 - 0 vote.
- Section 900 “Dispute Resolution, Enforcement, Withdrawal, and Dissolution” submitted by the Rules Committee
  - J. Cowger (KS) made a motion to approve for adoption the proposed amendment to strike in its entirety the Section 900 “Dispute Resolution, Enforcement, Withdrawal, and Dissolution” submitted and recommended by the Rules Committee. E. Lee, Jr. (NJ) seconded. The motion passed by a 48 - 2 vote.

- Rule 9-101: “Informal Communication to Resolve Disputes or Controversies and Obtain Interpretation of the Rule” submitted by the Rules Committee
    - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 9-101: “Informal Communication to Resolve Disputes or Controversies and Obtain Interpretation of the Rule” submitted and recommended by the Rules Committee. E. James (VI) seconded. The motion passed by a 47- 3 vote.
  - Rule 9-102: “Formal Resolution of Disputes and Controversies” submitted by the Rules Committee
    - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 9-102: “Formal Resolution of Disputes and Controversies” submitted and recommended by the Rules Committee. T. Hunt (CT) seconded. The motion passed by a 48 – 2 vote.
  - Rule 9-103: “Enforcement Actions Against a Defaulting State” submitted by the Rules Committee
    - J. Cowger (KS) made a motion to approve for adoption the proposed amendment as presented to Rule 9-103: “Enforcement Actions Against a Defaulting State” submitted and recommended by the Rules Committee. A. Bridgewater (LA) seconded. The motion passed by a 45 – 5 vote.
  - Rule 1-101: Definitions “Accused Delinquent” submitted by the East Region
    - J. Cowger reported that a proposal regarding Rule 1-101: Definitions “Accused Delinquent” was submitted by the East Region, but was not recommended by the Rules Committee. Proposal fell to the floor for lack of motion.
  - Rule 4-103: “Transfer of Supervision Procedures for Juvenile Sex Offenders” submitted by the East Region
    - J. Cowger reported that a proposal regarding Rule 4-103: “Transfer of Supervision Procedures for Juvenile Sex Offenders” was submitted by the East Region, but was not recommended by the Rules Committee. T. Hudrlik (MN) made a motion to approve for adoption the proposed amendment as presented. T. Casanova (VT) seconded. The motion failed by a 22 - 28 vote.
- J. Cowger (KS) reported that due to the volume of ICJ materials that must be updated whenever rules are amended, the Rules Committee recommends an effective date of March 1, 2020.
- J. Cowger (KS) made a motion that the above approved rule amendments go into effect March 1, 2020. P. Pendergast (AL) seconded. The motion passed by a 49 – 0 vote.

{Break 2:15 - 2:30 p.m. ET}

### **Guest Speaker**

- Commission Chair A. Connor (ID) introduced guest speaker Kim Lough, FBI CJIS Division.
- Ms. Lough provided an overview of the National Crime Information Center (NCIC) system. She addressed who has access to NCIC, the requirements for gaining access, and limits on sharing information in the system.
- Ms. Lough discussed the files available for use by the ICJ, to including: Wanted File, Missing Person File, Sex Offender Registry, and Supervised Release File. She discussed the requirements for entry into the system and mandatory data that is required for each of the four (4) available files. She suggested that states with regulations that prohibit entering juveniles as “wanted” could enter juveniles in the Missing File. She encouraged states to utilize the Supervised Release File to enter juveniles under supervised probation or parole to assist in tracking juveniles that fail to comply with their court ordered supervision guidelines.
- Ms. Lough reported that the FBI is currently working to build a new data system that will include information regarding the Compact, fields for indicators of Compact offenders and fields to address language for bond information on Compact cases.
- She agreed to provide the Commission a resource with NCIC points of contact for each state to assist those ICJ Offices that currently do not have access to the system directly or through an agreement with an approved agency to assist in gaining access and entering information into the system. The FBI will continue to collaborate with the Commission to enhance and improve the functionality of the system as the FBI works towards building their new system.

### **Old Business**

No Old Business to report.

### **New Business**

- S. Jones (MD) suggested that the Commission review the current requisition process for future discussion. Commission Chair A. Connor agreed to ensure further discussion of this matter in the future.

### **Call to the Public**

Chair A. Connor (ID) opened the floor for any public comments. There were none.

### **Staff Recognitions**

- Commission Chair A. Connor (ID) recognized the ICJ Compact office staff nominated by their peers during the past year for going above and beyond the general call of duty.
  - Tracy Bradley, Deputy Compact Administrator (FL)
  - Anna Butler, Compact Office Staff (KY)
  - Mason Harrington, Compact Office Staff (SC)
  - Tiffany Howard, Compact Office Staff (SC)
  - Holly Kassube, Deputy Compact Administrator (IL)



- Randall Wagner, Deputy Compact Administrator (recently retired) (WV)
  - Jessica Wald, Deputy Compact Administrator (ND)
- Chair A. Connor (ID) expressed her gratitude to each of the 2019 ICJ Officers, Committee Chairs and Region Representatives for their leadership and presented each of the following with an engraved plaque.
  - Vice Chair – Natalie Dalton (VA)
  - Compliance Committee Chair – Jacey Rader (NE)
  - Finance Committee Chair – Jedd Pelander (WA)
  - Information Technology Committee Chair – Tony De Jesus (CA)
  - Rules Committee Chair – Jeff Cowger (KS)
  - Training, Education and Public Relations Committee Chair – Cathlyn Smith (TN)
  - East Region Representative – Becki Moore (MA)
  - South Region Representative – Traci Marchand (NC)
  - Midwest Region Representative – Chuck Frieberg (SD)
  - West Region Representative – Dale Dodd (NM)
  - Victims Representative Ex officio – Trudy Gregorie
- Chair A. Connor (ID) expressed her gratitude to each of the 2019 Committee Vice Chairs for their leadership and presented each of the following with an engraved power bank.
  - Information Technology Committee Vice Chair – Nate Lawson (OH)
  - Rules Committee Vice Chair – Tracy Hudrlik (MN)
  - Training, Education and Public Relations Committee Vice Chair – Agnes Denson (FL)
  - Human Trafficking Ad hoc Committee Vice Chair – Trissie Casanova (VT)
- Chair A. Connor (ID) recognized the ICJ National Office Staff for their support: MaryLee Underwood, Jenny Adkins, Leslie Anderson, Emma Goode, and Joe Johnson.
- Commission Vice Chair N. Dalton (VA) presented an engraved crystal award to Commission Chair A. Connor (ID) in recognition of her service as 2019 Commission Chair.

## **2020 Officer Elections**

- Chair A. Connor (ID) noted that nominations for officers were made during region meetings held on the previous day. She turned the floor over to Judge Ramona Gonzalez, National Council of Juvenile and Family Court Judges, who facilitated the 2020 Officers Elections.

## **Treasurer**

- Judge Gonzalez reported that Jedd Pelander (WA) was nominated for Treasurer and asked for nominations from the floor. There were none.
- **N. Dalton (VA) made a motion to close the floor for nominations. D. Dodd (NM) seconded.**
- Judge Gonzalez closed the nominations.
- J. Pelander (WA) accepted the nomination and addressed the Commission.
- **P. Pendergast (AL) made a motion elect Jedd Pelander (WA) as Treasurer without objection. C. Frieberg (SD) seconded the motion. The motion passed by majority vote.**

### **Vice Chairperson**

- Judge Gonzalez reported that Cathlyn Smith (TN) was nominated for Vice Chairperson and asked for nominations from the floor. There were none.
- **D. Liedecke (TX) made a motion to close the floor for nominations. S. Jones (MD) seconded.**
- Judge Gonzalez closed the nominations.
- C. Smith (TN) accepted the nomination and addressed the Commission.
- **S. Foxworth (CO) made a motion elect Cathlyn Smith (TN) as Vice Chairperson without objection. T. Hunt (CT) seconded the motion. The motion passed by majority vote.**

### **Chairperson**

- Judge Gonzalez reported that Jacey Rader (NE) and Nina Belli (OR) were nominated for Chairperson and asked for nominations from the floor. There were none.
- **D. Dodd (NM) made a motion to close the floor for nominations. R. Hendryx (OK) seconded.**
- Judge Gonzalez closed the nominations.
- J. Rader (NE) accepted the nomination and addressed the Commission.
- N. Belli (OR) accepted the nomination and addressed the Commission.
- **The Commission voted privately by electronic ballot. Judge Gonzales announced the Commission elected Jacey Rader (NE) as Commission Chair.**

### **Oath of Office**

- Judge Gonzalez administered the oath of office to the 2020 Commission Officers:  
Chair: Jacey Rader (NE)  
Vice Chair: Cathlyn Smith (TN)  
Treasurer: Jedd Pelander (WA)

### **Closing Remarks**

- A. Connor (ID) requested that the newly elected 2020 officers and 2019-2020 region representatives meet briefly at the close the general session meeting, immediately following a group photo.
- The 2020 ICJ Annual Business Meeting will take place in Burlington, VT, October 19-21, 2020 at the DoubleTree by Hilton Burlington.
- A. Connor thanked each Commission member for their attendance and the work they do to carry out the ICJ mission.
- A. Connor (ID) recognized the dedication and contributions of Onome Edukore, Deputy Compact Administrator for the Florida ICJ Office who unexpectedly passed recently. Adjournment of the meeting will be in honor of Mr. Edukore.
- A. Connor (ID) passed the gavel to newly elected Chair Jacey Rader (NE).

### **Adjourn**

**Chair J. Rader (NE) adjourned the 2019 Annual Business meeting by acclamation at 4:13 p.m. ET.**

**Interstate Commission for Juveniles  
Emergency Commission Meeting  
April 23, 2020 2:00 p.m. ET  
Minutes  
Conducted via WebEx**



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**Call to Order**

The Emergency Commission Meeting of the Interstate Commission for Juveniles was called to order by Commission Chair Jacey Rader (NE) at 2:03 p.m. ET.

**Roll Call**

Executive Director MaryLee Underwood called the roll. Forty-nine (49) states were represented by a Commissioner or Designee; thus, quorum was established.

**Members in Attendance:**

1. Alabama	Patrick J. Pendergast, Designee
2. Alaska	Barbara Murray, Commissioner
3. Arizona	Howard Wykes, Designee
4. Arkansas	Judy Miller, Designee
5. California	Tony De Jesus, Designee
6. Colorado	Summer Foxworth, Commissioner
7. Connecticut	Tasha Hunt, Commissioner
8. Delaware	Melanie Grimes, Commissioner
9. District of Columbia	Jefferson Regis, Commissioner
10. Georgia	Tyrone Oliver, Commissioner
11. Idaho	Anne Connor, Designee
12. Illinois	Tomiko Frierson, Commissioner
13. Indiana	Mary Kay Hudson, Commissioner
14. Iowa	Kellianne Torres, Designee
15. Kansas	Jeff Cowger, Commissioner
16. Kentucky	Amy Welch, Commissioner
17. Louisiana	Angela Bridgewater, Commissioner
18. Maine	Roy Curtis, Designee
19. Maryland	Sherry Jones, Commissioner
20. Massachusetts	Rebecca Moore, Designee
21. Michigan	Roy Yapple, Commissioner
22. Minnesota	Tracy Hudrlik, Commissioner
23. Mississippi	Maxine Baggett, Designee
24. Missouri	Julie Hawkins, Commissioner
25. Montana	Cathy Gordon, Commissioner
26. Nebraska	Jacey Rader, Commissioner
27. Nevada	David Laity, Commissioner
28. New Hampshire	Caitlyn Bickford, Commissioner
29. New Jersey	Edwin Lee, Jr., Designee
30. New Mexico	Dale Dodd, Commissioner
31. New York	Francesco Bianco, Jr., Designee

32. North Carolina	Traci Marchand, Commissioner
33. North Dakota	Lisa Bjergaard, Commissioner
34. Ohio	Nathan Lawson, Commissioner
35. Oklahoma	Rachel Holt, Commissioner
36. Oregon	Nina Belli, Designee
37. Pennsylvania	Wendy Lautsbaugh, Commissioner
38. Rhode Island	JoAnn Niksa, Designee
39. South Carolina	Felicia Dauway, Designee
40. South Dakota	Charles Frieberg, Commissioner
41. Tennessee	Corrie Copeland, Commissioner
42. Texas	Daryl Liedecke, Commissioner
43. Utah	Raymundo Gallardo, Designee
44. Vermont	Trissie Casanova, Designee
45. Virginia	Natalie Dalton, Commissioner
46. Washington	Jedd Pelander, Commissioner
47. West Virginia	Stephanie Bond, Commissioner
48. Wisconsin	Casey Gerber, Commissioner
49. Wyoming	Maureen Clifton, Commissioner

**Members Not in Attendance:**

1. Florida	Agnes Denson, Commissioner
2. Hawaii	Vacant
3. Virgin Islands	Eavey Monique James, Commissioner

**Ex Officio Members in Attendance:**

1. Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) – Bruce Rudberg
2. Justice Solutions (Victims Representative) – Trudy Gregorie
3. National Partnership for Juvenile Services (NPJS) – Steven Jett

**ICJ National Office and Legal Counsel in Attendance:**

1. MaryLee Underwood Executive Director
2. Emma Goode Administrative and Training Coordinator
3. Jennifer Adkins Operations and Policy Specialist
4. Leslie Anderson Logistics and Administrative Coordinator
5. Joe Johnson Systems Project Manager
6. Richard L. Masters Legal Counsel

**Compact Office Staff in Attendance:**

- |             |                  |
|-------------|------------------|
| 1. Alabama  | Chanda Leshoure  |
| 2. Alabama  | Kaki Sanford     |
| 3. Florida  | Tracy Howard     |
| 4. Georgia  | Tracy Cassell    |
| 5. Georgia  | Victor Roberts   |
| 6. Hawaii   | Shirleen Cadiz   |
| 7. Hawaii   | Kristen Davidson |
| 8. Idaho    | Monty Prow       |
| 9. Illinois | Holly Kassube    |
| 10. Indiana | Nita Wright      |

11. Indiana	April Simmons
12. Kansas	Liz Wilson
13. Kentucky	Anna Butler
14. Maryland	Latoya Oliver
15. Massachusetts	Stephania Cueva
16. Mississippi	Calle Johnson
17. New Jersey	Karen Kapsimalis
18. New Jersey	Brenda Beacham
19. North Carolina	Stephen Horton
20. North Carolina	Rachel Johnson
21. North Dakota	Jessica Wald
22. Oklahoma	Robert Hendryx
23. South Carolina	Mason Harrington
24. South Carolina	Tiffany Howard
25. South Dakota	Kathy Christenson
26. South Dakota	Cheryl Frost
27. Tennessee	Jacqueline Moore
28. West Virginia	Lynn Fielder
29. Wyoming	Brandon Schimelpfenig

**Other Affiliates and Guests in Attendance:**

1. Colorado	Susan Nickerson, Probation Supervisor
2. Illinois	Kaletha Seay, Probation Officer
3. Indiana	Allison Everhart, Probation Officer
4. Indiana	Iris Rivera, Probation Officer
5. Mississippi	Ilesha Laster, Adolescent Offender Counselor
6. New Jersey	Kebrann Manning, Interstate Specialist – Probation
7. New York	D. Lengvasky, Probation Officer
8. New York	Tonya Kilby, Probation Officer
9. New York	Gordon Diffenderer, Deputy Director Probation
10. North Dakota	Jennifer Liddle, Court Services Officer II
11. Ohio	Chris Coan, Probation Officer
12. Pennsylvania	Meredith Ketcham, Administrator
13. Pennsylvania Service	Rene Johnson, Warren County Children and Youth
14. Pennsylvania	Timothy Duff, Probation Officer
15. Pennsylvania Services	Daniel Reck, Director of Juvenile and Specialized
16. AAICPC	Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) – Carla Fults

**Rule Suspension**

**J. Niksa (RI) made a motion to suspend the rules regarding meeting notices due to the national state of emergency declaration. J. Pelander (WA) seconded. The motion carried by majority.**

## Agenda

C. Frieberg (SD) made a motion to approve the agenda. N. Dalton (VA) seconded. The motion carried by majority vote.

## Discussion

### Proposal of New Rule 2-108: Emergency Suspension of Enforcement

- Commission Chair J. Rader (NE) reported that on March 13, 2020 the President of the United States proclaimed the COVID-19 outbreak a national emergency. Following this, governors of all fifty-two (52) states and territories issued States of Emergency or Public Health Emergency Declarations. The Special Emergency Meeting of the Commission was called to ensure the Commission's appropriate response due to restrictions imposed by government officials and other collaborative partners. In response the Commission took the following steps to provide member states with guidance and support during the national emergency:
  - On March 13, 2020 the Commission's Executive Committee amended the Commissions Emergency Guidelines Policy.
  - The National Office launched web-based tools for information sharing regarding state specific restrictions. To date one hundred and seventeen (117) submissions regarding state specific restriction from forty-seven (47) states had been submitted utilizing these tools.
  - Legal Counsel, Rick Masters, suggested the Commission consider adoption of an emergency rule to address related concerns in the case of a prolonged national emergency.
  - On April 7, 2020 the Commission's Rules Committee held a special meeting to discuss promulgation of an Emergency Rule on Suspension of Enforcement in collaboration with the Commission's Executive Committee, Legal Counsel, and National Office staff.
  - On April 14, 2020 the Commission's Executive Committee reviewed and voted to support the Commission's Rules Committee proposal of new Rule 2-108: Emergency Suspension of Enforcement.
- Commissioner T. Hudrlik (MN), Chair of the Commission's Rules Committee presented the proposed new Rule 2-108: Emergency Suspension of Enforcement to the Commission and highlighted the following key components of the proposed rule:
  - The proposed rule would provide a mechanism for the Emergency Suspension of Enforcement of Commission Rules based upon a declaration of a national emergency by the President of the United States and/or declaration of emergency by one or more Governors of member states in extreme emergencies.
  - The proposed rule is not a suspension of the Commission's Rules, only suspension of the enforcement. Member states would still be obligated to perform all duties required by the Compact to the greatest extent possible.
  - The proposed rule would allow for suspension of enforcement by a two-step process. First, the full Commission would vote to authorize the Commission's Executive Committee to suspend enforcement of the rules or parts thereof. Secondly, the Commission's Executive

- Committee would vote to exercise the authority granted to them by the Commission.
- Suspension of enforcement would cease 30 days after the termination of the emergency declaration, unless pre-emptively concluded by the Commission's Executive Committee.
- Suspension of enforcement would not apply to duties specified in the Compact that are necessary for operation of the Commission.
- The floor was opened for discussion.
  - S. Jones (MD) spoke in support of adoption of the rule proposal, stating it would assist in collaborative efforts with other member states to complete Compact duties in the most efficient time and manner available.
  - T. Hunt (CT) spoke in support of adoption of the rule proposal, noting it ensures all member states are collaboratively working through the variance of state to state restrictions while ensuring that Compact duties are addressed in the most efficient manner.
  - J. Niksa (RI) suggested that if the proposed rule were adopted that each ICJ office contact their collaborative stakeholders to notify them of the adoption of the rule.
  - N. Belli (OR) spoke in opposition of adoption and asked for clarification regarding how the Commission would monitor if member states were completing their required duties and responsibilities to the best of their ability and if not, what would be the recourse.
    - Commission Chair J. Rader (NE) advised that this was addressed under Rule 2-108(2).
    - Executive Director Underwood advised that the dispute resolution process utilized by the Commission would remain in place to address any potential disputes.
  - J. Hawkins (MO) spoke in opposition of adoption of the rule citing that the Commission's Emergency Guidelines Policy that was amended on March 13, 2020 would address the concerns regarding compliance related issues. She advised that the Governor of Missouri was opposed to suspension of enforcement of the Compact Rules.
    - Legal Counsel, Rick Masters, reiterated that the proposal would not suspend the Compact rules, only suspend the enforcement of timelines related to the basic duties and responsibilities of the Compact rules. The rule would provide a more formal process to effectively and objectively address compliance issues than an informal policy.
  - **T. Hudrlik (MN) made a motion that the Commission recognize that an emergency exists that justifies the promulgation of an emergency rule pursuant to Rule 2-103(10), and that the Commission adopt proposed Rule 2-108: Emergency Suspension of Enforcement, effective immediately upon adoption. D. Dodd (NM) seconded. The motion carried by a 47-2-0 vote.**

#### **Implementation of Rule 2-108: Emergency Suspension of Enforcement for COVID-19 Pandemic**

- Commission Chair J. Rader (NE) reported that adoption of Rule 2-108: Emergency Suspension of Enforcement by the Commission allowed for implementation of the rule. The Commission would need to vote to authorize the Executive Committee to vote to suspend enforcement. The floor was open for discussion.
- **A. Connor (ID) made a motion to authorize the Commission's Executive Committee to temporarily suspend enforcement of Commission Rules or parts thereof at this time, due to the COVID-19 emergency. M. Clifton (WY) seconded. The motion carried by a 47-2-0 vote.**

### **Closing Remarks**

- Commission Chair Jacey Rader (NE) advised the Executive Committee would meet immediately upon adjournment to vote on whether to suspend enforcement of the rules or parts thereof.
- Commission Chair Jacey Rader (NE) advised Commission members the regular rules promulgation process would be retroactively applied. Rule 2-108: Emergency Suspension of Enforcement will be posted for comment from May 7 to June 6, 2020. Any comments will be reviewed by the Commission's Rules Committee and amendments made if necessary. The final posting will be in September 2020. The public hearing and final Commission vote regarding the proposed rule will be held in conjunction with the 2020 ICJ Annual Business Meeting.
- Commission Chair J. Rader (NE) reminded members of the two new initiatives launched by the Commission, the "Monday Meet-ups" held each Monday at 4:00 p.m. EST and the "Sharing Successful Strategies" that will be included in the ICJ Weekly Update.

### **Adjourn**

**C. Frieberg (SD) made a motion to adjourn the 2020 Special Emergency of the Commission meeting. S. Jones (MD) seconded. The meeting was adjourned at 3:00 p.m. ET.**





## **EXECUTIVE COMMITTEE DESCRIPTION AND 2020 MEMBERSHIP**

The Executive Committee is empowered to act on behalf of the Interstate Commission during periods when the Interstate Commission is not in session, with the exception of rule-making and/or amendment to the compact. The power of the Executive Committee to act on behalf of the Commission is subject to any limitations imposed by the Commission, the Compact or its By-laws.

The Executive Committee is responsible for monitoring the health, needs, and accomplishments of the Commission while also ensuring the organization operates according to its By-laws. The Executive Committee's functions include, but are not limited to: financial management, strategic planning, and scheduling of full Commission meetings.

“The Executive Committee oversees the day-to-day activities of the administration of the compact managed by the executive director Interstate Commission staff; administers enforcement and compliance with the provisions of the compact, its by-laws and rules, and performs such other duties as directed by the Interstate Commission or set forth in the by-laws.” See ICJ Article III (F).

Meetings: Monthly on-line 1-2 hours.

Thanks to the following Executive Committee Members for Fiscal Year 2020:

### **OFFICERS**

Chair: Jacey Rader, NE

Vice Chair: Jedd Pelander, WA / Cathlyn Smith, TN

Treasurer: Nate Lawson, OH

Immediate Past Chair: Anne Connor, ID

### **REGION REPRESENTATIVES**

East: Becki Moore, MA

Midwest: Chuck Frieberg, SD

South: Traci Marchand, NC

West: Dale Dodd, NM

### **STANDING COMMITTEE CHAIRS**

Compliance: Natalie Dalton, VA

Finance: Nate Lawson, OH

Information Technology: Tony De Jesus, CA

Training, Education, and Public Relations:  
Summer Foxworth, CO / Agnes Denson, FL

Rules: Tracy Hudrlik, MN

### **EX OFFICIO**

Trudy Gregorie, Victims' Representative

# EXECUTIVE COMMITTEE REPORT FOR 2020

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**To:** Interstate Commission for Juveniles

**From:** Jacey Rader, Commission Chair  
Commissioner, State of Nebraska

**Date:** September 17, 2020

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I have been privileged to serve as your chair over the last year. FY 2020 has been a year of innovation, collaboration, and strategizing. I have been grateful to be surrounded by other devoted leaders and professionals on the Executive Committee, within the National Office, and in states and territories across the nation. In October of 2020, we gathered in Indianapolis for the Annual Business Meeting. There, we were met with the opportunity to explore the city, ride the scooters, and network with one another. While in Indianapolis, we kicked off the UNITY Project, heard from distinguished presenter Derek Young about Strategic Servant Leadership, and focused on NCIC and Real ID.

## **Advancing Strategic Priorities**

As you may recall, we kicked off the 2020-2022 Strategic Plan in Indianapolis and I am excited to share our progress with you. In the first year of our Strategic Plan, we have completed more than 50% of our initiatives, focused on:

- Improving Data System for Better Outcomes
- Promoting Member Engagement & Leadership Development
- Addressing Gaps in Rules & Resources
- Leveraging Relationships to Promote Awareness & Improve Outcomes

In order to **Improve Data System for Better Outcomes**, the primary priority for this year has been the development of a new data management system. The Uniform Nationwide Interstate Tracking System for Youth (UNITY) has been under development with the direction of more than 30 state ICJ personnel and national office staff, who have been a force for both change and consistency. With an eye toward collectible data, an intuitive interface, and a user-friendly system that walks the user “down the garden path” to success, the UNITY Teams have worked diligently to create a new system to benefit the nation and to best serve our youth. They have also developed a wide range of On Demand Trainings using a new Learning Management System that will help ensure the successful nationwide rollout of UNITY later this year. UNITY Team Leaders Rachel Johnson, Anne Connor, and Abbie Christian have led their teams with such devotion and professionalism. I am so honored to have had the opportunity to see them lead their teams in the development of every aspect of our system components and user interface, the back-end reporting capabilities and user dashboards, and creating and implementing the training modules to guide our system into the future.

In the area of **Promoting Member Engagement & Leadership Development**, we have grown in leaps and bounds. I have had the honor of observing, firsthand, the innovation and collaboration of compact office staff, field staff, court professionals, law-enforcement, and detention center leaders. An expanded Mentoring Program was launched to support leadership development for state ICJO personnel, in addition to ICJ Commissioners. The Committee Guidelines Policy was revised to provide a framework for committee members participation, an outline for the roles of Committee Chairs and Vice Chairs, and mechanisms to promote succession planning, leadership development opportunities, and diversity of background, experience, and geographical region. To ensure we have a strong pool of leaders ready to support the Commission in the years to come, we also expanded the leadership structure to include vice-chairpersons and alternate region representatives, and recruited a diverse group of members to serve in those roles. Additionally, in June of 2020, the Executive Committee approved a leadership development opportunity focused on Racial Justice to support Commission leaders through a Learning Exchange Series.

To **Address Gaps in Rules and Resources**, an Ad Hoc Committee on Juvenile/Adult Issues reviewed issues that result from state-to-state variances in age of majority and provided numerous recommendations. The Ad-Hoc Committee has made extraordinary strides toward ensuring the nation has clarification on Adult/Juvenile issues like warrants and returns. This committee created a Best Practice Guide regarding Bail/Bond for Adult Charges in the Holding State with Juvenile Warrant in the Demanding State. This document will help us to educate and guide our external partners. They also recommended changes to multiple ICJ Rules, which will be considered by the Commission as part of the regular rule amendment process.

In an effort to **Leverage Relationships to Promote Awareness & Improve Outcomes**, the Commission worked in partnership with the FBI, TSA, Interstate Commission for Adult Offender Supervision, SEARCH, National Attorneys General Training Institute, National District Attorneys Association, Association of Prosecuting Attorneys, and others to address national policy issues and emerging concerns. The Commission also joined forces with other criminal and juvenile justice leaders to develop and implement strategies for addressing institutional racism. I look forward to seeing how this work helps shape a better future for the juveniles and communities we serve.

### **Response to COVID-19 Pandemic**

In the midst of this very productive year, the nation was seized by the COVID-19 pandemic. It quickly became clear that additional collaboration would be necessary in order to coordinate the successful transfers and returns of juveniles nationwide. Many commission activities and scheduled face-to-face meetings were transitioned to virtual platforms. The face-to-face Executive Committee meeting scheduled for March 2020 was moved to a virtual meeting, as were UNITY planning meetings and all other face to face opportunities scheduled for FY 2020. The decision to move the Annual Business Meeting to a virtual meeting was not one we took lightly. However, not knowing what the

future held related to the pandemic and with a desire to preserve slated commission funds, the Executive Committee made the difficult decision to transition the Annual Business meeting to a virtual platform. As we come together for an engaging series of shorter meetings, we also see benefit in creating an opportunity for those who might not have been able to travel to take part in the learning, networking, and engagement.

The COVID-19 pandemic has also impacted the day-to-day business of Compact Offices around the country. Because youth are often returned using commercial transportation options, we came together to create new strategies when airports began to close and layover supervision opportunities were suspended. The Executive Committee transformed into a think-tank virtually overnight to process how this very real event would affect every aspect of our day-to-day business.

First, the Executive Committee amended the Commission's Emergency Response Policy. Then, ICJ Rule 2-108: Emergency Suspension of Enforcement was drafted and ratified through the emergency rule promulgation process. New Rule 2-108 outlines how the Commission will respond upon a declaration of a national emergency. Rule 2-108 requires each member state to perform all duties required by the Compact to the greatest extent possible, including returns and transfers of supervision. The rule also provides for a framework for states to work together to accomplish the mission of the ICJ, while recognizing that compliance with strict time frames may not be feasible in times of a national emergency.

In order to ensure consistent communication and collaboration, the Executive Committee provided both an informational webinar and a series of "Monday Meet-Ups" to inspire creativity, problem-solving, and network with colleagues across the nation. The Commission also worked to ensure that members had round-the-clock access to key information by launching a web-based "State Restrictions" tracker and published a series of "Successful Strategies" in the *ICJ Weekly Update*.

### **Operational Advances**

Thanks to the hard work of the Commission's Committees and tremendous input provided through the Regions, the Executive Committee reviewed and adopted/amended the following policies:

- Travel Reimbursement Policy (2009-06)
- State Council Enforcement Policy (2011-01)
- Committee Guidelines Policy (2012-03)
- Performance Measurement Policy and Standards (2014-02)
- Sanctions Guidelines Policy (2017-02)
- Access to Historical Data (2020-01)

Regional representatives also worked closely with their region members to develop comprehensive Succession/Transition Plans, and to create a repository of these plans to ensure availability in case of unanticipated transitions. The Region Representatives have led our nation and acted as liaisons and guides through the planning and

response to the pandemic, provided information and answered questions about the development, implementation, and training of UNITY, and laid the foundation for the introduction of important policies and initiatives. Their leadership has been more essential than ever before.

Since the beginning of 2020, I have been privileged to learn from and observe true leadership in action. It has been a privilege to lead this group of distinguished professionals. Some of you may recall that Cathlyn Smith, the elected Vice Chair, stepped down from her position in February in order to pursue other professional opportunities. As a result, Jedd Pelander was elected Vice-Chair, and Nate Lawson, current Finance Chair, assumed the role of Treasurer in February. We are grateful for their leadership and willingness to serve.

I would like to take this opportunity to thank the National Office Staff, under the skilled leadership of Executive Director MaryLee Underwood. I cannot say enough about all the National Office does to keep the Commission running. They are responsive and professional, skilled project managers, trainers, logistical wonders, and problem solvers extraordinaire and we are lucky to have them serve alongside us. Thank you to Jennifer Adkins, Emma Goode, Joe Johnson, and Leslie Anderson for all you do to make us look good and to ensure the Commission runs as smooth as possible. A special thanks to Rick Masters, Legal Counsel, for his guidance and support during the many special meetings and circumstances we encountered together this year.

It has been an extraordinary privilege to serve as the Commission Chair during FY 2020. The leaders I have had an opportunity to serve amongst are some of the finest, most committed leaders I have ever encountered. We learned together about responding to crisis, navigating the unknown, and leading through change. The Executive Committee members are diligent and devoted to the Commission, their regions, and the youth we serve. The Commissioners and Compact Staff are dedicated, creative, and passionate leaders. Our external partners are taking strides to learn more every day about the ICJ and our work and how our collective efforts intersect and provide prospects for partnerships. The National Office staff serve next to us and support us in every aspect of the work. Thank you for the opportunity to serve.

Respectfully Submitted,

*Jacey R. Rader*

Jacey Rader, Chair  
Interstate Commission for Juveniles

# INTERSTATE COMMISSION FOR JUVENILES

## 2020-2022 STRATEGIC PLAN

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*This Strategic Plan was developed by the Executive Committee, with input from Commission Members from across the US. In the first year, significant progress was made through concentrated efforts to advance the Priorities, Initiatives, and Action Steps described below. In June 2020, the Executive Committee updated the Strategic Plan to reflect progress made and additional activities undertaken to address unanticipated issues and opportunities.*

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### PRIORITIES & INITIATIVES

#### 1. IMPROVE DATA SYSTEM FOR BETTER OUTCOMES

*Led by the Information Technology Committee, the Commission will develop and implement a more intuitive and robust data system to increase efficiencies, accuracies, and effectiveness.*

- A. Develop and implement new data system.
- B. Provide training to prepare for and support use of new data system.

#### 2. PROMOTE MEMBER ENGAGEMENT & LEADERSHIP DEVELOPMENT

*The Executive Committee and Training Committee will provide members with resources, training, and leadership development opportunities to promote member engagement and leadership development, with a focus on diversity, inclusion, and sustainability.*

- A. Actively promote Commission resources and trainings.
- B. Increase active participation in committees and regions in order to expand and diversify input.
- C. Expand leadership development opportunities and recruit members for leadership development who reflect a diversity of backgrounds, experiences, and points of view.

#### 3. ADDRESS GAPS IN RULES & RESOURCES

*Led by the Rules Committee, the Commission will identify and address gaps in the ICJ Rules and related resources.*

- A. Improve ICJ Rules & resources related to persons who may be subject to juvenile and/or adult jurisdiction.
- B. Develop more user-friendly resources.
- C. Expand the Commission's capacity to ensure continued operations during emergencies.

#### 4. LEVERAGE RELATIONSHIPS TO PROMOTE AWARENESS & IMPROVE OUTCOMES

*State ICJ Offices and the National Office will build and leverage relationships with judges, state court administrators, law enforcement, prosecuting attorneys, and federal agencies to promote awareness and better outcomes by providing resources, training, and consultation.*

- A. Provide training and technical assistance to ensure each state has a State Council that meets at least once per year.
- B. Proactively address national policy issues that impact states' abilities to implement the Compact.
- C. Improve responses to "juveniles" who may be considered adults through relationship building and educating jail administrators, magistrates, and other "gate keepers" for the adult process.

# ICJ 2020-2022 STRATEGIC PLAN

## ACTION STEPS TO ADVANCE INITIATIVES

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### **Priority 1:** **IMPROVE DATA SYSTEM FOR BETTER OUTCOMES**

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#### **Initiative 1A:** Develop and implement new data system.

##### **Action steps:**

1. In FY 20, the Information Technology Committee/RFP Team completed the interview and demonstration phase of the proposal review process and made a recommendation to the Executive Committee.
2. In FY 20, the Commission designated the vendor developing the new system.
3. In FY 20, the Commission entered into a contract with a vendor.
4. In FY 20, member states will provide input on the development of the new data system through discovery and requirement gathering.
5. In FY 20, a work team of the Information Technology Committee will be formed to participate in the user testing and acceptance processes.
6. By 12/1/20, the vendor will launch the new data system.
7. By 1/31/21, the Information Technology Committee and/or National Office will review data related to user acceptance and adoption of the new data system, and provide targeted training and technical assistance.
8. By 6/30/21, the Compliance Committee will review Performance Measurement Assessment methods and schedules, and update as needed.

#### **Initiative 1B:** Provide training to prepare for and support use of new data system.

##### **Action steps:**

1. In FY 20, the Information Technology Committee and National Office, developed training plan(s) to prepare for use of the new system.
2. In FY 20, the National Office and the Information Technology Committee initiated an educational communication strategy to prepare for the transition to the new data system.
3. By 8/31/20, the Information Technology Committee and National Office will provide training to prepare for use of the new system.
4. By 8/31/20, the Information Technology Committee and/or National Office will develop web-based training tools to support the use of the new data system.
5. By 11/30/20, each state ICJ office will ensure at least 2 users are proficient in the use of the new data system.
6. By 12/31/20, the Information Technology Committee and National Office, will provide training on use of dashboards for proactive monitoring.

# ICJ 2020-2022 STRATEGIC PLAN

## ACTION STEPS TO ADVANCE INITIATIVES

### **Priority 2: PROMOTE MEMBER ENGAGEMENT & LEADERSHIP DEVELOPMENT**

**Initiative 2A:** Actively promote Commission resources and trainings.

**Action Steps:**

1. In FY 20, the Training Committee developed a survey for input about most useful resources and other resources needed.
2. In FY 20, the National Office conducted a survey of members.
3. In FY 20, the Training Committee reviewed survey results & decided to focus their efforts on improving current resources and trainings. *(Related action steps included in Initiative 3B: Develop more user-friendly resources).*

**Initiative 2B:** Increase active participation in committees a regions in order to expand and diversify input.

**Action Steps:**

1. In FY 20, the Commission Chair and Vice-Chair assessed past participation on committees to guide recruitment efforts.
2. In FY 20, Committee Chairs and Region Representatives contacted members directly in advance of meetings to increase attendance and participation.
3. In FY 20, Region Representatives contacted members directly to request submission of succession plans.
4. In FY 20, the Executive Committee reviewed the Committee Guidelines Policy, and considered including role of vice-chair, attendance policy, and term limits.

**Initiative 2C:** Expand leadership development opportunities and recruit members for leadership development who reflect diversity of backgrounds, experiences & points of view.

**Action Steps:**

1. In FY 20, the Executive Committee and/or National Office provided information regarding the Mentoring Program to all Commissioners (and Full-Time Designees).
2. In FY 20, Executive Committee members recruited members reflecting diversity to serve as vice chairs, alternative region representatives, and mentors.
3. By 9/30/20, the Executive Committee and/or National Office will develop an Orientation Training for new Executive Committee Members.
4. By 10/31/21, the Training Committee will provide leadership development training at ABMs, with at least one session at the 2021 ABM and increased focus thereafter.
5. By 12/31/20, the Training and/or Executive Committee will review the operation and/or impact of the Mentoring Program.
6. By 8/31/20, the Executive Committee and/or National Office will launch a Leadership Exchange Series focused on equity, inclusion, and access.
7. By 11/30/20, the Executive Committee will form an Ad Hoc Committee on Racial Justice to review ICJ policies, procedures, and resources, and make recommendations for improvements.
8. By 12/31/20, the Executive Committee and/or National Office will collaborate with other criminal justice system leaders to develop strategies for addressing institutional racism in community supervision.



# ICJ 2020-2022 STRATEGIC PLAN

## ACTION STEPS TO ADVANCE INITIATIVES

### Priority 3: ADDRESS GAPS IN RULES & RESOURCES

**Initiative 3A:** Improve ICJ Rules & resources related to persons who may be subject to juvenile and/or adult jurisdiction.

#### **Action Steps:**

1. In FY 20, the Executive Committee formed an Ad Hoc Committee to make recommendations regarding ICJ Rules and resources related to juvenile/adult “crossover” issues, including differences between adult and juvenile courts with regard to due process in the context returns.
2. In FY 20, the Ad Hoc Committee held its first meeting.
3. In FY 20, the Ad Hoc Committee made recommendations.
4. By 10/31/20, the Regional Representative and/or Ad Hoc Committee Members will present recommendations to each Region at the Annual Business Meeting.
5. By 2/28/21, the Rules Committee will review proposed amendments.
6. By 10/31/21, the Commission will take action on relevant rules proposals.
7. By 1/31/22, the Compliance Committee will amend the Performance Measurement Assessment (PMA) tools to reflect amended Rules.  
By 2/28/22, the Training Committee will incorporate amendments into all relevant training materials.

**Initiative 3B:** Develop more user-friendly resources.

#### **Action Steps:**

1. In FY 20, the National Office selected a new Learning Management System (LMS) to provide a platform for more user-friendly training and resources.
2. In FY 20, the Technology Committee and National Office developed the architecture for the new LMS.
3. In FY 20, the Technology Committee and National Office will develop at least 5 new LMS courses.
4. By 7/31/20, the National Office will launch the new LMS.
5. By 2/28/21, the Technology Committee, Training Committee, and/or National Office will develop at least 15 additional LMS courses.
6. By 4/30/21, the National Office will engage consultant services to revise the “ICJ Bench Book for Judges and Court Personnel” and/or develop a “Compact Online Reference Encyclopedia” (CORE).
7. By 10/30/21, a draft of the revised Bench Book” and/or CORE will be presented to the Executive Committee for review.
8. By 2/28/22, the National Office will publish the revised Bench Book and/or launch CORE.

# ICJ 2020-2022 STRATEGIC PLAN

## ACTION STEPS TO ADVANCE INITIATIVES

**Initiative 3C:** Expand the Commission's capacity to ensure continued operations during emergencies.

### **Action Steps**

1. In FY 20, state ICJ offices transformed operational policies and procedures to ensure the safety of juveniles and communities while telecommuting, working alternate shifts, and performing many additional duties required during the COVID-19 pandemic.
2. In FY 20, the Executive Committee revised the Commission's Emergency Guidelines policy to address emergencies that impact most states (such as COVID-19).
3. In FY 20, the National Office implemented new web-based resources for reporting state restrictions during wide-spread emergencies.
4. In FY 20, the Commission presented a webinar to ensure members were aware of the Commission's response to COVID-19.
5. In FY 20, the Commission introduced two new resources ("Monday Meet-ups" and "Successful Strategies") to provide opportunities for members to share information and resources during emergencies.
6. In FY 20, the Commission employed its emergency rule promulgation authority for the first time to adopt new ICJ Rule 2-108: Emergency Suspension of Enforcement.
7. In FY 20, the Executive Committee suspended enforcement of ICJ Rules in Sections 400, 500, 600, 700, and 800, pursuant to Rule 2-108.
8. In FY 20, the National Office will engage consultants to ensure the successful transition of the 2020 Annual Business Meeting into a robust virtual event.
9. By 10/23/20, the Executive Committee, National Office and consultants will collaborate to present the Commission's first ever virtual Annual Business Meeting.

### **Priority 4:**

### **LEVERAGE RELATIONSHIPS TO PROMOTE AWARENESS & IMPROVE OUTCOMES**

**Initiative 4A:** Provide training and technical assistance to ensure each state has a State Council that meets at least once per year.

### **Action Steps:**

1. In FY 20, the Commission clarified state council requirements by adopting Rule 2-107.
2. In FY 20, the Executive Committee updated the ICJ Policy regarding State Councils to ensure consistency with the new rule.
3. In FY 20, the Compliance Committee reviewed the "2019 Commission Report on State Councils" and identify priorities for training and technical assistance.
4. By 1/31/21, each state ICJ office will submit a report regarding compliance with the state council requirements.
5. By 6/30/21, the Compliance Committee and/or National Office will provide training and/or technical assistance to at least 4 state ICJ offices that have not formed a state council or have not had a state council meeting in the last 5 years.
6. By 6/30/21, the Training Committee will develop training regarding state councils to be presented at the 2021 Annual Business Meeting (ABM).
7. By 6/30/21, the Compliance Committee will establish a mechanism for measuring compliance with state council requirements.
8. By 6/30/22, the Compliance Committee will review data regarding compliance with state council requirements.

# ICJ 2020-2022 STRATEGIC PLAN

## ACTION STEPS TO ADVANCE INITIATIVES

**Initiative 4B:** Proactively address national policy issues that impact states' abilities to implement the Compact.

**Action Steps:**

1. In FY 20, the National Office conducted a survey of state ICJ Offices regarding access to and use of NCIC.
2. In FY 20, the National Office engaged experts from FBI and TSA to participate in the 2019 ABM to address concerns regarding NCIC and Real ID.
3. In FY 20, the Executive Committee reviewed collaborative efforts with the FBI and TSA and determine it was necessary to continue actively partnering with these agencies.
4. In FY 20, the National Office began participating in the "Proactive Notification of Arrest Warrants Issued for Persons under Supervision" project (Warrant Notification Project) facilitated by SEARCH and funded through the Justice Reinvestment Initiative.
5. By 8/31/20, the Executive Committee will discuss policy issues identified through the Warrant Notification Project.
6. By 12/31/21, SEARCH will launch Subscription and Notification services.
7. By 6/30/22, the National Office will establish collaborative relationships with external agencies, such as Department of Homeland Security, FBI, and/or OJJDP.

**Initiative 4C:** Improve responses to "juveniles" who may be considered adults through relationship building and educating jail administrators, magistrates, and other "gate keepers" for the adult process about ICJ.

**Action Steps:**

1. By 12/31/21, the Executive Committee will identify key affiliate organizations to focus on the following year and develop strategies for collaborations.
2. By 2/28/22, National Office will initiate meeting(s) with key national organization(s).
3. By 6/30/22, the Training Committee will participate in at least one national conference or online training event for a key national organization to educate them about ICJ.

## **New & Updated Resources**



The Commission provides educational and operational resources to support state ICJ offices and others working to implement the Compact throughout the United States. Since the 2019 Annual Business Meeting, the following resources were created and/or updated.

### **New Training Resources**

- Brochures:
  - [“Introduction to Interstate Compact for Juveniles”](#)
  - [“Quick Reference Guide for ICJ Cases”](#)
- Recorded Presentations:
  - [“Crossing State Lines: Interstate Compacts for Adults & Juveniles”](#) (Webinar)
  - [“2020 ICJ Rule Amendment Training”](#) (Webinar)
  - [“Airport Jeopardy: Real ID, Surveillance & Returns”](#) (2019 Annual Meeting)
  - [“On the Horizon: Data System Update”](#) (2019 Annual Meeting)
- Best Practice:
  - [Bail/Bond for Adult Charges in the Holding State with Juvenile Warrant in the Demanding State](#)

### **New Legal Resources**

- White Paper: [“Transfer of Jurisdiction Not Authorized Pursuant to the ICJ”](#)
- Advisory Opinion 01-2020: [“Can receiving state require sending state to provide revised Forms IA/VI and IV when a juvenile makes an intrastate move after transfer of supervision is approved?”](#)
- Advisory Opinion 04-2019: [“Is the use of an outdated Form IA/VI a legitimate basis for the receiving state to treat the referral of a supervision case as an incomplete referral?”](#)

### **New & Updated Operational Resources**

- [“State Restrictions Related to COVID-19”](#) Matrix
- [“Human Trafficking Matrices”](#) (online resource)
- [“Age Matrix”](#) (online resource)
- [State-by-State Transition/Succession Plans](#)
- ICJ Administrative Policy: 06-2009 [“Travel Reimbursement”](#)
- ICJ Administrative Policy: 03-2009 [“Disposal of Assets”](#)
- ICJ Administrative Policy: 05-2009 [“Emergency Guidelines”](#)
- ICJ Administrative Policy: 03- 2012 [“Committee Guidelines”](#)
- ICJ Administrative Policy: 02- 2017 [“Sanctions Guidelines”](#)
- ICJ Administrative Policy: 01- 2019 [“Mentoring Program”](#)
- ICJ Administrative Policy: 02-2020 [“Access to Historical Data”](#)

### **Updated to Reflect 2020 Rule Amendments**

- [Bench Book for Judges and Court Personnel](#)
- [Bench Card on Transfer of Supervision](#)
- [Bench Card on Return](#)
- [Toolkit for Judges](#) (online resource)
- [Toolkit on State Councils for Interstate Juvenile Supervision](#) (online resource)
- 2 Instructor-Lead ICJ Rules Courses
- [5 On Demand Courses that provided essential ICJ Rules Training](#)
- [9 Advisory Opinions](#)



## **FINANCE COMMITTEE DESCRIPTION AND 2020 MEMBERSHIP**

The Finance Committee monitors the Commission's budget and financial practices, including the collection and expenditure of Commission revenues and developing recommendations for the Commission's consideration. Committee members review the Commission's budgets and requests in preparation for the discussion during that quarterly on-line meetings.

**Meetings:** Quarterly on-line 1 hour and additional meetings as needed.

Thanks to the following Finance Committee Members for Fiscal Year 2020:

### **VOTING MEMBERS**

Chair: Nate Lawson, OH  
Vice Chair: Felicia Dauway, SC  
Pat Pendergast, AL  
Barbara Murray, AK  
Melanie Grimes, DE  
Mary Kay Hudson, IN  
Angela Bridgewater, LA  
Roy Yapple, MI  
Jedd Pelander, WA

### **NON-VOTING MEMBERS**

Terrance Clayton, FL  
Shirleen Cadiz, HI  
Mason Harrington, SC

# FINANCE COMMITTEE REPORT FOR 2020

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**To: Interstate Commission for Juveniles**  
**From: Nate Lawson, Finance Committee Chair**  
**Commissioner, State of Ohio**  
**Date: August 31, 2020**

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During Fiscal Year 2020, the Finance Committee met quarterly on the following dates: 11/14/2019, 2/13/2020, 5/14/2020, and 8/13/2020. In an effort to ensure that the budget adequately met the needs of the Commission, the Finance Committee regularly reviewed Commission expenditures and discussed ICJ policies as well as the long-term investment fund.

Despite challenges during 2020, sound fiscal management has allowed the Commission to end this fiscal year with a balanced budget and in a strong fiscal position moving forward. Commission expenditures for FY 2020 totaled \$1,138,676.42 and with the actual overall budget of \$1,420,300.00, the Commission ended FY 2020 19.83% under budget. The Commission's budget included a significant expenditure of funds for the development of the new UNITY data-management system. Due to the COVID-19 pandemic, funds initially set aside for various face-to-face meetings were reallocated to fund UNITY development. As a result of this, the amount transferred from cash reserves was significantly reduced.

Furthermore, despite a decline in stock market returns in the early months of 2020, the Commission's investment accounts grew by 0.88% in Fiscal Year 2020. The long-term investment accounts have an ending balance for FY 2020 of \$1,651,815.20. Moving forward, funds from the cash reserves/investments will be used to complete the UNITY development project. Also, operational and budgetary adjustments have been made to ensure that the Commission's ongoing needs are fully funded by recurring revenue.

During this fiscal year, the Finance Committee recommended changes to ICJ Policy 06-2019: Travel Reimbursement, to allow for electronic filing of requests for reimbursement. Regarding long term investment funds, the Finance Committee recommended that the Commission consult with Vanguard Institutional Investor Group, Nonprofit Solutions to provide financial direction regarding long-term single-fund investment options. Funds were subsequently transferred to Vanguard LifeStrategy Funds, which ensures investment in a combination of four (4) Vanguard mutual funds representing different combinations of stocks and bonds. The Finance Committee also submitted FY2021 budget revisions, as well as FY2022 budget recommendations.

I would like to thank the members of the Finance Committee for their time, attention, and efforts during a very difficult year. On behalf of the Finance Committee I would also like to extend my sincere appreciation to the National Office staff and to Executive Director Underwood for their support.

Respectfully Submitted,

*Nate Lawson*

Nate Lawson, Chair  
Finance Committee

## Budget Worksheet - Interstate Commission for Juveniles

FY 20 , FY 21, and and FY 22 (proposed)

		FY20 Actual	% of Budget	FY20 Budget	FY21 Budget	FY 22 Budget (proposed)
<b>REVENUE</b>						
1	Dues Assessment (Appropriations) [40001]	978,000.00	100.00%	978,000.00	978,000.00	978,000.00
2	Transferred to Investments	40,000.00	100.00%	40,000.00	0.00	0.00
3	Carry Over from Reserves / Investments	81,000.00	20.25%	400,000.00	420,000.00	
4	Dividend Income [51010]	37,862.47				
5	Operating Interest Income [51000 + 51040]	1,884.98	47.12%	4,000.00	4,000.00	
6	Other Income [51020 + 51030]	0.00				
7	<b>Total Administration Revenue</b>	<b>1,138,747.45</b>	<b>80.08%</b>	<b>1,422,000.00</b>	<b>1,402,000.00</b>	<b>978,000.00</b>
<b>EXPENSES - ADMINISTRATIVE (01)</b>						
8	Salaries & Wages [60000]	316,846.24	96.01%	330,000.00	350,500.00	360,000.00
9	Employee Benefits [61009 - 61031]	145,319.82	96.88%	150,000.00	150,000.00	157,500.00
10	Accounting & Banking [61040 + 61041]	13,020.75	104.17%	12,500.00	12,500.00	13,200.00
11	Education & Accreditation [61079]	1,007.55	40.30%	2,500.00	7,500.00	7,500.00
12	Professional Membership Fees [61089]	0.00	0.00%	1,800.00	1,800.00	1,800.00
13	Supplies [62000]	2,908.56	64.63%	4,500.00	4,500.00	4,500.00
14	Postage [62010]	981.80	49.09%	2,000.00	2,000.00	2,000.00
15	Computer Services/Supports [62090 - 62130]	15,754.21	105.03%	15,000.00	16,750.00	18,500.00
16	Software Purchase [62140]	1,735.35	86.77%	2,000.00	3,000.00	3,000.00
17	Insurance [62280]	10,422.00	94.75%	11,000.00	11,000.00	11,500.00
18	Photocopy [62310]	281.96	56.39%	500.00	500.00	500.00
19	Direct Telephone Expense [62360]	4,163.35	69.39%	6,000.00	5,000.00	5,000.00
20	Cell Phone Expense [62370]	1,525.01	152.50%	1,000.00	1,000.00	1,000.00
21	Marketing/Advertising [62410]	304.86	30.49%	1,000.00	1,000.00	1,000.00
22	Equipment Purchase [66000]	12,060.23	120.60%	10,000.00	10,000.00	8,000.00
23	Web/Video Conference (WebEx) [68200]	15,613.56	70.97%	22,000.00	22,000.00	22,000.00
24	Meeting Expenses [68230]	1,219.85	121.99%	1,000.00	1,000.00	1,000.00
25	Consultant Services [72000 + 72100 + 72200 + 74010]	19,685.00	98.43%	20,000.00	20,000.00	15,000.00
26	Staff Travel [74000]	4,928.76	39.43%	12,500.00	7,500.00	7,500.00
27	Printing [78050]	2,307.00	15.38%	15,000.00	7,000.00	5,000.00
28	Benchbook Production [78130]	0.00	0.00%	4,000.00	4,000.00	0.00
29	Legal Services [80000 + 80030]	24,475.00	69.93%	35,000.00	35,000.00	35,000.00
30	Rent [85000]	29,699.19	92.81%	32,000.00	33,500.00	36,000.00
31	<b>Total Administration Expenditures</b>	<b>624,260.05</b>	<b>90.30%</b>	<b>691,300.00</b>	<b>707,050.00</b>	<b>716,500.00</b>
<b>EXPENSES - OTHER</b>						
32	Executive Committee (02)	14,382.27	84.60%	17,000.00	17,000.00	17,000.00
33	Finance Committee (03)	200.00	20.00%	1,000.00	1,000.00	1,000.00
34	Compliance Committee (07)	600.00	60.00%	1,000.00	1,000.00	1,000.00
35	Rules Committee (04)	500.00	50.00%	1,000.00	15,000.00	1,000.00
36	Technology Committee (05)	8,535.12	71.13%	12,000.00	12,000.00	10,000.00
37	Training/Education Committee (06)	21,734.21	72.45%	30,000.00	16,000.00	10,000.00
38	Ad Hoc Committee(s) (10)	355.48	17.77%	2,000.00	2,000.00	1,000.00
39	Annual Business Meeting (ABM)	124,396.17	92.15%	135,000.00	65,000.00	130,000.00
40	JIDS (09)	35,537.32	50.77%	70,000.00	13,500.00	0.00
41	Data System Development / UNITY Hosting (11)	268,175.80	63.85%	420,000.00	550,000.00	90,000.00
42	Long-Term Investment Fund	40,000.00	100.00%	40,000.00	0.00	0.00
43	<b>Total Other Expense</b>	<b>514,416.37</b>	<b>70.56%</b>	<b>729,000.00</b>	<b>692,500.00</b>	<b>261,000.00</b>
44	<b>Total Commission Expenses</b>	<b>1,138,676.42</b>	<b>80.17%</b>	<b>1,420,300.00</b>	<b>1,399,550.00</b>	<b>977,500.00</b>
45	<b>Over/Under Budget</b>	<b>71.03</b>	<b>19.83%</b>	<b>1,700.00</b>	<b>2,450.00</b>	<b>500.00</b>
46	<b>Percent of Year Completed</b>		<b>100.00%</b>			





## **RULES COMMITTEE DESCRIPTION AND 2020 MEMBERSHIP**

The Rules Committee provides oversight and guidance regarding proposed rule amendments throughout the ICJ rule-making cycle. The Rules Committee is responsible for administering the Commission's rule-making procedures, drafting proposed rule amendments and considering proposed rule amendments from other committees and regions. The Rules Committee ensures the rule amendments are properly formatted with justifications proper to considering whether or not to recommend for adoption. All proposals are posted for comment and the Rules Committee meets monthly via on-line and once face-to-face every 2-year rule-making cycle. The membership is limited to 2-3 members from each of the four regions. The members update their respective region on the activities of the committee during throughout the year at the regional meetings. The member participates in monthly on-line meetings each year. During the rule proposals year, the members meet face-to-face to review comments; and participate in the presentation and training at the annual business meeting. This is the only committee that operates on a 2-year cycle.

**Meetings:** Monthly on-line 60 - 90 minutes and face-to-face during rule-making years.

Thanks to the following Rules Committee Members for Fiscal Year 2020:

### **VOTING MEMBERS**

Chair: Tracy Hudrlik, MN  
Judy Miller, AR  
Tomiko Frierson, IL  
Galan Williamson / Roy Curtis, ME  
Julie Hawkins, MO  
Kevin Brown / Edwin Lee, Jr., NJ  
Dale Dodd, NM  
  
Daryl Liedecke, TX  
Maureen Clifton, WY

### **NON-VOTING MEMBERS**

Matt Billinger, KS  
Kelly Palmateer, NY  
Stephen Horton, NC  
Dawn Bailey, WA

### **EX OFFICIO**

Steve Jett, National Partnership for  
Juvenile Services

# RULES COMMITTEE REPORT FOR 2020

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**To:** Interstate Commission for Juveniles  
**From:** Tracy Hudrlik, Rules Committee Chair  
Commissioner, State of Minnesota

**Date:** July 28, 2020

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FY 2020 has proven to be a busy year for the Rules Committee. Although it was a “non-rule making” year, the committee chose to complete a thorough, systematic review of all ICJ Rules to ensure that they are consistent and up to date. The committee will continue this review through the end of calendar year 2020.

The Rules Committee met seven (7) times. The dates of those meetings were: 11/5/2019, 1/7/2020, 4/7/2020, 5/5/2020, 6/16/2020, 7/7/2020 and 8/18/2020. The committee updated the Rule Proposal Guide and approved a number of rule amendments to be presented to the Commission at the 2021 ABM.

Most importantly, in coordination with the Executive Committee, the Rules Committee proposed a new emergency rule amid the global pandemic. ICJ Rule 2-108: Emergency Suspension of Enforcement, was voted on and passed by the full Commission during a Special Commission Meeting on April 23, 2020. In compliance with the rule-making requirements, a public hearing on the rule was held July 28, 2020.

The Rules Committee will continue to meet monthly leading up to the 2021 ABM to ensure that all scheduled rule reviews and rule amendments are properly completed and presented to the full Commission for voting.

It has been a pleasure to serve the Commission as Chair of this committee.

Respectfully Submitted,

*Tracy Hudrlik*

Tracy Hudrlik, Chair  
Rules Committee

***RULE 2-108: Emergency Suspension of Enforcement***

1. Upon a declaration of a national emergency by the President of the United States and/or the declaration of emergency by one or more Governors of the compact member states in response to a crisis, the Commission may, by majority vote, authorize the Executive Committee to temporarily suspend enforcement of Commission rules or any part(s) thereof. Such suspension shall be justified based upon:
  - a. The degree of disruption of procedures or timeframes regulating the movement of juveniles under the applicable provisions of the Compact;
  - b. The degree of benefit (or detriment) of such suspension to the offender and/or public safety; and
  - c. The anticipated duration of the emergency.
2. Regardless of any suspension of enforcement, each member state shall perform all duties required by the Compact to the greatest extent possible, including returns and transfers of supervision.
3. Any suspension of enforcement of Commission rules shall cease 30 calendar days after the termination of the national/state declaration(s) of emergency, unless preemptively concluded by majority vote of the Executive Committee.
4. Any suspension of enforcement of Commission rules shall not apply to duties specified in the Compact statute which are necessary for the operation of the Commission, including but not limited to, payment of dues and appointments of compact administrators and commissioners.

***History: Adopted as an emergency rule pursuant to ICJ Rule 2-103(10) on April 23, 2020, effective April 23, 2020***

# LEGAL COUNSEL REPORT FOR 2020

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**To: Interstate Commission for Juveniles**

**From: Rick Masters, General Counsel**

**Date: September 1, 2020**

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## *General Legal Work:*

The General Counsel's Office provides legal guidance to the Interstate Commission and its committees with respect to legal issues which arise in the conduct of their respective duties and responsibilities under the terms of the Compact, its Bylaws and administrative rules. The provisions of the Compact specifically authorize formal legal opinions concerning the meaning or interpretation of the actions of the Interstate Commission which are issued through the Executive Director's Office in consultation with the Office of General Counsel. These advisory opinions are made available to state officials who administer the compact for guidance. The General Counsel's office also works with the Commission and its member states to promote consistent application of and compliance with its requirements including the coordination and active participation in litigation concerning its enforcement and rule-making responsibilities.

Since the last annual report, in addition to day to day advice and counsel furnished to the Commission's Executive Director, the Executive Committee, the Rules Committee, and the Compliance Committee, the General Counsel's Office in conjunction with the Executive Director issues advisory opinions concerning the interpretation and application of various provisions of the compact and its administrative rules and assists with informal requests for legal guidance from member states as well as dispute resolutions under the applicable ICJ Rules.

Subsequent to the 2019 Annual Business Meeting, two (2) new advisory opinions have been released. The first is Advisory Opinion (4-2019) which addresses whether the use of an outdated Form IA/VI a legitimate basis for the receiving state to treat the referral of a supervision case as an incomplete referral? The second is Advisory Opinion (1-2020) discussing whether a receiving state require a sending state to provide Forms IA/VI when a juvenile makes an intrastate move after transfer of supervision is approved? These Advisory Opinions including 7 others, as well as Legal Guidance Memoranda have been provided to assist the states in interpreting and applying the ICJ to various situations which include the following: "Emergency Rulemaking Procedures Pursuant to ICJ,"

“Whether a State Supreme Court Emergency Order Releasing Certain Juveniles Allows a Juvenile Required to be Detained Pursuant to an ICJ Warrant to be Released in Violation of ICJ Rules,” “Confidentiality of Personnel Appraisals,” “Non-voluntary Return of Non-delinquent and Non-dependent Juvenile Victims of Human Trafficking,” and “Whether the commission of an alleged offense by a dependent juvenile placed in another state under the ICPC but does not result in a charge of delinquency, and active warrant or a subsequent prosecution trigger the ICJ?”

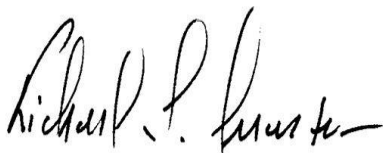
Additionally, judicial training and compact administrator training concerning the legal aspects of the Compact and its administrative rules is also being addressed, in part, by the General Counsel’s office under the auspices of the ICJ Executive Committee and Training Committee, including the revised ICJ Bench Book and review of Judicial training and New Commissioner training materials as well as training modules used for the ICJ Annual Meeting and for use in development of training modules for Web-Ex and live on site training for Judges. White Papers and other legal resources as referenced above, are public record and are available at the Commissions website.

These include: White Paper: “Transfer of Jurisdiction Not Authorized Pursuant to the ICJ,” and Bench Book for Judges and Court Personnel, Bench Card on Transfer of Supervision, Bench Card on Return, Toolkit for Judges (online resource), Toolkit on State Councils for Interstate Supervision (online resource) 2 Instructor Lead ICJ Rules Courses, and 5 On-Demand Courses which provided essential ICJ Rules Training.

In addition, the General Counsel assisted the Compliance Committee and the Executive Committee in several matters pertaining to investigation, compliance, and enforcement responsibilities under the compact, as well as dispute resolutions.

While the Compliance and Executive Committees continue to exercise appropriate oversight concerning compact compliance, it has not yet been necessary for the Commission to become involved in litigation concerning enforcement of the ICJ or ICJ Rules during the period from the 2019 Annual Business Meeting to date.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Richard L. Masters". The signature is fluid and cursive, with a long horizontal stroke at the end.

Richard L. Masters  
General Counsel



## **COMPLIANCE COMMITTEE DESCRIPTION AND 2020 MEMBERSHIP**

The Compliance Committee monitors the compliance of member states with the terms of the Compact and the Commission's rules. The Committee is also responsible for developing appropriate enforcement procedures for the Commission's consideration. The Compliance Committee is responsible for ensuring states' compliance and adherence to compliance policies, and assessing issues brought forward for review. Members actively participate in meetings throughout the year with availability to review materials as needed.

**Meetings:** Monthly on-line 1 hour or as needed, and face-to-face every 2 years.

Thanks to the following Compliance Committee Members for Fiscal Year 2020:

### **VOTING MEMBERS**

Chair: Natalie Dalton, VA  
Vice Chair: Jefferson Regis, DC  
Anne Connor, ID  
Jeff Cowger, KS  
Julie Hawkins, MO  
Jacey Rader, NE  
Traci Marchand, NC  
Wendy Lautsbaugh, PA  
Charles Frieberg, SD  
Corrie Copeland, TN  
Neira Siaperas, UT  
Jedd Pelander, WA

### **NON-VOTING MEMBERS**

Ellen Hackenmueller, AK  
Natasha Homes, FL  
Abbie Christian, NE  
Kelly Palmateer, NY

### **EX OFFICIO**

Sally Holewa, Conference of State Court  
Administrators

# COMPLIANCE COMMITTEE REPORT FOR 2020

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**To: Interstate Commission for Juveniles**  
**From: Natalie Dalton, Compliance Committee Chair**  
**Commissioner, State of Virginia**  
**Date: September 17, 2020**

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The Compliance Committee monitors the compliance of member states with the terms of the Compact and the Commission's rules, and develops appropriate enforcement procedures for the Commission's consideration.

In FY20, the Committee met on seven (7) occasions and is pleased to report that all compliance related concerns were handled in accordance with the Dispute Resolution Policy (ICJ Compliance Policy 03-2009) or resolved unofficially with no enforcement action required.

The Committee continued with its review of Corrective Action Plans based from the 2019 Performance Measurement Assessment (PMA). Due to that assessment, 17 states were required to submit Corrective Action Plans to address compliance scores lower than the 70 percent standard. As of September 15, 16 states completed their Corrective Action Plans and one (1) remains in progress. To assist states with the quarterly reporting requirement, the Committee developed a Quarterly Progress Report template. This tool will promote consistent reporting of progress with action steps and tasks. The Compliance Committee commends the work of states in implementing procedures to address and sustain compliance.

Due to the transition from JIDS to UNITY, and the impact of COVID-19 on compact office operations in 2020, the Committee recommended no Performance Measurement Assessment for 2021. The Executive Committee adopted this recommendation.

During FY20, the Committee also recommended revision of the Sanctioning Guidelines Policy (ICJ Compliance Policy 02-2017), a task started by the previous committee. The Committee's goal was to produce a matrix outlining clear and objective guidelines used to identify the severity of the default, as well as an appropriate range of penalties assessed. This was established through utilizing a determining factors score chart, while taking into account aggravating and mitigating factors. The imposition of a monetary sanction is reserved for substantial or persistent findings of default. This policy is used in conjunction with current ICJ Compliance Policies 01-2009 and 03-2009. Before the revised policy was recommended to the Executive Committee, a draft was presented to all regions. After suggestions were incorporated, it was distributed to all Commissioners for final review. The revised policy was adopted by the Executive Committee on September 17, 2020.

The Committee also monitors compliance with state council requirements. State councils are vital for increasing stakeholders' awareness of compact-related issues and updates, and they are important collaborative bodies that can assist compact offices with visibility and support within



their state. As of March 1, 2020, ICJ Rule 2-107 requires state councils to meet at least once annually and submit a report to the Commission by January 31<sup>st</sup>. The attached 2019 State Councils Report highlights areas of progress and concern. Initially, the Committee planned to offer technical assistance to states who continue to struggle to form or sustain their state councils. However, plans were postponed due to the onset of COVID-19. Resources available to states on the Commission's website include the State Council Toolkit and an updated State Council Report Form that will allow states to report individual required membership for the 2020 reports.

In the coming year, the Compliance Committee will be tasked to complete a comprehensive review of the PMA standards based on the development of UNITY.

I want to thank each member of this Committee for their collaboration and dedication this year. I also want to thank you for the opportunity to serve as your Compliance Committee Chair.

Respectfully Submitted,

*Natalie Dalton*

Natalie Dalton, Chair  
Compliance Committee



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## 2019 STATE COUNCILS FOR INTERSTATE JUVENILE SUPERVISION REPORT

*Published March 19, 2020*

### COMPACT AND POLICY

Pursuant to the Interstate Compact for Juveniles (ICJ), Article IX:

“Each member state shall create a State Council for Interstate Juvenile Supervision. While each state may determine the membership of its own state council, its membership must include at least one representative from the legislative, judicial, and executive branches of government, victims groups, and the compact administrator, deputy compact administrator or designee. . .”

ICJ Administrative Policy 01-2011 was enacted to ensure “compliance with the statute requirement that each member state or territory maintain a state council.” In Section III, the policy requires:

- A. By January 31 of each year, member states and territories shall submit the following information regarding their state council to the National Office:
  - 1. State council membership roster; and
  - 2. Meeting dates from previous year.
- B. Enforcement guidelines:
  - 1. If a member state or territory has not submitted the above information by March 1, the National Office will send a written reminder to the Commissioner.
  - 2. If a member state or territory has not submitted the above information by April 1, or has not established their state council, the Executive Director shall refer the matter to the Compliance Committee.

The Commission promulgated a rule, effective March 1, 2020 to support state councils. ICJ Rule 2-107: State Councils states,

“Each member state and territory shall establish and maintain a State Council for Interstate Juvenile Supervision as required by Article IX of the Interstate Compact for Juveniles. The State Council shall meet at least once annually and may exercise oversight and advocacy regarding the state’s participation in Interstate Commission activities and other duties, including but not limited to the development of policy concerning operations and procedures of the compact within that state or territory. By January 31st of each year, member states and territories shall submit an annual report to the National Commission to include the membership roster and meeting dates from the previous year.”

## 2019 STATE COUNCIL REPORTS

As of February 10, 2020, all member states and territories submitted 2019 State Council Reports.

### POSITIVE MOMENTUM

- 7 State Councils met in 2019 that did not meet in 2018
- Iowa's ICJ State Council joined the Adult Compact State Council, and reported their first meeting since 2014

### CONCERNS

- 3 states reported no State Council has been created
- 12 states reported the State Council did not meet in 2019
- 7 of the 12 states that did not meet in 2019 have not met in the past 5 years
- 16 states reported at least one membership vacancy

## STATE FEEDBACK

States reported the following tangible benefits, recommendations, and/or products that have resulted from their State Councils:

- Influence in state legislation and policy
- Building relationships with stakeholders
- Increased visibility within the juvenile justice community
- Training for local law enforcement
- Training efforts by members to educate judges
- Discussed compliance audits, the Performance Measurement Assessment, and review of Corrective Action Plans
- Improving internal controls for compliancy
- Sharing ICJ Rule amendments
- Review of newly published Advisory Opinions and ICJ Policies
- Educating on national issues, such as JJDPa and REAL ID

States reported the following obstacles/challenges:

- Formation of state council
- Attendance and scheduling conflicts
- Appointment issues, especial related to changes of administration (governor appointments required) and high turnover
- Commissioner vacancies
- Failure to meet quorum
- Integrating ICJ into existing councils
- Educating members on applicability/enforceability of the compact

### STATE HIGHLIGHT: IOWA

*"The 2019 State Council meeting was Iowa's first meeting as a joint council. Both Adult and Juvenile compact staff took the opportunity to give council members an overview of their respective compacts. As a joint council Iowa will have the opportunity to learn and grow with insight from both compacts."*

### BENEFITS

*"The legislative representative is currently sponsoring a bill in the Indiana General Assembly to update Indiana's compact transportation fund."*

— Indiana

*"The judges on the Council are willing to intercede in cases where other judges are not initially willing to follow Compact rules."*

— Oklahoma

*"It was decided that our Family Court Judge would email 'Did You Know' information about ICJ to other Family Court Judges. This is to educate and refresh judges about ICJ Rules."*

— South Carolina

## **MOVING FORWARD**

On March 5, 2020, the Compliance Committee approved a plan to proactively contact 7 states that either do not have a state council or have not met in 5 years to offer assistance.

The Compliance Committee report presented at the 2020 Annual Business Meeting will highlight the new rule, ensuring all states are aware of the meeting, membership, and reporting requirements.

To track compliance with required membership, the National Office will amend the online state council report form to include individual fields for reporting required membership.



## **INFORMATION TECHNOLOGY COMMITTEE AND 2020 MEMBERSHIP**

The Information Technology Committee (commonly referred to as the Technology Committee) identifies and develops appropriate information technology resources to facilitate the tracking of juveniles and the administration of Commission activities. Additionally, the Committee also develops recommendations for the Commission's consideration as appropriate. The Technology Committee is responsible for the Commission's website, data system, and other technology related business. Members actively participate in monthly on-line meetings with a working knowledge of technical matters, including the availability to test, review, and make recommendations on technical materials.

**Meetings:** Monthly on-line 1 hour and additional meetings as needed.

Thanks to the following Information Technology Committee Members for Fiscal Year 2020:

### **VOTING MEMBERS**

Chair: Tony De Jesus, CA

Judy Miller, AR

Anne Connor, ID

Becki Moore, MA

Jacey Rader, NE

Nate Lawson, OH

Natalie Dalton, VA

### **NON-VOTING MEMBERS**

Jason Criscio, CT

Brodean Shephard, FL

Ryan Smith, FL

Holly, Kassube, IL

Nita Wright, IN

Maxine Baggett, MS

Abbie Christian, NE

Gladys Olivares, NV

Candice Alfonso, NJ

Rachel Johnson, NC

Raymundo Gallardo, UT

Joy Swantz, WI

Brandon Schimelpfenig, WY



## **UNITY Teams AND 2020 MEMBERSHIP**

The UNITY Teams were created to guide the development and implementation of the Commission's new data management system. Team members have worked to ensure the new system is more efficient, effective, and intuitive; to ensure that top quality On Demand training will be available to support the wide variety of professionals who will use UNITY throughout the United States; and to ensure optimize data visualization and reporting. Members of the Business Analysis, Training, and Reporting Teams have actively participated in on-line meetings and demonstrations. Testing Volunteers stand ready to test the new system, as soon as that stage of development is reached.

Thanks to the following UNITY Teams Members:

### **BUSINESS ANALYSIS TEAM**

**Team Leader:** Abbie Christian, NE  
Holly Kassube, IL  
Nita Wright, IN  
Kelly Palmateer, NY  
Natalie Dalton, VA

### **TRAINING TEAM**

**Team Leader:** Anne Connor, ID  
Tony De Jesus, CA  
Jason Criscio, CT  
Nordia Napier, CT  
Kellianne Torres, IA  
Rebecca Hillestead, MN  
Jessica Wald, ND  
Dawn Bailey, WA

### **REPORTING TEAM**

**Team Leader:** Rachel Johnson, NC  
Tracy Hudrlik, MN  
Nate Lawson, OH  
Correnthia Copeland, TN  
Jedd Pelander, WA  
Brandon Schimelpfenig, WY

### **TESTING TEAM**

Howard Wykes, AZ	Robert Hendryx, OK
Jefferson Regis, DC	Raymundo Gallardo, UT
Roy Curtis, ME	Joy Swantz, WI
Roy Yaple, MI	
Dale Dodd, NM	
Audrey Rockwell, OK	

# INFORMATION TECHNOLOGY COMMITTEE REPORT FOR 2020



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**To:** Interstate Commission for Juveniles

**From:** Tony De Jesus, Information Technology Committee Chair  
Full-Time Designee, State of California

**Date:** September 18, 2020

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The Technology Committee met ten (10) times since the 2019 Annual Business Meeting, twice in 2019 and seven (7) times in 2020. While the main focus of the committee in 2020 was the development of UNITY (the Commission's next generation web-based data system), the Committee addressed a wide range of technology-related issues over the course of the year.

The Technology Committee reconvened in November 2019 with many action items from the Annual Business Meeting. The committee addressed required form changes resulting from amendments approved at the Annual Business Meeting, specifically focusing on the change from "judge" to "court" in Section 600 of the ICJ Rules. The updated ICJ Forms went into effect on March 1, 2020.

Taking their cue from the Transportation Security Administration's (TSA's) presentation at the Annual Business Meeting, the committee developed the ICJ Identification Form to be used in TSA settings. Because the TSA's requirement for Real ID has been extended to October 2021, the form will be revisited next year.

The committee also discussed concerns regarding attempts to transfer jurisdiction, rather than transfer supervision, and recommended that the Executive Committee develop a White Paper to formally address the matter. In February 2020, the Executive Committee approved and published a new White Paper titled *Transfer of Jurisdiction Not Authorized Pursuant to the Interstate Compact for Juveniles*.

Routine maintenance of JIDS includes reviewing the security of the server environment. Because support for the Microsoft 2008 server was ending in 2020, the vendor recommended upgrade options. The committee weighed the pros and cons of each choice and ultimately approved migration of Amazon Web Services to an environment that utilized the Microsoft Server 2012. The migration was successfully accomplished in June. This cost-effective approach ensured that the JIDS server environment remains secure until the implementation of the new data system.



Technology Committee members also served as the core members of four (4) Work Teams representing more than 30 state ICJ Office personnel. These Work Teams included the Business Analysis Team, Reporting Team, Training Team, and Testing Team that lead the development of UNITY and related training. The Business Analysis Team worked closely with ICJ's Systems Project Manager and software developer Optimum Technologies to develop and test system architecture, dashboards, and business processes. The Reporting Team was tasked with data visualization through compliance and system reports. The data visualization software Tableau will be integrated into UNITY and provide real time graphical dashboards for the state ICJ offices and the National Office to better understand and detect patterns, trends, and outliers in digital data. The Training Team worked to develop a robust training program which will be delivered through a new web-based On Demand training platform, TalentLMS. The Testing Team will ensure that all processes and system tasks are working as designed.

The work to develop the UNITY system led the Business Analysis Team to analyze ICJ Forms and Rules and make recommendations to the Technology Committee for revisions to achieve consistency. The Rules and Executive Committees reviewed the proposed ICJ Form revisions as required by ICJ Policy. All form revisions were approved as of July 13, 2020, and will go into effect when the UNITY system launches. The following revised forms will also be available on the ICJ Website:

- Final Travel Plan
- Form A – Petition for Requisition to Return a Runaway Juvenile
- Form I – Requisition for Runaway Juvenile
- Form II – Requisition for Escapee, Absconder, or Accused Delinquent
- Form III – Consent for Voluntary Return of Out of State Juvenile
- Form IV – Parole or Probation Investigation Request
- Form V – Notification from Sending State of Parolee or Probationer Proceeding to the Receiving State (*Edit includes change to form name*)
- Form VI – Application for Services and Waiver (*Previously numbered as Form IA/VI*)
- Form VII – Out of State Travel Permit and Agreement to Return
- Form VIII – Home Evaluation Report
- Form IX – Quarterly Progress Report (*Edits include division of form into three forms*)
- Form IX – Violation Report
- Form IX – Absconder Report
- Form X – Case Closure Notification
- Juvenile Rights Form
- Victim Notification Supplement Form

The Business Analysis Team also recommended two (2) proposed Rule Amendments, which the Technology Committee approved and forwarded to the Rules Committee.

Proposed amendments to Rule 4-104: Authority to Accept/Deny Supervision address situations when a juvenile is already residing in the receiving state and the transfer of supervision referral is denied. The proposed amendments specify that the sending state would have five (5) business days to secure alternative living arrangements and resubmit a transfer request or return the juvenile to the sending state. Proposed amendments to Rule 8-101: Travel Permits would clarify that all juveniles relocating to a receiving state prior to acceptance of supervision, even those returning to their home state, require a travel permit. In addition, language was added to require submission of the referral within 15 business days of receipt of the travel permit. This change would affect all juveniles relocating prior to acceptance of supervision, with the exclusion of parolees or sex offenders who relocate prior to acceptance in accordance with applicable rules. The Rules Committee will review the proposed amendments to Rule 8-101 in November 2020. The proposed amendments will be presented to the Commission at the 2021 Annual Business Meeting.

Finally, the transition to a new data system requires some case migration and a determination on archival and retrieval of non-migrated case data. After robust discussions and a survey to collect additional input, the Committee recommended ICJ Policy 01-2020: Access to Historical Data to the Executive Committee for adoption.

Respectfully Submitted,

Tony De Jesus

Tony De Jesus, Chair  
Technology Committee

*In July, Chair De Jesus resigned his position as Technology Committee Chair due to accepting a position outside of the Interstate Compact Office. Commission Chair Rader facilitated the remaining meetings.*



## **TRAINING, EDUCATION, AND PUBLIC RELATIONS COMMITTEE**

### **DESCRIPTION AND 2020 MEMBERSHIP**

The Training, Education and Public Relations Committee (commonly referred to as the Training Committee) develops educational resources and training materials for use by the Commission and in the member states to help ensure awareness of and compliance with the terms of the Compact and the Commission's rules. The Training Committee is responsible for approving, developing, and delivering trainings in addition to increasing Commission awareness. Members actively participate in committee meetings and sub-committee work group meetings. The members have a broad understanding of the ICJ rules and ample availability to review and update training materials and conduct trainings.

**Meetings:** Monthly on-line 1-hour meetings, multiple workgroup meetings on-line for ABM preparations, and additional meetings as needed.

Thanks to the following Training Committee Members for Fiscal Year 2020:

#### **VOTING MEMBERS**

Chair: Summer Foxworth, CO / Agnes Denson,  
FL  
Pat Pendergast, AL  
Amy Welch/Anna Butler, KY  
Sherry Jones, MD  
Roy Yapple, MI  
Lisa Bjergaard / Jessica Wald, ND  
Cathlyn Smith, TN  
Eavey-Monique James, U.S.V.I  
Trissie Casanova, VT  
Jedd Pelander, WA / Dawn Bailey, WA

#### **NON-VOTING MEMBERS**

Ellen Hackenmueller, AK  
Mike Casey, DE  
Demetris Pigford, FL  
Tracy Cassell, GA  
Kimberly Dickerson, LA  
Rebecca Hillestead, MN  
Candice Alfonso, NJ  
Francesco Bianco, Jr., NY  
JoAnn Niksa, RI  
Tiffany Howard, SC

#### **EX OFFICIO**

Trudy Gregorie, Victims' Representative

# TRAINING, EDUCATION, AND PUBLIC RELATIONS COMMITTEE REPORT FOR 2020



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**To:** Interstate Commission for Juveniles

**From:** Summer Foxworth, Training, Education, and Public Relations Committee  
Chair  
Commissioner, State of Colorado

**Date:** August 20, 2020

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The Training, Education and Public Relations Committee (commonly referred to as the Training Committee) develops educational resources and training materials for use by the Commission and in member states to help ensure awareness of and compliance with the terms of the Compact and the Commission's rules. The Training Committee is responsible for approving, developing, and delivering trainings in addition to increasing Commission awareness. Members should have a broad understanding of the ICJ rules; review and update training materials/resources; conduct trainings; and actively participate in committee meetings and sub-committee work group meetings.

At the conclusion of the 2019 Annual Business Meeting (ABM), the Training, Education and Public Relations Committee was quickly re-established. A standing monthly meeting schedule was established and the committee quickly began working on updating trainings and newly assigned tasks.

Updating training materials and resources was at the forefront in preparation for the rule amendments and new rules that became effective March 1, 2020. Recordings from the 2019 ABM Training sessions, as well as a recording of the February WebEx Rule Amendments Training, were added to the website's On Demand trainings:

- ICJ - 2019 ABM Training: On the Horizon - Data System Update - A recording of the live session during the 2019 ABM
- ICJ - 2019 ABM Training: Transportation Jeopardy Panel Discussion – A recording of the live session during the 2019 ABM
- ICJ - Rule Amendment Training – A recording of the live session via WebEx of the rule amendments training

In early 2020, the On Demand courses that focused on ICJ Rules were updated, refreshed, and renumbered as follows:

- ICJ Course 101: What is ICJ?
- ICJ Course 102: Transfer of Supervision
- ICJ Course 103: Supervision in the Receiving State

- ICJ Course 104: Returning Juveniles
- ICJ Course 105: Travel Permits

While maintaining the standing committee's ongoing responsibilities regarding training, conferences, TTA, and mentoring, the committee began to review and address newly assigned tasks in the 2020-2022 Strategic Initiatives.

The first task was development of a survey regarding ICJ's resources. Ninety-six members representing 39 states responded to the survey regarding the usefulness of the current training materials and resources, and made suggestions on further needs of the Commission. The results revealed that the Commission is generally satisfied with the current resources and training materials. With the onset of numerous updates to the current trainings and the development of the Commission's next generation web-based data system, UNITY, the committee agreed to suspend development of any new training resources until after the development of UNITY has been completed.

In addition to the Annual Business Meeting trainings, ICJ training is available throughout the year via various means, including: instructor-led online trainings, self-paced On Demand trainings, national conferences, state conferences, and intrastate trainings.

Committee presenters provided extensive training via WebEx webinars to foster knowledge and an ongoing learning environment for those seeking information on the ICJ. The returning instructor-led presenters for the online trainings were: Agnes Denson (FL), Roy Yapple (MI), Jessica Wald (ND), JoAnn Niksa (RI), and Dawn Bailey (WA). New trainers included: Sherry Jones (MD), Rebecca Hillestead (MN), and Francesco Bianco (NY).

**On Demand Training (online self-paced learning) totaled 2,768 completions/views**

ICJ Rules Courses	1,559
Recordings of previous ABM Training session 2016 - 2019	565
Recording of the 2019 PMA Prep Session	52
JIDS Training	446
Recording of the 2020 Rule Amendments Training	146

**Instructor-led Webinars included 22 hours of training and totaled 793 attendees**

Rules Training Part 1 and Part 2	629
Rule Amendments Training	164

**In-State Training**

Fourteen states reported in-state ICJ Training to a total of **1,010** attendees.

**National and State Conferences**

Throughout the United States, the Commission and its members work diligently to increase visibility and provide education across the nation regarding the purpose and processes of the Commission at national and state conferences as highlighted below:

### National Conferences

In addition to the 2019 Annual Business meetings of the Juvenile and Adult Compacts, ICJ made a first-time appearance at:

- National Council of Juvenile and Family Court Judges (NCJFCJ) 2<sup>nd</sup> Summit on Courts and Military-Connected Families – September 23-24, 2019 in Ft. Knox, KY
- CJJA Council of Juvenile Justice Administrators Winter Business Meeting – January 10-12, 2020 in San Diego, CA
- Webinar: “Crossing State Lines Interstate Compacts for Adults and Juveniles” A collaborative presentation with the Interstate Commission for Juveniles (ICJ), Interstate Commission for Adult Offender Supervision (ICAOS), National Association of Attorneys General (NAAG), Association of Prosecuting Attorneys (APA), and the National District Attorneys Association (NDAA) – June 8, 2020 – Hosted by NAAG

### State Conferences exhibiting the ICJ Booth

- Tennessee Juvenile Court Services Association (TJCSA) – August 4-7, 2019 in Franklin, TN
- Kentucky Department of Family and Juvenile Services Provider Fair – September 10, 2019 in Frankfort, KY
- Kentucky Department of Juvenile Justice, Kentucky Circuit Court Judge’s College – October 21, 2019 in Frankfort, KY
- New Mexico Children’s Law Institute – January 8-10, 2020 in Albuquerque, NM

New training resources developed included:

- Brochures:
  - “Quick Reference Guide for ICJ Cases”
  - “Introduction to Interstate Compact for Juveniles”
- Recorded Presentations:
  - “Crossing State Lines: Interstate Compacts for Adults & Juveniles” (Webinar)
  - “2020 ICJ Rule Amendment Training” (Webinar)
  - “Airport Jeopardy: Real ID, Surveillance & Returns” (2019 Annual Meeting)
  - “On the Horizon: Data System Update” (2019 Annual Meeting)


The Commission also launched an expanded mentoring program to offer mentoring to Deputy Compact Administrators and other staff, in addition to new Commissioners. Training Committee Members played a vital role in launching this new program. Six new mentors were added to the ICJ Mentoring Program: Jedd Pelander (WA), Barbara Murray (AK), Ellen Hackenmueller (AK), Daryl Liedecke (TX), Chuck Frieberg (SD), and Summer Foxworth (CO).

Three Training Committee Members also served on the UNITY Training Team: Jessica Wald (ND), Dawn Bailey (WA), and Rebecca Hillestead (MN). This team meet weekly to develop the architecture for a new Learning Management System (LMS). The new LMS

will revolutionize how the Commission provides On Demand training for ICJ personnel and related professionals throughout the United States. The team also developed a new series of On Demand training courses entitled: "ICJ in Action Courses". The new courses are designed to align with the UNITY Training, and provide a more practice-informed training that merges ICJ rules, practice tips, and data system management. The new "ICJ in Action Courses" will make their début at the 2020 ABM with additional courses to be introduced in the future.

On behalf of the Committee and the Commission, I would like to thank Commissioner Agnes Denson (FL) for her service as the Committee Chair throughout most of the year. It was a pleasure to work with Commissioner Denson, who asked me to transition from the role of vice-chair person to chairperson near the end of the year.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Summer Foxworth".

Summer Foxworth, Chair  
ICJ Training, Education, and Public Relations Committee





## ICJ Resource and Training Materials Survey Summary of Results

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*Report Prepared March 10, 2020*

As the Commission works to promote member engagement and leadership development, the Training Committee is charged with actively promoting Commission resources and trainings. To support this effort, the Training Committee recently conducted a survey to gather input regarding the most useful resources offered and other resources needed. The survey was conducted using Survey Monkey, beginning January 6, 2020 and ending January 31, 2020. The survey was advertised via the ICJ Weekly Newsletter and via email to ICJ Commissioners and other ICJ personnel. The primary target audience was ICJ personnel.

Ninety-six (96) individuals from 39 states completed the survey.

- 65% of respondents were ICJ staff (compact administrators, deputy compact administrators, or other compact staff). Additional respondents were mostly juvenile probation/parole staff.
- 45% indicated that they had worked with ICJ for 1-5 years. Only 8% indicated they have worked with ICJ less than 1 year, while 19% responded 6-10 years and 28% responded more than 10 years.

Respondents were asked to describe a wide array of resources and training materials based on their usefulness and accessibility. Questions were organized as follows

- Questions 1 - 3: demographic information (summarized above)
- Questions 4 – 8: evaluate usefulness of resources
- Questions 9 - 16: how respondents use resources
- Questions 17- 21: use of ICJ resources to train/educate others
- Questions 22- 23: suggestions for new resources

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The Training Committee reviewed the results of the survey during their February 27, 2020 meeting. The Committee determined that the survey reflects the Commission is generally satisfied with current resources and training materials. Therefore, development of new resources will be postponed until the UNITY data system project has been completed, then a review of UNITY's impact on training methods and content can be conducted. The Committee also decided to continue offering the live online instructor-led Part I and Part II monthly trainings, and focus on updating current resources and training materials.



## **JUVENILE/ADULT ISSUES AD HOC COMMITTEE DESCRIPTION AND** **2020 MEMBERSHIP**

Ad Hoc Committees can be formed by the Executive Committee to perform a specific task and are dissolved when the task is completed and the final report is given. They address issues that are not resolved by ordinary processes of the Commission. Ad hoc committees have two functions: investigate and/or carry out a duty adopted by the Commission. Ad Hoc Committee Chairs are not members of the Executive Committee (unless they are Executive Committee members based to another role).

The Juvenile/Adult Issues Ad Hoc Committee was responsible for examining information on the topic of the intersection between adult and juvenile courts regarding due process in the context of returns in cases where an individual may be considered a juvenile in some circumstances and an adult in others.

Thanks to the following Juvenile/Adult Issues Ad Hoc Committee Members for Fiscal Year 2020:

### **VOTING MEMBERS**

Chair: Julie Hawkins, MO  
Tomiko Frierson, IL  
Jeff Cowger, KS  
Cathy Gordon, MT  
Caitlyn Bickford, NH  
Nina Belli, OR  
Cathlyn Smith, TN  
Daryl Liedecke, TX

### **NON-VOTING MEMBERS**

Ellen Hackenmueller, AK	Steven Horton, NC
Howard Wykes, AZ	Natalie Primak /
Tracy Howard, FL	Amanda Behe, PA
Maxine Baggett, MS	Richetta Johnson, VA
Candice Alfonso, NJ	JoAnn Niksa, RI
Edwin Lee, Jr., NJ	Joy Swantz, WI

# AD HOC COMMITTEE ON JUVENILE/ADULT ISSUES REPORT FOR 2020



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**To:** Interstate Commission for Juveniles

**From:** Julie Hawkins, Chair Ad Hoc Committee on Juvenile/Adult Issues  
Commissioner, State of Missouri

**Date:** August 28, 2020

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The Ad Hoc Committee on Juvenile/Adult Issues was formed to examine matters that arise in cases where an individual may be considered a juvenile in some circumstances and an adult in others. We had a passionate and committed group of representatives from all four Commission Regions. The committee met on seven occasions. Meeting dates were held on October 22, 2019; January 15, 2020; February 25, 2020; March 24, 2020; April 28, 2020; May 26, 2020; and June 23, 2020.

The committee was specifically asked to examine the intersection between adult and juvenile courts regarding due process in the context of returns. In order for the group to take on this task, we felt it was critical that we first answer the question, “What makes someone subject to ICJ?” We started with a complete review of relevant sections of the ICJ Bench Book, ICJ statute, and consulted with adult extradition specialists. The committee made a formal request that our legal counsel consider this information; as a result, revisions were made to the Advisory Opinion 04-2018.

The accomplishments completed by the committee include, revisions to the “Age Matrix” tool on the Commission’s website; the publication of the “Best Practice: Bail/Bond for Adult Charges in the Holding State with Juvenile Warrant in the Demanding State;” as well as proposed amendments to four (4) ICJ Rules.


Committee members learned so much during this process about “Extradition” we wanted to share that understanding with the full Commission. A recommendation was made to the Executive Committee that the topic be considered for the Annual Business Meeting. The Executive Committee supported the idea and the presentation of “Understanding Extraditions: UCEA, Due Process & More” was added to the agenda.

I am pleased to present this report and thankful for the opportunity to serve as the Chair of the Ad Hoc Committee on Juvenile/Adult Issues. I am grateful to all the committee members and appreciative of their hard work. I believe the committee's work will provide more clarification and direction to the compact offices when navigating juvenile/adult issues.

Respectfully Submitted,

*Julie Hawkins*

Julie Hawkins, Chair  
Ad Hoc Committee on Juvenile/Adult Issues

	<b>Interstate Commission for Juveniles</b>	<b>Opinion Number:</b> 04-2018	<b>Page Number:</b> 1
<p align="center"><b>ICJ Advisory Opinion</b></p> <p align="center">Issued by:  <b>Executive Director: MaryLee Underwood</b>  <b>Chief Legal Counsel: Richard L. Masters</b></p>			
<b>Description:</b> Whether a person should be returned as a juvenile when being detained as a juvenile in the holding state, but has an outstanding warrant from an adult court in the home state		<b>Dated:</b> December 13, 2018  <b>Revised:</b> April 14, 2020	

### **Background:**

Pursuant to Commission Rule 9-101(3), the ICJ Executive Committee has requested an advisory opinion regarding the requirements of the Compact and ICJ Rules on the following issue:

### **Issues:**

This issue was presented as a request for legal guidance from Illinois regarding cases in which an out-of-state juvenile is being detained as a juvenile in the holding state and has an outstanding warrant from an adult court in the demanding state.


As described by Illinois, “In these cases, returns of juveniles are not being tracked in JIDS (the Commission’s electronic information system), as required by the Compact, which makes it more difficult to facilitate their returns. . . According to Advisory Opinion 03-2012, these juveniles should be returned as juveniles.” Illinois also noted that states reportedly experience several barriers, including:

- Some states will assist, but request that the return not be entered into the Commission’s electronic information system.
- Other states indicate the ICJ Office is not required to assist because related guidance is provided in an Advisory Opinion, “not a rule.” Instead, they direct the holding state to contact the detention center where the youth/adult is in custody.

As examples of the variation among states, the following examples have been provided:

#### ***EXAMPLE 1:***

Juvenile was detained in a juvenile detention facility based on the age of majority in Holding State. The warrant from Demanding State was issued out of the adult court, even though the person was a juvenile at the time the charge was filed. When contacted, Demanding State advised Holding State that this was “an adult matter” and should be handled through the Interstate Compact for Adult Offender Supervision (ICAOS). Holding State’s ICAOS office declined involvement, because the person was classified as a juvenile in Holding State. After the Holding State’s ICJ Office advised Demanding State’s ICJ Office of Advisory Opinion 03-2012, Demanding State agreed to facilitate the return, but declined to track the return in JIDS (because it was considered an adult court case in the demanding state).

	<b>Interstate Commission for Juveniles</b>	<b>Opinion Number:</b> 04-2018	<b>Page Number:</b> 2
<p align="center"> <b>ICJ Advisory Opinion</b>  <b>Issued by:</b>  <b>Executive Director: MaryLee Underwood</b>  <b>Chief Legal Counsel: Richard L. Masters</b> </p>			
<b>Description:</b> Whether a person should be returned as a juvenile when being detained as a juvenile in the holding state, but has an outstanding warrant from an adult court in the home state	<p> <b>Dated:</b>  December 13, 2018   <b>Revised:</b>  April 14, 2020 </p>		

#### **EXAMPLE 2:**

A local sheriff department in Holding State's notified Demanding State that an juvenile from the Demanding State was being detained on new charges filed in Holding State's adult court. Demanding State's ICJ Office notified Holding State's ICJ Office. Holding State's ICJ Office informed Demanding State's ICJ Office that this was "an adult case" and that Demanding State should contact the Holding State's sheriff department directly. Demanding State facilitated the return of the youth within both states and there was no tracking.

#### **Applicable Rules:**

ICJ Rule 5-101(6) states:

The age of majority and duration of supervision are determined by the sending state. Where circumstances require the receiving court to detain any juvenile under the ICJ, the type of secure facility shall be determined by the laws regarding the age of majority in the receiving state.


#### **Analysis and Conclusions:**

As a preliminary matter, some states assert that the matter is addressed by Advisory Opinion 03-2012. Other states reportedly indicate that Advisory Opinion 03-2012 is not applicable because it addresses cases involving transfers of supervision (rather than returns).

The Advisory Opinion 03-2012 is based, in part, on ICJ Rule 5-101(6), which states:

***The age of majority and duration of supervision are determined by the sending state.*** Where circumstances require the receiving court to detain any juvenile under the ICJ, the type of secure facility shall be determined by the laws regarding the age of majority in the receiving state. (*emphasis added*).

It is noteworthy that Rule 5-101(6) is part of Section 500: Supervision in Receiving State. Nonetheless, it provides a clear mandate that laws of the original state (sending state in transfers of supervision and home/demanding state in returns) govern whether the ICJ applies. A similar mandate regarding the predominant role of the home/demanding state is reflected in Rule 7-102, which states: "The home/demanding/sending state's ICJ Office shall determine appropriate

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measures and arrangements to ensure the safety of the public and of juveniles . . .” Therefore, while Advisory Opinion 03-2012 specifically addresses transfers of supervision, an interpretation of similar issues related to voluntary returns would be consistent.

### *Extradition and ICJ as a Legal Alternative*

Article IV, Section 2 of the U.S. Constitution (“the Extradition Clause”) provides the general framework for the interstate movement of individuals charged with a criminal offense. The Extradition Clause subjects such individuals to extradition upon the demand of the executive authority of the state in which the crime was committed. In addition to the Constitution, federal law (18 U.S.C § 3182) provides requirements for extradition.


The Uniform Criminal Extradition Act (UCEA) has been adopted by many states to provide additional guidelines. The UCEA is not mandatory and not all states have adopted it. States that haven’t adopted the UCEA have their own extradition laws that comply with the federal statute.

One of the fundamental purposes of the ICJ is to serve as a legal alternative to extradition. Authorized by Congress pursuant to the Compact Clause (Art. I , Sec. 10, Clause 3), the purpose of the ICJ is to control and prevent crimes, not only through the transfer of supervision of offenders convicted of crimes, but also to return them to a state from which they have absconded.

### *Impact of Charges Filed in an Adult Court*

As discussed in the ICJ Bench Book, a juvenile charged by an adult court may be subject to either extradition or return pursuant to the ICJ. “The mechanisms that govern the movement of pre-adjudicated juvenile delinquents are not entirely clear. As there was no distinction between juveniles and adults in federal law for many years, arguably pre-adjudicated delinquents may be subject to transfer under either the ICJ or the Uniform Criminal Extradition Act.” See *ICJ Bench Book at Section 4.5.4*. Furthermore, some state courts have found that: “The constitutional provision and the legislation governing extradition make no special provisions for juveniles, and the cases, at least by implication if not expressly, recognize that juveniles may be extradited the same as adults.” See *In re Boynton*, 840 N.W.2d 762, 766 (Mich. Ct. App. 2013); *also Ex parte Jetter*, 495 S.W.2d 925 (Tex. Crim. App. 1973); *In re O.M.*, 565 A.2d 573, 583 (D.C. 1989); *A Juvenile*, 484 N.E.2d 995, 997 (Mass. 1985).



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When a juvenile has charges pending in the home/demanding state, the juvenile may be returned as an “accused delinquent,” which is defined under the ICJ is “A person charged with an offense that, if committed by an adult, would be a criminal offense.” The fact that a juvenile has been “charged as an adult” and a warrant has been issued does not terminate that person’s status as a juvenile or “accused delinquent.” Being charged as an adult should not necessarily be equated with being tried and convicted as an adult.

Nonetheless, when a person classified as a juvenile in one or more states is “charged as an adult,” the person may also be extradited pursuant to the Extradition Clause and UCEA. In many cases, extradition provides additional due process protections. Exercising abundance of caution through use of extradition processes may be particularly important in cases where the person does not voluntarily agree to return pursuant to the ICJ and/or where the home/demanding state has demanded extradition.

Regardless of whether a juvenile is to be extradited or returned pursuant to the ICJ, care should be taken to ensure that protections afforded by the Juvenile Justice Delinquency Prevention Act (JJDPa) are honored. The JJDPa prohibits detention of a juvenile in an adult setting until tried or convicted in an adult court. Consistent with the JJDPa, ICJ Rule 7-105-1 dictates the youth be detained per the laws of the holding state. Thus, requiring a juvenile to be extradited under the UCEA would have no bearing on the detention in the holding state.

### **Summary**

In summary, when an out-of-state juvenile is being detained as a juvenile in the holding state and has an outstanding adult warrant in the demanding state, the juvenile may be returned pursuant to the ICJ if the person is classified as a juvenile in the home/demanding state, unless extradition is demanded by the state in which the alleged crime was committed. In such cases, the juvenile should be extradited pursuant to the Extradition Clause and UCEA or, in the event the state hasn’t enacted UCEA, their own extradition laws. When these returns of juveniles are made pursuant to the Compact, such returns should also be entered into the Commission’s electronic information system.



# INTERSTATE COMMISSION FOR JUVENILES

*Serving Juveniles While Protecting Communities*

## Best Practice

*Please note, this document is not a policy or procedure, but simply a reference to assist states when dealing with this type of case.*

### TOPIC:

#### **Bail/Bond for Adult Charges in the Holding State with Juvenile Warrant in the Demanding State**

##### *Issue*

ICJ Rule 7-104(4) states: “The holding state shall not release the juvenile in custody on bond.” While this Rule seems very clear at first glance, issues arise regarding how the rule should be applied when the juvenile is subject to ICJ due to a pending out-of-state juvenile warrant, but also has pending charges issued by an adult court in the holding state.

Given that adult matters often take longer to resolve, denying such juveniles the ability to post bail/bond may subject them to long periods of detainment. This is of particular concern when the adult charges are for a non-violent, non-sexual matter. State and local stakeholders must be mindful of the potential impact of long periods of detainment on juveniles, and work together toward timely resolution.

##### *Guidance*

To promote timely resolution, the holding state ICJ Office should maintain communication with the holding state adult authorities, including the prosecutor, jail, and court. It is important to ensure adult authorities are aware of the pending juvenile matter, and the ICJ Office is informed of all proceedings related to the adult matter.

In some states, the ICJ Office may not routinely communicate with adult authorities. In such cases, the holding state’s Interstate Commission for Adult Offender Supervision (ICAOS) Office may be able to assist by providing contact information for prosecutors, jail personnel, or other adult system stakeholders. Information about state ICAOS offices is available at [www.InterstateCompact.org](http://www.InterstateCompact.org).

If the holding state adult authorities give consent to release the juvenile from custody, ICJ return procedures should be followed. The juvenile may be released on the adult matter pursuant to bail with authorization to leave the holding state, release on recognizance, dismissal of charges, or other legal procedure.

*“To promote timely resolution, the holding state ICJ Office should maintain communication with the holding state adult authorities, including the prosecutor, jail, and court.”*

*Considerations for ICJ Offices and Courts*

- Does the juvenile and their family have the financial means/resources to come back for future court hearings in the holding state?
- What is the likelihood that the juvenile will be facing detention or commitment time upon their return to the home/demanding state? Could that prevent the juvenile from attending future court hearings in the holding state on their adult charge(s)?
- If the juvenile returns to the home/demanding state, and especially if the juvenile will be serving detention or commitment time in the home/demanding state, will the juvenile have access to their attorney in the holding state regarding the pending adult case?

# EAST REGION REPORT FOR 2020

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**To: Interstate Commission for Juveniles**  
**From: Becki Moore, East Region Representative**  
**Full-Time Designee, State of Massachusetts**  
**Date: September 2, 2020**

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The East Region met via WebEx five times since the 2019 Annual Business Meeting – in October 2019 and in January, March, June, and September 2020. At these meetings, the East Region regularly received updates regarding Executive Committee meetings and discussed individual state updates as well as ongoing UNITY conversion updates. The East Region welcomed Dr. Jennifer LeBaron as ICJ Commissioner for the State of New Jersey effective February 26, 2020.

During our October 2019 and January 2020 meetings, the East Region added *Strategies Roundtable* as a standing agenda item. The *Strategies Roundtable* agenda item allows for dedicated time on each East Region agenda to share knowledge and learn from one another regarding priority issues encountered by staff administering and youth served by the commission. As a region, we discussed “Managing Status Offenders” and “Gang Affiliation” as our first *Strategies Roundtable* topics.

During our March and June 2020 meetings, our attention shifted to managing the impact of the COVID-19 pandemic. We discussed policy revisions and available supports within the commission during the ongoing health crisis and shared how each jurisdiction was managing the pandemic locally.

I am thankful for the opportunity to serve as the East Region Representative and look forward to our collaborative work together both as a region and as a Commission. I appreciate the Commission’s recent efforts to further enhance fully representative and diverse collaboration among all Commission members through its recognition to promote racial justice throughout ICJ operations.

Respectfully Submitted,

*Becki Moore*

Becki Moore  
Representative, ICJ East Region

# MIDWEST REGION REPORT FOR 2020

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**To: Interstate Commission for Juveniles**  
**From: Charles Frieberg, Midwest Region Representative**  
**Commissioner, State of South Dakota**  
**Date: September 8, 2020**

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The Midwest Region met four times since the last Annual Business Meeting. The meetings were held on October 31, 2019, February 6, 2020, April 9, 2020 and July 23, 2020.

Mary Kay Hudson, Commissioner for the State of Indiana is the Midwest Region Alternate Representative.

The Region held discussions concerning Airport Security. The Region Representatives were very willing to help states that were struggling to make contact with the TSA and local Airport Security Staff to ensure juvenile and public safety with transports.

Region members discussed methods of ensuring the same assessment and screening processes of a juvenile under supervision were provided within their own states.

The Region also discussed Executive Committee updates, National Office updates, how COVID-19 has affected ICJ operations, updates regarding restrictions that are in place, and effective ways to collaborate regarding problem-solving related to the pandemic.

Respectfully Submitted,

*Charles Frieberg*

Charles R. Frieberg  
Midwest Region Representative

# SOUTH REGION REPORT FOR 2020

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**To:** Interstate Commission for Juveniles  
**From:** Traci Marchand, South Region Representative  
Commissioner, State of North Carolina  
**Date:** September 10, 2020

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The South Region met five times via WebEx teleconferences since the 2019 Annual Business Meeting in Indianapolis, IN. The meetings occurred in November 2019, February 2020, April 2020, July 2020 and September 2020. The South Region meetings consisted of briefings from the ICJ Executive Committee, including the various committees within the ICJ Commission. Meeting discussions included 2020 Rule amendments, revisions to the Emergency Guidelines policy to address Covid-19, updated State Restrictions on the ICJ website to reflect the impact of the coronavirus, and preparations for the new ICJ data system, UNITY. The meetings also concentrated on updates from each of the states in the South Region. Additionally, South Region members revised Transition/Succession Plans for their respective states.

The greatest challenge of 2020 has been navigating ICJ operations throughout the coronavirus pandemic. On April 23<sup>rd</sup>, a special meeting of the Commission was held to discuss the adoption of proposed *Rule 2-108: Emergency Suspension of Enforcement*. The Commission voted to adopt the rule. South Region members were reminded that while rule enforcement was suspended due to *Rule 2-108: Emergency Suspension of Enforcement*, duties related to Compact operations continued. The importance of robust communication between states was also emphasized during this unprecedented time.

This past year, the South Region welcomed Compact office staff in various states, along with new Commissioners in Oklahoma, Tennessee, and Mississippi.

Respectfully Submitted,

*Traci Marchand*

Traci Marchand  
South Region Representative

# WEST REGION REPORT FOR 2020

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**To:** Interstate Commission for Juveniles  
**From:** Dale Dodd, West Region Representative  
Commissioner State of New Mexico  
**Date:** August 24, 2020

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- West Region met 4 times: 11/12/019, 2/18/020, 7/15/020 and 9/23/020.
- Welcomed new commissioners and office staff in Hawaii, Montana, and Oregon.
- Discussed updates and challenges due to COVID shutdown in respective states and discussed stratifies to overcome the issues.
- Received numerous updates on Executive Committee actions related to following areas: New Unity Database, new strategic plan, racial justice initiative, ABM virtual business meeting, new Juvenile/Adult ad hoc committee, new white papers and advisory opinions from legal counsel.
- Discussed state updates at every meeting.
- Discussed Rules Committee systematic review of all existing rules and talked about preparing for regional proposals for next year for rule changes.
- Discussed the unity teams and their roles in the database development.

Respectfully Submitted,

Dale Dodd  
West Region Representative



## **2020 ICJ ANNUAL BUSINESS MEETING STAFF RECOGNITION**

The Commission believes in recognizing individuals doing the day-to-day work of the Compact who surpass expectations to provide assistance. The following individuals were nominated for going above and beyond the general call of duty to reach a conclusion or solution that best serves public safety.

The following individuals received a Staff Recognition nomination since the 2019 Annual Business Meeting:

Mike Casey – Deputy Compact Administrator, Delaware

Melanie Grimes – Commissioner, Delaware

Christine Norris –Deputy Compact Administrator, Delaware

Kellianne Torres – Deputy Compact Administrator, Iowa

John Stevenson – Director for the Division of Youth Rehabilitative  
Services, Delaware





## **2020 ICJ ANNUAL BUSINESS MEETING LEADERSHIP AWARD**

The recipient of this award exhibits outstanding leadership skills and dedication to the Interstate Commission for Juveniles through extraordinary service. This individual is a Commissioner, Designee, Compact Administrator, Deputy Compact Administrator, or compact coordinator who:

1. Promotes the mission, vision, and values of the Interstate Commission for Juveniles;
2. Demonstrates expertise in the successful movement of juveniles;
3. Actively supports the Interstate Commission for Juveniles by attending meetings, holding offices, and faithfully carrying out designated duties;
4. Has over two years of devoted service to the administration of the Interstate Commission for Juveniles;
5. Collaborates and communicates effectively with other Compact professionals;
6. Uses strategies for ensuring public safety; and
7. Suggests innovative policies or procedures to improve Interstate Compact operations.

### **Past Recipients:**

2019 – *Abbie Christian, Deputy Compact Administrator, Nebraska*

2018 – *Anne Connor, Commissioner, Idaho*

2017 – *Cathlyn Smith, Commissioner, Tennessee*

2016 – *Mia Pressley, Commissioner, South Carolina*

2015 – *Anne Connor, Commissioner, Nevada*

# 2020 Annual Business Meeting

## Guest Speakers & Presenters

### Monday



#### **Jacey R. Rader**

##### **Commission Chair**

Nebraska ICJ Commissioner

**Jacey R. Rader** serves as the ICJ Commission Chair. Ms. Rader was appointed as Assistant Deputy Administrator of the Administration & Operations Division for the State of Nebraska in May of 2018. Jacey serves as the Commissioner for the Interstate Compact for Adult Offender Supervision (ICAOS) and the Interstate Commission for Juveniles in the State of Nebraska. Jacey graduated from the University of Nebraska at Lincoln in 2002 and has a bachelor's degree in Criminal Justice. She began her career with probation in 2004, and served as a probation officer until 2013, when she was promoted to Compliance Officer with the Administrative Office of Probation. In 2014, she was appointed to the Deputy Compact Administrator position and currently serves as the Commissioner for the Interstate Commission for Adult Offender Supervision (ICAOS).

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#### **Joe Johnson**

##### **Systems Project Manager**

ICJ National Office

**Joe Johnson** serves as the Systems Project Manager for ICJ National Office in Lexington, Kentucky. As Systems Project Manager, Joe is primarily responsible for oversight and project management of the Commission's new web-based data system, UNITY. In addition to this role, Joe will be the leader of ICJ's internal technology operations.

Joe has spent the majority of his career building technology consulting divisions inside two regional CPA firms (Dean Dorton Allen Ford, LLC and Moore Stevens Potter, LLC) focusing on the 501(c) sector. He was also a partner in the consulting firm, Non-Profit Partners, LLC which operated in Kentucky, Ohio, Virginia, Maryland and Washington, DC. Joe has been an adjunct educator for over 10 years at the Center for Nonprofit Excellence. He regularly spoke on technology topics at regional and national meetings including the Kentucky Association for American Institute of Certified Public Accountants (AICPA), Maryland AICPA, and the National Urban League. As a business

analyst and software consultant, Joe takes a hands-on approach to software, operations, project management, and systems implementation and integration.

According to Joe, his mission is to “leverage technology to ensure the systems handle the workload, so that organizations can focus more on the mission and the people they serve.”

Mr. Johnson received both his Bachelor of Science and Master of Science from the University of Kentucky and holds several project management and software certifications.

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## **Abbie Christian**

### **UNITY Business Analysis Team Leader**

**Deputy Compact Administrator, Nebraska ICJ**

**Abbie Christian** serves as the Nebraska ICJ Deputy Compact Administrator. She has served in that position since 2016. Prior she served as the Interstate Compact Transfer Coordinator in the Nebraska Administrative Office of the Courts and Probation since 2013.

In 2001, Abbie graduated from the University of Nebraska-Lincoln with a Bachelor's Degree in Criminal Justice and began her work as a community corrections professional in 2003 as a Probation Officer. There she conducted court investigations, supervised individuals on probation, and engaged in the day-to-day work of interstate compact. Abbie's passion for interstate compact led her to Lincoln and a position with the Administrative Office where her work focuses solely on transfers and returns of youth.

In 2019, Abbie was selected as the team leader for the Business Analysis team which is tasked with assisting in the development of the ICJ's new data system, UNITY (Uniform Nationwide Interstate Tracking of Youth). She and her team have worked countless hours on creating workflows, designing system requirements, and ensuring there is a seamless transition from the prior form-based system (JIDS) to a revolutionary data management system, launching in December of 2020.

Abbie has been honored on both a state and a national level. In 2018, she was recognized as the Nebraska Judicial Branch Outstanding Administrative Employee. In 2019, she received the ICJ Leadership award for her devotion and commitment to the philosophy and principles of the ICJ. Abbie has served on the ICJ Technology Committee, the Compliance Committee, as a mentor, trainer, and technical assistance provider. In Nebraska, Abbie serves as a resource for administrative staff, district management, field staff, and other justice stakeholders.

# 2020 Annual Business Meeting

## Guest Speakers & Presenters

### Tuesday



## MaryLee Underwood

### Executive Director

ICJ National Office

**MaryLee Underwood, JD** serves as the Executive Director for the Interstate Commission for Juveniles. Prior to joining the ICJ in April 2017, Ms. Underwood worked for more than twenty years on criminal justice policy on state and federal levels. As the Staff Attorney for the Kentucky Association of Sexual Assault

Programs and Executive Director of the Commonwealth Council on Developmental Disabilities, she focused on sexual violence, human trafficking, victims' rights, collaboration building, and ensuring equal access for individuals with disabilities and other marginalized populations. She is a graduate of the University of North Carolina School of Law and the University of Kentucky School of Social Work.

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## Richard L. Masters

### Legal Counsel

**Richard "Rick" L. Masters** serves as Chief General Counsel to the Interstate Commission for Juveniles providing legal guidance concerning the compact and its administrative rules, including application and enforcement, to the member state commissioners of ICJ and other state officials.

Rick Masters is Special Counsel to the National Center for Interstate Compacts ('NCIC'), affiliated with the Council of State Governments ('CSG'), providing legal guidance on the law and use of interstate compacts, their application and enforcement and bill drafting guidance in conjunction with the various NCIC compact projects. He has been a primary drafter of many compacts including multistate licensure compacts for the professions of Nursing, Medicine, Physical Therapy, Emergency Medical Services and Psychology. He also provides legal advice to a variety of compact governing boards and agencies and testifies before state legislatures about compact legislation as well as testimony to the U.S. Congress.

Rick provided guidance to the Federal Trade Commission concerning the use of interstate compacts as a means of streamlining occupational licensing across state lines at the FTC's Economic Liberty Task Force Roundtable. His comments and published work on interstate compacts were relied upon in the FTC White Paper "Options to

Enhance Occupational License Portability” published in September 2018. He is also a member of the panel of experts to the U.S. Department of Labor’s Occupational Licensure Learning Consortium in a three (3) year project to: 1) ensure existing and new licensing requirements don’t create unnecessary barriers to employment and 2) improve license portability for occupations across state lines. Rick was recently invited by Congressman Jerrold Nadler to give testimony to the House Judiciary Committee’s Antitrust Sub-Committee on Antitrust concerning interstate compacts as a means of ameliorating the anticompetitive effects of occupational licensing. He continues to engage in extensive research and writing in the field of interstate compacts including co-authoring the largest compilation of laws and commentary on the subject published by the American Bar Association in 2016 entitled The Evolving Law and Use of Interstate Compacts 2nd Edition.

He received his Juris Doctorate from the Brandeis School of Law of the University of Louisville and served as a Kentucky Assistant Attorney General after which he was General Counsel to Council of State Governments. He also served a four (4) year term as a member of the Kentucky Executive Branch Ethics Commission.

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## **Cathy Gordon**

### **Montana ICJ Commissioner**

**Montana Interstate Compact for Adult Offender Supervision (ICAOS) Commissioner**

**Cathy Gordon** serves as the Montana ICJ Commissioner for both juvenile (ICJ) and adult (ICAOS) compacts.

Commissioner Gordon has been employed with the Montana Department of Corrections for the past 29 years. In 1991 she worked as a Houseparent/Correctional Officer at the Mountain View School for female juveniles (juvenile correctional facility) in Helena, Montana (now MLEA campus) until 1995 when the Department of Corrections (DOC) closed Mountain View.

In 1995, DOC opened Montana Youth Alternatives which was run by DOC and coordinated services with the Aspen Wilderness Program on the same campus until 1996, a juvenile corrections program for both females and males. At this program, she worked as a Correctional Program Assistant and then moved into Admissions Program Coordinator position until 1997 when the program relocated to Boulder, CO and a short time later, DOC closed the MT Youth Alternatives Program and separated from the wilderness program. DOC then opened the new Riverside Girls Correctional Facility where she worked as the only Case Manager.

In 1997 Ms. Gordon worked as a Juvenile Probation Officer and part time Pre-sentence Writer for the Helena Probation and Parole office. Ms. Gordon was in the first



graduating class out at the new MLEA campus. In 1999, she transferred into a full-time Adult Probation and Parole Officer position.

In November 2002, she was promoted to Deputy Compact Administrator (DCA) of the Adult Interstate Unit. She became a Bureau Chief in 2011 and then in 2014, Adult Community Corrections went through a reorganization and in 2015, her title was changed to the Interstate Section Manager/Montana Interstate Commissioner under the new developed Probation and Parole Division. In 2019, DOC re-organized and the Juvenile Division was dissolved. That led to her Interstate Section adding the Juvenile Compact work to their group.



## **Susan Meier**

### **Extradition Secretary**

State of New Jersey

**Susan Meier** has been employed by Governor's Offices since 1982. For 15-years, she worked for New York State, where she started coordinating interstate and international extraditions in 1991. Since 1997, she has worked for the State of New Jersey.

Since 2002, she has coordinated the extradition responsibilities from the New Jersey Division of Criminal Justice under the Office of the Attorney General. She is also responsible for coordinating the Governor's clemency and pardon processes, international prisoner transfer requests and transportation of fugitives via the US Marshals.

Susan has assisted in the coordination of efforts by a variety of law enforcement agencies participating in the New York/New Jersey Regional Fugitive Task Force led by the US Marshals Service, frequently participates in National Association of Extradition Officials' ("NAEO") training sessions where she is been a member of their executive board since 1996. She has also participated in student career days, a variety of law enforcement organizations, corrections officials, court administrators, prosecutor's offices, members of the judicial branch and is also certified by the New Jersey Police Training Commission as an instructor for law enforcement recruits in the area of extradition.

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# 2020 Annual Business Meeting

## Guest Speakers & Presenters

### Wednesday



## Hasan Davis

### A Way from No Way

Keynote Address

**Hasan Davis, J.D.** is an internationally recognized speaker, educator, and advocate for youth; however, there was a time when the first words that might have come to mind when discussing Hasan Davis might have been delinquent, troublemaker...or worse. In his youth, running the streets of Atlanta, Georgia, Hasan barely stayed one step ahead of the law. After an early arrest as a pre-teen and expulsion from alternative school, Hasan earned his GED and decided to leave the life he knew well, for one he could hardly imagine.

Hasan moved to Kentucky to attend Berea College. Although expelled from Berea College not once but twice, he returned a third time determined to prove that failure would not be his legacy. With the right attitude and support, Hasan earned his BA degree from Berea College and his Juris Doctor degree from the University of Kentucky College of Law.

Hasan has been recognized for his professional and personal efforts serving the needs of our young people in education, juvenile justice, and the arts. He is a Rockefeller Foundation Next Generation Leadership Fellow, an inductee into the Council of State Governments Henry Toll Fellowship Program, and an Annie E. Casey Children and Family Fellow.

In 2008, Hasan joined the executive leadership team of the Kentucky Department Juvenile Justice. In 2012, Hasan became Kentucky's fifth Commissioner of Juvenile Justice. During his tenure as Commissioner, he was instrumental in pushing SB200, which contained sweeping juvenile reform legislation, through the Kentucky General Assembly. Kentucky SB200 was signed into Law in April of 2014 and is now transforming Kentucky's juvenile justice and other youth serving systems.

Currently Hasan is a youth advocate and national speaker providing technical assistance and support to youth serving organizations across the country. In the fall of 2014 Hasan published "Written Off: How One Man's Journey through Disability, Poverty and Delinquency are Transforming the Juvenile Justice System."

For over 25 years, Hasan has held to the belief that each child can and will succeed as long as adults in their world create hope. He resides in Berea Kentucky with his wife and two sons and shares his message of inspiration and hope with leaders across the country.



## **Jacey R. Rader**

### **Commission Chair**

Nebraska ICJ Commissioner

**Jacey R. Rader** serves as the ICJ Commission Chair. Ms. Rader was appointed as Assistant Deputy Administrator of the Administration & Operations Division in May of 2018. Jacey serves as the Commissioner for the Interstate Compact for Adult Offender Supervision (ICAOS) and the Interstate Commission for

Juveniles in the State of Nebraska. Jacey graduated from the University of Nebraska at Lincoln in 2002 and has a bachelor's degree in Criminal Justice. She began her career with probation in 2004, and served as a probation officer until 2013, when she was promoted to Compliance Officer with the Administrative Office of Probation. In 2014, she was appointed to the Deputy Compact Administrator position and currently serves as the Commissioner for the Interstate Commission for Adult Offender Supervision (ICAOS).

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## **Nate Lawson**

### **Commission Treasurer and Finance Committee Chair**

Ohio ICJ Commissioner

**Nate Lawson** serves as the ICJ Commission Treasurer and Finance Committee Chair. Mr. Lawson was appointed as the Commissioner for the Ohio Interstate Compact for Juveniles

Office in February of 2018. Nate has a Bachelor of Science in Criminal Justice degree from Bowling Green State University as well as a Master of Science in Criminal Justice degree from the University of Cincinnati. He began working for the Ohio Department of Youth Services in 2000 as a Juvenile Parole Officer and over his 19 years of state service has held the following positions: Juvenile Parole Officer, Social Worker II, Juvenile Parole Services Supervisor, Parole Regional Administrator, and Standards and Accreditation Administrator.

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## **Tracy Hudrlik**

### **Commission Rules Committee Chair**

Minnesota ICJ Commissioner

**Tracy Hudrlik** serves as the ICJ Commission Rules Committee Chair. Ms. Hudrlik is currently the ICAOS Deputy Compact Administrator and the ICJ Commissioner for the Minnesota Department of Corrections. She is responsible for providing statewide direction, planning and coordination of all activities related to the Interstate Compact for Adult Offender Supervision and Interstate Compact on Juveniles. She is the primary liaison between the Department of Corrections and the courts, corrections agencies, attorneys, law enforcement, compact staff across the country and other agencies with regard to the Interstate Compact process. Tracy has worked in the field of corrections for over 25 years, holding positions in both Minnesota and Wisconsin ranging from Probation and Parole Agent to Interstate Compact Commissioner.

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